

Grundisburgh & Culpho Parish Council
Minutes of a Meeting of the Council held on Monday 8th September, 2014
in the Parish Rooms, Grundisburgh.

NOTICES had been posted according with regulations.

Present: - Messrs. G.Caryer, D.Crowe (in the chair), C.Doyle, J.Dunnett, G.Hartfall, D.Higgins, M.Taylor, R.Youngman, Mrs.J.Bignell, Mrs.J.Crowe, Mrs.S.Grahn, Mrs.A.Willetts, Mrs.A.Woods, District Councillor A.Fryatt, PCSO Jeanette Pither and 2 members of the public,

The Chairman welcomed Mr. Taylor to his first meeting as a member for Grundisburgh.

1. Apologies for absence PCSO Jacqueline Bye, County Council Peter Belfield

2. To receive member's declarations of interest Mr.David Higgins declared an interest in Item 11 DC/14/2635/FUL Walnut House, Meeting Lane, Grundisburgh. Demolition of existing porch and erection of larger porch.

3. Minutes

Mrs.Crowe requested that the following item should be added to the minutes:

13.5 Mrs.Crowe reported that a concert by Upbeat and the Coffee Chorus on the 6th July had raised over £1,200 which had been donated to Headway and that in Item 12 the word "Saturday" should be deleted between "Meadow" and "will"

The minutes of the Council Meeting of the Council held on the 14th July 2014 had been circulated and were therefore taken as read. It was proposed by Mrs.Willetts seconded by Mrs.Bignell, to unanimous approval, that, after amendment, these minutes be signed by the Chairman as a true record.

Matters arising

3.1. Grass Cutting District Councillor Tony Fryatt in an Email dated 18th July said that he had taken up the issue of grass cutting in Grundisburgh with the District Council's portfolio holder Mr.Nunn who was aware of concerns across the District and had discussed this with the head of Suffolk Coastal Services (SCS). He had been assured that there had not been any reduction in staffing. The problems seem to have stemmed from weather conditions earlier on when a backlog of work developed. The budgets do mean that there is no additional staffing available to deal with backlogs. Mr. Paul Tynan, SCS officer who manages grass cutting, reassured the Clerk that there has been no reduction in the number of cuts scheduled.

3.2 Dog Fouling The Clerk has received from the District Council supply of Dog Fouling warning signs.

4. Police Matters The Police Reports for July and August, which had been circulated to members prior to the meeting, showed that one recorded crime had been committed in Grundisburgh - 2 in the same period in 2013. Culpho had one crime reported. No crimes in the same period in 2014. Mr.Dunnett reported that a vehicle was still being parked causing an obstruction in Park Road,

5. District Councillor's Report. District Councillor Fryatt reported that the new wards would come into operation in May 2015. The number of councillors had been reduced from 55 to 42 serving 26 wards. Grundisburgh Ward will comprise the villages of Grundisburgh, Boulge, Bredfield, Burgh, Clopton, Culpho, Debach, and Otley. The new waste bin collection service had initial problems but has now settled down into its new programme. The move of the District Council's Head Office from Melton Hill to a new location was imminent. The gypsy and travellers short stay stopping sites consultation is being re-started. The Sizewell C consultation commences in October. Mr.Fryatt said that parish councils can recommend additions to the Heritage Asset List. Mrs.Willetts said that the Planning Committee had commenced a survey of Grundisburgh and Culpho properties which could be added.

6. County Councillor's Report No report.

7. Grundisburgh & Culpho Village Matters

7.1 Olde Forge Stores The Clerk read out an Email from a resident complaining of what he described as "garish signs" which have appeared at Olde Forge Stores. It was agreed that whether or not the signs are unsightly and out of keeping in a rural setting is very much a question of individual taste and that the complainant should direct his complaint to the Planning Department at Suffolk Coastal District Council. .

