

**Grundisburgh & Culpho Parish Council**  
**Minutes of a Meeting of the Council held on Monday 9th November, 2015**  
**in the Parish Rooms, Grundisburgh.**

NOTICES had been posted according with regulations.

Present: - Messrs.S.Barnett, G.Caryer (in the chair), J.Dunnett, D.Higgins, P.Kendall, J.Lapsley, Miss.V.Barker, Mrs.J.Bignell, Mrs.S.Grahn, Mrs.A.Willetts, County Councillor P.Bellfield and 5 members of the public.

**1. Apologies for absence** District Councillor A.Fryatt, PCSO K.Robertson, Messrs.R.Youngman (business), C. Doyle (family commitment)

**2. Declarations of Interest** No interests were declared.

**3. Minutes.** The minutes of a Meeting of the Council held on the 14th September, 2015 had been circulated and were therefore taken as read. It was proposed by Mrs.Bignell seconded by Mrs.Willetts, to unanimous approval, that these minutes be signed by the Chairman as a true record.

**4. To deal with any urgent matters arising from the minutes, not covered by this agenda.**

**4.1 Resignation of Mr.M.Taylor** Notices had been posted on the parish notice boards on the 22nd October. A by election will be held if ten electors for the parish give notice in writing claiming such an election to the returning officer by the 11th November. If no such notice is received the parish council can co-opt.

**5. Reports from Police and the District & County Councillor on issues pertinent to Grundisburgh & Culpho.**

**5.1 Police Report** In the absence of a representative of the police the Clerk gave the report.

**5.1.1 Crime Update** There has been 1 reported crime since the previous Council Meeting on the 14th September, 2015. The theft of a brown rubbish bin in Gurdon Road.

**5.1.2 Kesgrave SNT** Little & Great Bealings have been moved to the Woodbridge SNT and Otley, Clopton, Boulge, Debach and Bredfield added to the Team. The Team now serves 15 parishes which will now mean a change in its name.

**5.1.3 Monthly Area Crime Statistics** An increase will be noted as some changes are to be made in recording which will include "non-crimes". These are incidents reported by members of the public which are subsequently determined to be non-crimes. Upon this determination the incident will remain on Police records but be removed from the crime statistics.

**5.1.4 Police attendance at meetings** A review of local policing in Suffolk is underway to meet savings required by government and to ensure that resources are effectively deployed to meet changing threat harm and risk. SNT's staff is being reduced across the county. Police attendance at council meetings is under review. A police representative will be sent only if there is a specific local issue or concern that is being discussed at a planned meeting or a police presence is required following a major incident.

It was agreed that the police should be asked to attend the Annual Parish Meeting.

**5.2 District Councillor's Report** The report had been distributed to members prior to the meeting.

**5.2.1 Site Allocation and Area Specific Policies** The Parish Council has received the large volumes detailing the next steps in the District Council's Local Plan showing proposals for the development of the District over the period to 2027. They include, amongst other issues, proposals on housing provision, employment allocation, and retail and tourist provision. The associated public consultation has started and runs until Monday 30<sup>th</sup>November.

Paper copies can be viewed in the libraries or in the Council Offices, and details are available on the District Council's website. Mr.Fryatt encouraged members to let the District Council have their comments. On-line consultation: <http://suffolkcoastal.jdi-consult.net/localplan/>

Or email to: [suffolkcoastallocalplan@east-suffolk.gov.uk](mailto:suffolkcoastallocalplan@east-suffolk.gov.uk)

There is a target for submission of the agreed plan to the Planning Inspectorate by May 2016.

**District Councillor's Report cont...**

**5.2.2 Local Lists** The criteria for determining unlisted heritage assets were subject to local consultation and these were agreed at the last Cabinet meeting.

