

Grundisburgh & Culpho Parish Council
Minutes of a Meeting of the Council held on Monday 12th January, 2015
in the Parish Rooms, Grundisburgh.

NOTICES had been posted according with regulations.

Present: - Messrs. G.Caryer, D.Crowe (in the chair), C.Doyle, J.Dunnett, D.Higgins, M.Taylor, R.Youngman, Mrs.J.Bignell, Mrs.J.Crowe, Mrs.A.Willetts, Mrs.A.Woods, County Councillor Peter Bellfield and 7 members of the public,

- 1. Apologies for absence** District Councillor Tony Fryatt, PCSO Jeanette Pither, Mr.G.Hartfall (not standing for re-election) Mrs.S.Grahn (sick).
- 2. To receive member's declarations of interest** No interests were declared.
- 3. Minutes** The minutes of a Meeting of the Council held on the 10th November, 2014 and an Extraordinary Meeting held on the 26th November had been circulated and were therefore taken as read. Mr.Higgins asked for second line Item 10.2 in the minutes of the 10th November meeting be deleted and the reference in the Action Summary also be deleted. It was proposed by Mrs.Crowe seconded by Mr.Dunnett, to unanimous approval that these minutes, after amendment, be signed by the Chairman as a true record.
 - 3.1 'A' BOARD** Notice of this meeting was placed in the A Board. Thanks to Ann Willetts. All future meetings notices will be placed on the Board. Thanks also to Geoff Caryer for ordering new plastic covers.
 - 3.2 St.Mary's Churchyard Waste Bins** The Clerk had spoken to Mr. Fletcher and explained that in the past there were signs on St.Mary's waste bins informing that these were for church yard waste only. There are no signs now. Mr.Fletcher agreed that the depositing of household waste is a continuing problem and he will look into the provision of signs.
 - 3.3 Village Green Trees** The Clerk contacted Nicholas Newton, District Council Arboricultural Officer who has since had a site meeting with Mr.Dunnett concerning the condition of the trees on the Village and Weir Pond Greens. He recommended lowering the crown on the Weir Pond Green tree. Mr.Dunnett will obtain quotations for this work including the District Council. The contractor could make a planning application
 - 3.4 Missing 30mph repeater signs on the B1079** This was reported to Customer Services Direct on the 21st November, 2014 PCSO Jeanette Pither is also contacting the Highways Authority.
 - 3.5 Pot holes** Pot holes on the forecourt of the Olde Forge Stores and also on The Green/Stoney Road/Meeting Lane cross roads have been repaired. Both these areas have to be constantly repaired and the potholes are huge. The Clerk has asked the Highways Authority if more permanent repairs can be made.
 - 3.6 Parish Council Web Site** Minutes of Committee Meetings are now posted on the web site.
- 4. Police Matters** In the absence of a representative of the police the Clerk reported that no crimes were recorded in Grundisburgh during November 2014 as opposed to four in November 2013. In December 2014 two crimes were recorded - seven were recorded in December 2013. No crimes were recorded in Culpho. A house in Woodbridge Road, Grundisburgh was broken into between 9.30am on Wednesday 7th and 11.00am Friday 9th January. A search was made of the premises but nothing stolen.
- 5. District Councillor's Report** No report

6. County Councillor's Report County Councillor Bellfield reported that the County Council's portion of council tax remains unchanged. A new highways maintenance contract had been negotiated. The excessive cost of design work is cause for concern. Education is still a top priority. Improvements had been made but there was still "a long way to go". 9 new gritters had been purchased making a total fleet of 39. The energy-from-waste plant at the former highways depot at Great Blakenham was built on time and on budget. The Youth Employment Service Centre at Ipswich offers help to 16 - 25 year olds and in the first month had 500 visitors. The High Speed Broadband £10m investment will bring the service to 95% of Suffolk's population. Mr.Bellfield had written to Mr.Graham Newman who is the Cabinet member responsible for highways asking for area speed limits as seen in Devon (the whole of Dartmoor) and parts of Surrey. He also proposes that Community Speed Watch be empowered to monitor 40mph areas.

7. Grundisburgh & Culpho Village Matters

Village Green The Clerk reported that the edges of two sections of the footpaths crossing the Village Green have eroded made worse by paddling ducks. Both suffer from standing water. Mr.Fletcher has been asked to quote for remedial work.