7.2 Meeting Lane The Clerk read out an Email received from a parent of children attending Grundisburgh Primary School concerned about the volume and speed of vehicles travelling along Meeting Lane and in particular near the school back entrance. She felt that the existing warning signs were inadequate and asked for more traffic calming measures to be installed. It was agreed that such a request would carry more weight if it came from parents and the school but the Parish Council would give its support.

7.3 War Memorial The Clerk reported that the Grundisburgh Rolls of Honour in St.Mary's Church have been restored. Water stains and foxing have been removed; acid free backing has been used, which was the cause of the foxing and non reflective glass installed. Luckily the quality of the paper originally used was good otherwise the foxing would have penetrated more deeply. The restoration was carried out just in time. The conservator gave a report which has been handed to St.Mary's Church Warden. The Clerk's presentation given at the Annual Parish Meeting on "Grundisburgh and World War 1" will be included in a journal to be published later this year by Grundisburgh Local History Society. Several original documents have been lodged with the Suffolk Records Office.

7.4 Village Sign It was agreed that the old post should not be sold but donated to a village good cause and that it should be given to St.Mary's Church who will use it to replace a church gate post and for Mr.Hill, wood turner, to make items for sale - proceeds to the church extension fund.

8. Emergency Committee The Clerk reported that the Committee has made enormous strides in a comparatively short time and will meet very soon to take stock and to decide on the next steps which need to be taken to set up a system to provide care and help to those most vulnerable in Grundisburgh.

9. Financial Matters

9.1 Letters of thanks. Received from the Lytton Club, Grundisburgh Play Group and Grundisburgh Scouts

9.2 Audit Accounts year ended 31 March 2014 The Clerk reported that the audit is now complete. An additional £30 had been charged for additional correspondence required in order to complete the audit. It was proposed by Mr.Crowe seconded by Mr.Higgins, to unanimous approval, that the Annual Return and the Audit Opinion be approved and accepted by the Council.

9.3 Payments received since the previous meeting

Allotment rents

Mr & Mrs.Herbert	£12.00
Mr.T.Penson	£12.00
Mrs.S.Goode	£12.00
Mrs.H.Gissing	£12.00
Mr.R.Herries	£12.00
Mr.J.Crombie	£12.00

Financial Matters cont...

9.4 Ratification of payments made since the last meeting and approved at the time

Thorogood Timber plc	£344.16	Village Sign Post
Mr.R.Fletcher	£240.00	Village Green grass cutting April
	£115.00	Village Green fence repair
Louisa di Capite	£80.00	Rolls of Honour restoration
Mr.B.R.Quinton	£61.20	Duck Food
Mr.J.Ager	£513.60	Clerk's Salary June/July 2014
	£103.32	Clerk's Expenses December June/July 2014
	£25.65	A4 Paper & Envelopes
HM Revenue & Customs	£193.00	Income Tax
CPRE	£36.00	2014 Membership
1st Grundisburgh Scouts	£50.00	Distribution of New Village Hall Update
Mr.P.Finch	£350.00	Painting 16 Fire Hydrants, Renovate paint & varnish Meeting Lane seat, paint metal frames of seats at Woodbridge Road, Saddlers Meadows, Village Hall Remove heavy foliage to expose speed signs on Park Road, B1079 junction and numerous other signs to Grundisburgh Corner, Lower Road and B1079 Materials £200 Labour £150
Mrs.S.Grahn	£20.10	10th Anniversary Walk to the Millennium Meadow refreshments

It was proposed by Mrs.Willetts seconded by Mr.Hartfall, to unanimous approval, that these payments be ratified

9.5 Emergency payments made prior to the meeting under Section 5.7 of Financial Standing Orders

Mr.R.Fletcher	£240.00	Village Green Grass Cutting June
Lyttleton Club	£100.00	Grant
Mr.J.Ager	£125.72	Colour Laser Black & Magenta Cartridges
Deben Frames Limited	£134.92	Rolls of Honour reframing
Grundisburgh Early Years Centre	£300.00	Grant
Voller & Dunnett	£340.00	Millennium Meadow notice board & display cabinet *
Anglian Water	£30.22	Allotment water charges 01/05/14 - 28/07/14
Mr.R.Fletcher	£240.00	Village Green Grass Cutting July