**5.2.3 Scheme of Delegation** To ensure that the District Council can continue to provide the existing quality of planning service they have now agreed the changes to the Scheme of Delegations whereby planning decision, are referred to the Planning Committee. The purpose of the change is to eliminate those cases that do not justify full consideration by the Committee. Under the new scheme, the Parish Council or Ward Counsellor will request that an application is referred to the Committee giving material planning reasons to justify such a move. There have been a number of workshops (attended by Grundisburgh representatives) which identified some useful adjustments to the process. It is hoped to introduce the new scheme by the end of November.

**5.2.4 World of Planning Events.** These are designed to address the specific points and issues raised by Town & Parish Councils. This series of meetings will major on enforcement issues. It is well worth a visit for those with concerns about planning. The most convenient for the Parish Council is the event to be held in the Council Chamber at Melton Hill at 7.00 pm on 12 November.

**5.2.5 Community Enabling Budget.** Some of Mr.Fryatt's Community Enabling budget remains unspent. If anyone has good schemes that would be of benefit to the community as a whole he asks to be informed. ,

**5.3 County Councillor's Report** Mr.Bellfield reported:

**5.3.1 Grundisburgh pavements.** It was planned to close the main road in Grundisburgh from 09.30 - 15.30 daily for 4 weeks to enable the pavements to be re-surfaced. Mr.Bellfield had complained to the Highways Department as he felt this is unnecessary.

**5.3.2 Education** "Raising the Bar Campaign" was delivering above national average GCSE results and exceeding national standards at Primary level.

**5.3.3 Meeting Lane Verge** Mr.Bellfield will confirm the amount of money he has allocated from his Locality Budget

**6. To receive a Financial Report and approve payments.** See Appendix "A"

**7. Consider the purchase of display boards for the use of village organisations** A six panel and pole modular display board has been identified as the most suitable for the Art Club's use. It was agreed that an assessment should be made of the available boards in the village before a decision is made. The Finance Committee to investigate.

**8. To consider the proposal to set up a Village Resource Data Base** Mr.Barnett agreed to take this on board. A letter to village organisations will be sent asking them to identify items that can be loaned to other organisations within Grundisburgh and Culpho. The Clerk has a data base that can produce address labels.

**9. To receive a Planning Report** See Appendix "B"

**10. To consider the proposal to bring to the attention of the Highways Authority faded white lines in Grundisburgh**

At the September meeting Councillors were encouraged to report these immediately to the County Council's Customer Services Direct Reporting. Most of the white lines in the village are in reasonable condition.

**11. To consider the proposal to write to the Highways Authority to support the case for “SLOW” road markings at the location of the recent car accident in Culpho.**

Following a request by Culpho resident Alan Waters for measures to slow traffic at the bend in the C323 near Culpho Church the County Council Highways Department consulted the police. The police agree that SLOW markings are sensible and the Department will look to see whether there are any other practical measures that can be undertaken. A budget needs to be approved before works can be undertaken. 6 to 12 months is a likely timescale for delivery on site. Mr.Waters asks if the Parish Council can exert any pressure on the Highways Department and can Parish Council funds be used.

The Clerk will write to the Highways Department as follows:

*"We are pleased that the Police agree that SLOW signs in road is sensible and that you are looking into the matter to see whether they are other practical measures that can be taken. However we are mystified that it could take up to twelve months to get these installed particularly as there are safety issues involved"*

**12. To receive a report from the Council's Roads & Transport Committee**

**12.1 Weeds in gutters** The Clerk had written to the Highways Department concerning weeds growing in the gutters in Grundisburgh on the 10th August and was told that work would be carried out within 4 -6 weeks. . He was subsequently told today, 9th November, that the Department had particular difficulties with weed killing this year due to their weed killing subcontractor for the Suffolk Coastal area withdrawing from the contract at the last minute. Unfortunately it had taken some time to engage a new contractor and so the Department had not been able to complete the scheduled weed killing this year. Some of the streets in the village were inspected and it was noted that there is weed growth evident in some of the road channels and pavements. At this stage of the season weed killing is unlikely to be effective. It would be possible to arrange some targeted removal by hand clearance. However although the weed growth is unsightly it was not felt that this is compromising safety or drainage paths and therefore the Department did not feel hand clearance to be warranted in this case. If there are particular areas which are of concern to the Parish the Department would be prepared to consider a limited program of hand clearance. For next year new arrangements will be in place which will ensure that weed killing is undertaken at the appropriate time.