8. Annual Parish Meeting The Clerk reminded the meeting that an Annual Parish Meeting must be held between 1st March and 1st June incl. The attendance at the 2014 meeting was lower than usual due, it was thought, to the meeting being held during the School Easter Holiday. It was therefore agreed to hold the 2015 meeting on Tuesday 28th April in the Village Hall to avoid this year's holiday. Reports from Village Organisations will include Lunch Club, St.Mary's Church, Baptist Church, St.Botolphs Church, Horticultural Society, Scouts, and the Primary School - who would be asked to stage an exhibition of the children's work. Mr.Peter Kendall will be asked to give an illustrated review of the last twelve months of Grundisburgh & District News photographs. The Clerk suggested two well known guest speakers who he will approach. Mr.Youngman agreed to supply a buffet supper.

9. Elections 2015 7th May, 2015 Mr.Guy Hartfall has informed the Chairman that he will not to stand for election as member for Culpho at the election. The Clerk will write to Culpho residents asking for nominations. The Chairman announced that he will also not stand for re-election. It was agreed that a contested election was highly desirable and that every effort should be made to encourage residents to stand for election.

10. Financial Matters

10.1 Applications for Grant Received from Headway and Starlight. These will be considered at the February meeting of the Finance Sub Committee.

10.2 Letter of thanks Received from the Royal British Legion.

10.3 St.Mary's Church Clock The Chairman reminded the meeting that the Parish Council agreed at the previous meeting that it should consider funding the full amount of restoring St.Mary's Church Clock if no other source of funding could be obtained. He was very pleased to report that County Councillor Peter Bellfield has agreed to contribute £1,500 from his Locality Budget. Mr.Bellfield's grant will be not available until the next financial year starting 1st April, 2015 although this should not stop the Church from proceeding in the current financial year with the work if they so wish.

The Council had budgeted for an under spend of £1,705 during the current year so this additional expenditure should be able to be paid from this year's income and not from reserves.

The meeting was asked to consider two proposals:

- (a) that the Council award a grant of £1,500 the church provide the balance of £350
- (b) that the Council award a grant of £1,850.

As on a show of hands proposal (a) received little support the Chairman proposed seconded by Mr.Dunnett, that the Parish Council contributes £1,850. This was approved 8 members voting for 2 against 1 member abstaining.

Financial Matters cont...

10.4 Ratification of payments made since the last meeting and approved at the time

Mr.J.Dunnett	£58.39	Millennium Meadow - wood preservative, fence posts & petrol
Suffolk Coastal Services Ltd	£76.80	Dog Waste Bags
Mr.J.Ager	£65.99	HP Equivalent Yellow Laser Printer Cartridge
Mr.J.Ager	£173.94	Dell C1765nfw Laser Printer
SALC	£18.00	Clerk's networking/information day
CAS Ltd	£271.97	Insurance
Mr.J.Ager	£513.60	Clerk's Salary October/November 2014
	£70.09	Clerk's Expenses October/November 2014
	£16.57	A4 paper & envelopes
Doyle Electrical Services	£36.00	Playing Field Pavilion Alarm service
	£234.00	Playing Field Pavilion Alarm replacement
Norse Commercial Services	£76.80	Supplying & fitting new plastic post to Woodbridge Road fido bin
Anglia Water	£27.29	Allotment water charges 27/07/14 - 27/10/14
Mr.B.Quinton	£39.50	Wheat - Village Green Ducks
Suffolk Coastal District Council	£18.90	Printing New Village Hall Update
Voller & Dunnett	£200.00	Preparation of new village sign oak post
Suffolk Coastal Norse Ltd	£276.00	New Fido Bin - Chapel Road

It was proposed by Mrs.Woods seconded by Mr.Higgins, to unanimous approval, that these payments be ratified.

10.5 Emergency payments made prior to the meeting under Section 5.7 of Financial Standing Orders

Mrs.S.Grahn	£40.65	Christmas Walk refreshments
Mr.I.Langdon	£35.00	Village Green Christmas Tree
Mr.B.R.Quinton	£55.30	Duck Food
Mr.R.Fletcher	£160.00	Village Green Grass Cutting October/November 2014

10.6 Other payments requiring approval

Mr.J.Ager	£513.60	Clerk's Salary December 2014/January 2015
	£53.56	Expenses December/ 2014January 2015
	£63.00	Dell Printer Black Toner Cartridge
	£28.27	Envelopes, A4 paper, address labels
HM Revenue & Customs	£192.60	Income Tax
Society of Local Council Clerks	£88.00	Annual Subscription
SALC	£18.00	Clerks Information & Networking 5 December, 2014
Mr.D.Crowe	£31.69	Caution Vehicles Emerging Sign - Weir Pond Green
	£28.37	Fixings for Caution Vehicles Emerging Sign

It was proposed by Mrs.Willetts seconded by Mr.Caryer, to unanimous approval, that these payments be made.