9.6 Other payments requiring approval

Royal British Legion	£76.00	Donation to purchase remembrance wreaths
BDO LLP	£156.00	Audit Fee 2013/2014
Grundisburgh Baptist Church	£195.00	Grant - graveyard maintenance
1st Grundisburgh Scouts	£325.00	Village Stream cleaning
Ipswich Borough Council (Greenways)	£400.00	Donation cutting & removing grass from Millennium & Lyttleton Meadows
SALC	£235.20	Councillors Training Course - M.Taylor & D.Higgins
Mr.J.Ager	£513.60	Clerk's Salary August/September 2014
	£53.66	Clerk's Expenses August/September 2014
	£133.38	HP Color LaserJet Imaging Drum
HM Revenue & Customs	£192.60	Income Tax

It was proposed by Mrs.Crowe seconded by Mrs.Willetts, to unanimous approval, that these payments be made

Financial Matters cont...

9.7 Account Balances as at the 8th September, 2014.

Business Tracker Account	£62.22
Current Account	£2,904.65
Post Office Investment account	£20,372.68
VAT to claim	<u>£288.82</u>
TOTAL	£23,628.37

9.8 Budget Report The Clerk presented the report for the financial year to date – copy attached.

10. Roads & Transport The Chairman reported:

10.1 Road markings White lining and bus stop lining has been renewed on the main road in Grundisburgh.

10.2 Olde Forge Stores/Dog Inn. A "Caution vehicles emerging from a concealed entrance" sign will be erected on Weir Pond Green to warn about vehicles leaving the Olde Forge Stores and Dog car parks. The ownership of the Inn's forecourt was questioned but it was pointed that the Land Registry records the land as belonging to the Inn.

10.3 Meeting Lane The Roads & Transport Committee will hold a site meeting to inspect the verge damaged by building works at the Spinney.

10.4 Gull Lane The Roads & Transport Committee will investigate a request from Mr.Dunnett that a passing place should be built on Gull Lane.

11. Planning Report Mrs.Willetts reported:

11.1 Applications approved by Suffolk Coastal District Council

DC/14/2264/FUL Bramley Cottage. The Street, Grundisburgh. Construction of extension to existing outhouse, erection of a side boundary fence to extended area of back garden and the construction of an oak framed open sided gazebo in extended part of garden with integral tool shed.

11.2 New applications

DC/14/2241/FUL Folly Cottage. The Green, Grundisburgh. Demolition of existing rear extensions/rear dormer window and erection of new two storey and single storey rear extensions (revised scheme to DC/14/0038/FUL)

DC/14/2431/FUL Lavengro, Woodbridge Road, Grundisburgh. Proposed single-storey rear extension and erection of detached garage.

This property and the tandem property behind it were the subject of long negotiations with the District Council and developers at the time of construction. The proposed garage would be in the position of the first proposed larger bungalow which the District Council said was too close to the road. The original planning application also had a drive in the front of the property and the District Council considered this intrusive but considered a single drive acceptable. The application will be discussed by the Planning Sub Committee after this meeting.

DC/14/2635/FUL Walnut House, Meeting Lane, Grundisburgh. Demolition of existing porch and erection of larger porch.

DC/14/2653/FUL Gabledene, Rose Hill, Grundisburgh. Proposed front, rear & side extensions along with internal & external remodelling works removal of existing side single storey flat roof extension.

The application will be discussed by the Planning Sub Committee after this meeting

DC/14/2692 Uplees, Meeting Lane, Grundisburgh. Erection of a single-storey front porch extension

Planning Report - new applications cont...

DC/14/2729 Grundisburgh Hall, Grundisburgh. Installation of partially subterranean wood chip store serving new biomass heating system.