**12.2 Grit Bins** Notices will soon be placed in Grit Bins giving contact information when the bins need re-filling and a warning that the material must not be used to treat resident's drives. This will be considered as theft.

**12.3 SAVID** The Chairman had contacted this organisation about the possibility of the Parish Council joining and was awaiting a reply.

**12.4 Meeting Lane Verge** No further progress can be made until our County Councillors grant is known.

**13. To receive a report from the Chair of the Council's Footpaths & Environment Committee**

See Appendix "C"

**14. To receive reports from Council representatives to village organisations**

**14.1 Village Hall** No report. No meetings of the Management Committee have been held since the previous meeting.

**14.2 Playing Field** See Appendix "D".

**15. Local Council Award Scheme** The Council, as a Quality Council under the old scheme, was awarded the Foundation level award under this new scheme but has to go through an application process by January 2016 to maintain the award. The Council meets all the criteria except for the adoption of a Complaints and Grievance Procedures. A copy of model procedures produced by NALC have been circulated to members which councillors are asked to adopt. A further requirement is an Action Plan. A copy of the application form was also circulated. A further resolution is needed confirming that these and all other criteria are published on line.

It was proposed by Mr.Caryer seconded by Mr.Kendall, to unanimous approval, that the council confirms that it publishes on line the criteria needed to meet the conditions of the Foundation Level of the Local Council Award Scheme and adopts NALC's model Complaints and Grievance procedures.

**16. To consider how to celebrate Her Majesty the Queen's 90<sup>th</sup> birthday** A letter has been received from the Lord Lieutenant, The Countess of Euston, encouraging town and parish councils to join in the celebrations next year. There will be major national events taking place in London over the weekend of 11 and 12 June, which will include a 'street party' style lunch for 10,000 guests in The Mall. She thinks it would be wonderful if as many people as possible in Suffolk could also show their support by holding their own festivities in their communities.

It was agreed that members should forward their ideas on how the villages could celebrate this event in time for them to be considered at the January 2016 meeting of the Council.

**17. To appoint co-ordinator for the Christmas Tree on the Green** At the September meeting Mr.Doyle offered to deal with the "electrics" and Mr.Garnham transport. In previous years the tree has been purchased from MrDavid Stebbings. Mrs.Bignell agreed to co-ordinator the erection of the tree.

**18. To consider a proposal to write to BT about slow repairs to faulty lines**

It was stated that failures in the network some lasting several days or weeks were causing great inconvenience to villagers. It was agreed that the Chairman should draft a letter.

**19. To consider a proposal to approach landowners to seek a site for f or "Community Orchard"**

It was agreed that the Clerk should write to the owner of land between Little Squeech and Top Field on Elm Tree Farm Lane to see whether they would consider either leasing or selling part of this land to the Parish Council for the establishment of a Community Orchard.

**20 Contact List** It was agreed that a Contact List should be distributed to every dwelling in Grundisburgh and Culpho with the invitation to the Annual Parish Meeting. It was also agreed not to include details of council members because of the large turnover in membership the list could be soon out of date. Residents could be directed to the village notice boards - Olde Forge Stores and Village Hall - and the parish council web site. for Councillor details. They could also be directed to the site for contact details of the 40 voluntary organisations operating in the village.

**21. To agree a date for the 2016 Annual Parish Meeting** This Meeting must be held between the 1st March and 1st June - both dates inclusive. 2014 meeting was held on the 28th April. It was agreed that the 2016 meeting should be held on Tuesday 26th April. Members were asked to forward any ideas of the format and guest speaker to the Clerk.