10.7 Account Balances as at the 12th January, 2015.

Business Tracker Account	£62.22
Current Account	£7,985.29
Post Office Investment account	£20,372.68
VAT to claim	<u>£489.94</u>
TOTAL	£28,910.13

Financial Matters cont...

10.8 Precept 2015/2016 The Clerk reported that notification has been received from the District Council that the Parish Council's Council Tax Support (CTSG) allocation for the financial year 2015/2016 will be £888.02 and it is anticipated that the tax base will be 582.68 Band D equivalent properties. The agreed policy of the council is that as the Council Tax Support allocation is progressively reduced the precept should be increased to compensate. For 2015/2016 this would increase the parish council charge for a Band D council tax payer by 23p per annum. See chart below.

Tax Base

2010/2011	637.53 band D equivalents	Precept £16,600 ÷ 637.53 = £26.04		
2011/2012	631.77 band D equivalents	Precept £17,100 ÷ 631.77 = £27.06		
2012/2013	634.19 band D equivalents	Precept £17,100 ÷ 634.19 = £26.96	CTSG	Total
2013/2014	565.76 band D equivalents	Precept £15,553 ÷ 565.76 = £27.49	£1,847	£17,400
2014/2015	569.68 band D equivalents	Precept £16,100 ÷ 569.68 = £28.26	£1,389	£17,489
2015/2016	582.68 band D equivalents	Precept £16,600 ÷ 582.68 = £28.49	£882	£17,482

The charge for each other bands is calculated by multiplying the Band D charge by the appropriate scaling factor i.e. Band A - 6/9 B 7/9 C 8/9 E 11/9 F 13/9 G 15/9 H 18/9

Mrs.Crowe proposed seconded by Mr.Doyle, to unanimous approval, that the precept should be set at £16,600. With the addition of a grant of £882.02 the total amount received from the District Council will be £17,482.02.

10.9 Budget Report The Clerk presented the report for the financial year to date – copy attached.

11. Footpaths & Environment Report

11.1 Walks In the absence of Mrs.Grahn the Clerk reported that 20 villagers took part in this year's Christmas Torch Lit Walk on the 17th December to Mr & Mrs. Hill's home at "Chiltern Ross", Hasketon. 14 villagers took part in the monthly walk on Sunday 11th January.

11.2 Millennium Meadow Mr.Dunnnett thanked three villagers who regularly assisted him in work on the Meadow. Mrs. Grahn, Mr.Caryer and Mr.Franklin. He was most grateful for their help. Considerable work had recently been carried out on the hedges and ditches.

12. Roads & Transport

12.1 C323 Culpho The Clerk reported that the pilling works to repair the side of the road will commence on 2nd February and should be completed on the 13th March although it could be longer. The work is substantial; to create a sheet piled retaining wall, kerbing and cast in situ reinforced concrete capping beam and reconstruction of the road layers.

The road will be entirely closed during the work and diversions will be in place.

Diversion routes are currently under discussion. Initially the contractors proposed the C329 and this wasn't acceptable, their counter proposal is to utilise the B1079 to Hasketon and use the C324 through Boot Street at Great Bealings.

County Council Highways have concerns about utilising the C324. It is narrow in places and there will be the need to accommodate heavy goods vehicles and buses in both directions. They certainly expect local residents and those with local knowledge to use shorter but sub-standard routes, e.g. C329, but can't suggest a suitable traffic calming which could put in place to mitigate this.

The Clerk has asked for traffic calming measures to be placed on the C329/C324 crossroads.

12.2 C323/C329 junction. A request was received from a Culpho resident for white lining, including a centre line, on the C323 bend at the junction to the C329 should be installed.

The request was forwarded to the Highways Authority who replied that given the limited road width it is not permitted to provide a centre line in this location. The minimum necessary road width is 5.5m on both approaches and the marking must be laid for a distance of approximately 70m in advanced of the hazard.