The application will be discussed by the Planning Sub Committee after this meeting

11.3 Local Plan Mrs.Willetts reported that the " The Local Plan Documents Early Engagement with your Parish Council" pack reported at the previous council meeting has been received. This concerns site specific allocations as they will affect Grundisburgh, There are 3 plans and 2 tables.

Plan 1. The current position showing the village envelope, conservation area etc.

Plan 2 SHLAA sites. That is all the sites landowners, developers and agents have submitted to the District Council for consideration for allocation for housing development.

Plan 3 Composite Plan showing changes on the ground since Plan 1 was produced.

- New homes that have been built or for where there is an extant planning permission.
- Previous suggested changes to the village envelope
- Sites put forward, SHLAA sites, considered by the District Council as potentially suitable for housing development.

Table 1 Assessment of SHLAA sites

Table 2 Suggested Housing requirements 2010-2027 The main point here is the allocation for Grundisburgh is Zero. Total completions since 2010 is 17 with 31 outstanding which include 24 units subject to 106 agreement on the new Village Hall site and 7 others. 1 adjacent the Round House, Post Mill Gardens - 2 Thompson Close, 2 adjacent the playing field and counting 2 up Meeting lane. This gives the impression that Grundisburgh has more than met all requirements.

This table seems to suggest that Grundisburgh has already met its allocation of new housing and that no large scale developments are planned for the village until after 2027. However, central government may increase the District Council's housing targets which could cause this assessment to be reviewed.

The District Council are suggesting that Grundisburgh's village envelope should be extended to include. Abblits Meadow but also the gardens of the properties along Stoney Road to Cranworth Close taking in two areas of land that the parish council had previously considered unsuitable, because of access. An opinion upheld by an inspector at the last Local Plan appeal.

Also the strip of land fronting Ipswich Road and Park Road adjacent to the playing field. Mrs.Willetts felt that if this was included it could open up access to Chapel Field which she suggested would be highly undesirable.

After discussion Mrs.Willetts proposed seconded by Mrs.Woods that the District Council be informed that the Parish Council considers that Grundisburgh's Physical Limits Boundary should remain as it currently exists. This was approved 9 members voting for, 1 against. 3 members abstained.

12. Public Open Forum Mrs.Bignell proposed seconded by Mrs.Crowe, to unanimous approval, that the formal meeting be temporarily suspended and members of the public invited to address the meeting. The following issues were raised.

- Gull Lane Motorists are causing danger to pedestrians by inconsiderate speeding and aggressive driving
- Public Footpaths Various footpaths are blocked by overgrown vegetation. Mrs.Grahn will investigate.

13. Footpaths & Environment Report Mrs.Grahn reported:

13.1. Christmas Torch lit Walk This year's walk will take place on the 17th December to Mr & Mrs. Hill's home at "Chiltern Ross", Hasketon.

13.2 Community Orchard There was wide spread support for the planting of a Community Orchard but so far a suitable site had not been identified. An appeal will be made in the next edition of the "News".

13.3 Millennium & Lyttleton Meadows Green Ways will complete the cutting and removal of grass from the Meadows on the 9th September.

14. Any other business (information exchange/agenda items for next meeting)

14.1. Half Moon Lane. Vegetation on the road side banks is overgrown and needs cutting back.

14.2 Next Council Meeting 10 November, 2014. Grundisburgh Parish Rooms starting at 7.30pm.

14.3 2015 Council Meeting Dates 12 January, 9 March, 11 May, 13 July, 14 September, 9 November. All meetings to be held in Grundisburgh Parish Rooms starting at 7.30pm except for the July meeting which will be held on St.Botolph's Church, Culpho.

Action Summary

7.1 Clerk

7.2 Clerk

7.4 Chairman

10.2 Roads & Transport Committee

10.3 Roads & Transport Committee

10.4 The Roads & Transport Committee

11.3 Mrs.Willetts

12. Mrs.Grahn

13.2 Mrs.Woods

14.1 Clerk