**22. Public Open Forum** Mr.Kendall proposed seconded by Mrs.Grahn, to unanimous approval, that the formal meeting be temporarily suspended and members of the public invited to address the meeting. The following comments were made.

- The arrangements for a Parish Council to recommend a planning application to be considered by committee were felt to be too restrictive.
- Many road markings in Grundisburgh were faded.
- Overgrown hedges caused lorries to veer into the centre of the carriageway
- Scouts will hold a "Duck Race" in 2016
- Scouts and Guides were complimented on their turnout and conduct at Grundisburgh's Remembrance Sunday Service.
- A list of Non Listed Heritage Assets was being compiled by the Parish Council
- The provision of a defibrillator will be investigated.
- New Village Hall cash contributions secured by the development of Top Field have been transferred to the Village Hall Management Committee. . Anglian Water had already decided to link to the foul water drainage system in the garden of 2 Post Mill Gardens.

### **23. Any other business**

- Mr.J.Lapsley was appointed to the Planning Committee
- Lyttleton Meadow hedges alongside the B1079 needed cutting
- Hedge on the south side of the Coach House alongside the Village Green needed cutting.
- Hedges on Elm Tree Farm Lane on the boundary of the Top Field Housing development needed to be maintained.
- Pound Corner Bus Shelter needed to be swept out - the Scouts will be informed.
- Chapel Road Cross Roads. vision splay needed cutting back.
- The seat on the Village Green, which was replaced by the Memorial Seat, will be placed on the Village Green under the Willow Tree facing the Church.
- Bus services in Grundisburgh are continually running late.

The Clerk said that it would be most helpful if the issues raised by councillors in Any other business could be reported to him immediately they came to light rather than wait until the next council meeting.

- 2016 Council Meeting dates. All meetings to be held in the Parish Rooms except for the July meeting which will be held in St.Botolphs Church, Culpho. January 11, March 14, May 9, July 11, September 12, November 14

### **24. Agenda items for next meeting**

It was agreed that a working group should be formed to review the council's decision making process and constitutional arrangement including a review of Standing Orders. A copy of the existing Standing Orders will be sent to members.

#### **Action Summary**

- 5.1.4 Clerk
- 7 Finance Committee
- 8 Mr.Barnett/Clerk
- 11 Clerk
- 12.3 Chairman
- 15 Clerk
- 16 Parish Councillors
- 17 Mrs.Bignell
- 18 Chairman
- 19 Clerk
- 20 Clerk
- 22 Clerk

## **Reports for a meeting of the Parish Council 9th November, 2015**

### **6. Appendix "A" Finance**

#### **6.1 Ipswich Hospital - Grundisburgh Ward**

At the September council meeting it was agreed that the Parish Council should pay for a ward sign cost £70/£80.  
Actual cost £108

#### **6.2 Letters of thanks** Received from Grundisburgh Scouts, Lunch Club and the Lyttleton Club.

#### **6.3 Ratification of payments made since the last meeting and approved at the time**

Anglia Water	£40.37	Allotment water charges 01/05/2015-22/07/2015
Mr.R.Fletcher	£400.00	Village Green Grass Cutting July/August
Mr.J.Dunnett	£11.96	Petrol for Millennium Meadow Mower
	£15.00	Tree Warden Forum
Ipswich Borough Council (Greenways)	£400.00	Donation cutting & removing grass from Millennium & Lyttleton Meadows 2015
1st Grundisburgh Scouts	£300.00	Village Green Stream Cleaning
SALC	£19.79	8 copies of The Good Councillors Guide
Mr.J.Ager	£120.00	Leadership Skills Course - G.Caryer
	£515.20	Clerk's Salary August/September 2015
	£64.55	Clerk's Expenses July/August 2015
Eastern Facilities Management Solutions	£241.32	Playing Field 1st Quarter Grounds Maintenance Charge
BDO	£120.00	Audit fee

It was proposed by Mr.Kendall seconded by Miss.Barker, to unanimous approval, that these payments be ratified.