13. Planning Report. Mrs.Willetts reported.

13.1 Applications approved by Suffolk Coastal District Council since the last Council Meeting

DC/14/3032/LBC Old School The Green Grundisburgh. Listed consent to install 6 boiler flues and 6 meter boxes to the Old School Building dwellings. Planning and listed consent to install 2 boiler flues and 2 gas meter boxes to the Headmasters House flats.

DC/14/3465/FUL High Bank, The Street, Grundisburgh. Erection of three detached dwellings and associated garages land rear of High Bank.

This application was the subject of an Extraordinary Meeting of the Council held on Wednesday 26th November, attended by 6 members of the public where it was agreed to object to this application. Mrs.Willetts and Mr.Caryer attended a District Council Development Control meeting on Thursday 8th Jan at which this application was discussed and approved (with 4 members abstaining). Members felt that 3 properties could be built without damaging or putting at risk the trees on the site. One of the conditions is that there is to be a construction plan but as the gates were part of the approval in the previous application they could not be refused in this application. There will need to be a close eye kept on this site for damage to trees and access to the school.

13.2 New applications

DC/14/3250/FUL Part West Garden Round House Post Mill Gardens Grundisburgh
Severance of part west side garden and erection of dwelling and garage. This application was withdrawn and replaced by:

DC/14/3862/FUL Severance of part west side garden and erection of dwelling and garage. Round House Post Mill Gardens Grundisburgh Suffolk

The Parish Council continued its objections to this application.

13.3 Local Plan Site Allocations and Area Specific Policies

Mrs.Willetts volunteered to join a working group to review these policies but was not invited. She was disappointed at the poor representation of small parishes in this group.

Mrs.Willetts and District Councillor Tony Fryatt met 2 planning offices to discuss the site specific allocations as they will affect Grundisburgh.

They seemed to agree that as the housing allocation for Grundisburgh in the Local Plan 2010-2027 is NIL and total completions since 2010 is 17 with 31 outstanding which include 24 units on the new Village Hall site, 1 adjacent Round House, 2 Thompson Close (now to be 3), 2 adjacent the playing field and 2 on Meeting lane. This gives the impression that we have more than met all requirements.

However, in the document received from the District Council for consultation it is still suggested that the village boundary/envelope be extended to include Ablitts Meadow and all the gardens of the properties along Stoney Road to Cranworth Close taking in 2 areas of land that the Parish Council had previously considered unsuitable, because of access. An opinion upheld by an inspector at a Local Plan appeal. Also the strip of land fronting Ipswich Road and Park Road adjacent to the playing field. This would consolidate ribbon development along this narrow road and if this were to be included it could open up access to Chapel Field which Mrs.Willetts suggested would be highly undesirable.

Grundisburgh was allocated no new housing and Mrs.Willetts suggested that the Grundisburgh has enough new properties/people to assimilate into our village to way past 2027.

Mrs.Willetts proposed, and it was agreed, to send the Parish Council's objections to the District Council as soon as possible and to ask our District Councillor's support in maintaining the village boundary as it now exists.

14. Public Open Forum Mr.Youngman proposed seconded by Mrs.Willetts, to unanimous approval, that the formal meeting be temporarily suspended and members of the public invited to address the meeting. The following comments made and issues raised.

- Sycamore Tree, Meeting Lane. Leaves on the pathway were causing danger for walkers.
- Meeting Lane. A priority system was requested for the narrow section near the telephone exchange. The building of 24 houses is causing more traffic problems. HGV notices are needed.
- Scouts. Some of the stolen archery equipment has been recovered and a person has been reported for handing stolen property. A new more secure storage container had been paid for from our District Councillors Locality Budget.

15. Information exchange/agenda items for next meeting.

15.1 2015 Council Meeting Dates 9 March, 11 May, 13 July, 14 September, 9 November.

All meetings to be held in Grundisburgh Parish Rooms starting at 7.30pm except for the July meeting which will be held on St.Botolph's Church, Culpho.

Action Summary

3.3 Mr.Dunnett

3.4 Clerk

3.5 Clerk

7 Clerk

8 Clerk

9 Clerk

10.1 Clerk

10.3 Clerk

10.8 Clerk

12.1 Clerk

13.3 Mrs.Willetts/Clerk

14 Clerk