#### **6.4 Payments received since the last meeting**

##### *Allotment Rents*

Mr.G.A.Bickers (Natasha Gibson Jones)	£12.00
Mr.D.Cole	£12.00
Mr.R.Herries	£12.00
Mr & Mrs.Webber	£12.00 Cash
Mr & Mrs.Herbert	£12.00 Cash
Mr.W.Cole	£12.00 Cash

Suffolk Coastal District Council	£440.00	Council Tax Support Grant
Suffolk Coastal District Council	£8,304.01	Precept - 2nd instalment
UK Power Networks	£5.75	Wayleave payment - Village Green
SALC	£250.00	Suffolk Village of the Year Third Prize
Suffolk Wildlife Trust Limited	£150.00	Suffolk Village of the Year Conservation Award

#### **6.5 Emergency payments made prior to the meeting under Section 5.7 of Financial Standing Orders**

Suffolk Coastal District Council	£150.00	Election expenses May 2015
St.Botolphs Church Culpho	£40.00	Church Hire for July & September Council Meetings
SALC	£12.00	Summer planning briefing
Mr.R.Fletcher	£240.00	Village Green Grass Cutting August/September 2015
HM Revenue & Customs	£193.20	Income Tax
Business Services at CAS Ltd	£271.97	Insurance 2015/2016
Lyttleton Club	£200.00	Grant - Felixstowe outing with Lunch Club
Vertus Group Ltd	£241.32	Playing Field grass cutting 2nd quarter
Mr.P.Finch	£150.00	Seat & sign and public footpath maintenance
Mr.R.Fletcher	£240.00	Village Green Grass Cutting October 2015
Deben Frames Ltd	£100.00	Women's Roll of Honour framing
Mr.B.R.Quinton	£55.30	Duck Food

**Appendix "A" Finance cont...**

**6.6 Other payments requiring approval**

SALC	£25.20	Payroll Service - 6 months to 30 September 2015
Mr.J.Ager	£515.20	Clerk's Salary October/November 2015
Anglian Water	£47.70	Clerk's Expenses September/November 2015
Royal British Legion	£29.20	Allotment Water charges July-October 2015
Hags SMP	£53.00	Donation - Remembrance Wreaths
Mr.J.Dunnett	£365.90	Playing Field Play Area maintenance
	£22.14	Millennium Meadow posters and fuel

It was proposed by Mr.Kendall seconded by Miss.Barker, to unanimous approval, that these payments be made.

**6.7 Applications for grant**

Received from Citizens Advice Bureau and Headway Suffolk . It was agreed that these should be considered by the Finance Committee/

**6.8 Finance Committee Meeting**

To be held on the 17th November

**6.9 Account Balances as at 2nd November, 2015.**

Business Tracker Account	£62.26
Current Account	£10,953.81
Post Office Investment account	£20,525.48
VAT to claim	<u>£302.80</u>
TOTAL	£31,844.35

**6.10 Budget Report** attached

**6.11 Village of the Year**

Suffolk Coastal District Council	£200.00	Coastal Area 1st prize
SALC	£250.00	County Third Prize
Suffolk Wildlife Trust Limited	<u>£150.00</u>	Conservation Award
TOTAL	£600.00	

It was proposed by Mr.Caryer seconded by Mr.Kendall, to unanimous agreement that the prize money should be spent on a weather vane for the new village hall and that the Conservation Award should be spent on the Millennium Meadow.

**9. Appendix "B" Planning - Mrs.Willetts reported:**

**9.1 Applications approved by Suffolk Coastal District Council since the last Parish Council meeting**

DC/15/2528/FUL 4 Rose Hill Cottages Rose Hill, Grundisburgh. The application of external wall insulation to the side and rear elevations of the property.

DC/15/2912/FUL The Old House, Half Moon Lane. Renovation of The Old House and erection of one detached dwelling with associated vehicular access and garaging.

DC/15/3472/VOC High Bank, The Street, Grundisburgh. Variation of Condition2 of Planning Consent

DC/14/3465/FUL-to permit amended house designs for plots 2 and 3

DC/15/3530/FUL 45 Stoney Road, Erection of a two-storey rear extension (existing single-storey rear extension to be demolished). This is a re-submission of planning application approved under C06/0034/FUL.

**9.2 Appeal Decision on DC/15/0469/OUT 3 Pine Grove, Lower Road, Grundisburgh**

Unfortunately the appeal was allowed. This seems to follow an unfortunate trend at the moment, village boundaries and Local Plans stand for nothing in the quest for more housing.

Mr.Dunnett said that Government policy was "a presumption to approve" and that the Parish Council was wrong to object to this application. Mrs.Willetts disagreed and said that the District Council should adhere to its policies which had the approval of the Parish Council and should "stick to the rules". A five year allocation of land for development was now in place so there was no excuse not to do so.

## **Appendix "B" Planning cont...**

### **9.3 Planning Committee Meeting 5<sup>th</sup> October 2015**

Present G Caryer, D Higgins, M Taylor and A Willetts (chair)

DC/15/3707/FUL & DC/15/3708/LBC Grundisburgh Hall, Ipswich Road

Ground floor single storey infill extension and new openings to Kitchen external walls; internal demolition to walls. First Floor: internal demolition of walls to facilitate rearrangement of bathrooms and utility room.

The committee could not see that the proposed alterations would in any way affect the listed status of the building and would respond to the District Council accordingly.

### **9.4 Reconsultation DC/15/1816/ARM Top Field Barn Farm, Ipswich Road.**

The notification received by the Parish Council had the 15th October as the date for return of comments but the committee date for discussion/decision was the 8th October. Mrs.Willetts contacted the District Council and was told that as the consultation time was after the committee meeting the officers were seeking authority to approve and no permission would be granted until after consultation period had expired.

This reconsultation is necessary as the District Council's Development Control Committee held on the 17<sup>th</sup> September voted 7 to 5 to refuse the application on the grounds of the unacceptable mix of properties. It was agreed that Hopkins Homes proposal to replace 2 - 4 bed houses and 1 - 3 bed house with 3 - 2 bed bungalows could be supported. The planning committee agreed that the mix of properties had never been an issue with the Parish Council. It was agreed that the Issues that the Parish Council do want to continue to raise with the District Council are

The conditions imposed on any approval

- A TPO to cover all the trees on the site
- The Drainage issues on the site along with the conditions of the sewers.
- Lack of footways on the site.

These are the Parish Council points brought out at the meeting on Thursday 8<sup>th</sup> October by Geoff Caryer.

*The Parish Council have supported the mix and number of market houses with the affordable component of the scheme since the outline application was approved in May 2015. The changes that have been made since this application came before the Development Control Committee on 17<sup>th</sup> September, to include 3 - 2 bed bungalows replacing 3 houses (1, 3bed house and 2, 4 bed houses) is also supported by the Parish.*

*It is the conditions that are imposed on any permission you may grant on this very exposed site at the entrance to Grundisburgh which is the main concern of the Parish Council at this stage. Conditions must be put in place to prevent parking on any adjoining roads and Post Mill Gardens during construction. The new access must be constructed and made usable before any construction work and deliveries are permitted to the site.*

*The protection of any future landscaping of the site is vital. All the new and preserved trees must be covered by a TPO. That includes those to be planted on the boundary of the site in the gardens of the dwellings. All too often trees are seen by householders as a nuisance and disposed of. This must not happen to any of the trees on this site they must be covered by a TPO.*

*Drainage is a concern. When the Alice Driver road development was being built we had surface water pouring down the main street, it also created a moat around the school and playgroup buildings. It took a lot of sorting out and effective drainage in Grundisburgh, even before this current proposal, is still problematical.*

*The sewer that runs through the carpark of the existing Village Hall and along the back gardens of properties on Rose Hill is old and I understand, from the householders, in need of attention.*

*The lack of footways on the site is still a concern, nowhere in the village is constructed in this way. We feel this could lead to neighbour disputes and would be particularly confusing for children who would have no idea where they could walk safely.*

A meeting took place on October 1<sup>st</sup>

Between Barry Zinns, Peter Kendall, Geoff Caryer, John Ager and Simon Bryan a representative from Hopkins Homes to discuss the refusal of Sept 17<sup>th</sup>. The New Village Hall group were anxious that the affordable homes part of the application would not be lost by the delay and that the services for the New Village Hall would be available so that project could go head. Hopkins did not want to go to appeal as this could delay the project by 12months.

#### **Appendix "B" Planning cont...**

On the 8th October Messrs.Caryer, Kendall and Mrs.Willetts went to the District Council's Development Control subcommittee. The report by the officers was recommending authority to approve. Simon Bryan spoke for Hopkins Homes and Geoff Caryer for the Parish Council. The officer, Liz Beighton, explained that no conditions could be added at this stage, all conditions must be included at the outline stage!!! (Though we were told at the Outline stage that only the access and principle of development was involved) The application was approved. Decision issued Oct 19<sup>th</sup>.

#### **9.5 Applications received since last PC and not dealt with above.**

DC/15/3789/FUL 3 Laurel Cottages Erection of 2 bay cartlodge with storage above (existing garage to be demolished) and associated improvements to driveway access directly associated with the proposed and also alterations to access to the southernmost boundary. This is a similar application to DC/15/2831/FUL discussed by the Planning Committee at the meeting on the 6<sup>th</sup> August where it was decided to send no comments

DC/15/4094/FUL 2Apple Tree Cottages, Otley Road. Proposed alterations & extensions. The Parish Council objects to this very large extension on this once agricultural semi detached cottage, situated outside the village boundary.

DC/15/3961/LBC, DC/15/3960/FUL Finndale House, Woodbridge Road. Removal of existing conservatory and replacement timber and double glazed garden room.

#### **9.6 Allocations and Specific Policies Development Plan**

Document have been received - 2 hard copies - and it is also available on line at the District Council. The consultation period is 19<sup>th</sup> Oct to 30<sup>th</sup> Nov2015.

In the original consultation in January of this year 2 areas were to be included within the village boundary one in Stoney Road the other in Park Road. The Parish Council objected to both areas. The area in Stoney Road is no longer included in the new consultation but Park Road is. The Planning Committee recommends that the Parish Council continues to object to this area being included within the new village boundary. Suggested wording

*The strip of land fronting Ipswich Road and Park Road adjacent to the playing field has been included in the proposed physical limits boundary. This would consolidate the ribbon development along this narrow road. It is the open aspect and number of trees in this area that makes a gentle buffer between the countryside and the built up area of the village, which will become even more important when the New Village Hall and 24 properties are completed on the Top Field site.*

*As planning applications received within the Physical Limits carry a presumption in favour of approval and as Grundisburgh has already exceeded the allocation contained in these documents Grundisburgh Parish Council considers it unreasonable to extend the physical limits boundaries in Grundisburgh.*

#### **9.7 Scheme of delegation**

On Monday 2<sup>nd</sup> November in Melton Hill Council Chamber, Mrs.Willetts attended a presentation entitled concerning the new planning delegated powers.

#### **Appendix "C" Footpaths & Environment - Mrs.Grahn reported:**

**13.1 Footpaths** Footpath 26 (rear Post office) has been widened the path and the leaning post has now been re-erected by landowner, Mr Richard Burch

Footpath -4/6 bridge is still blocked. There have been ongoing problems over long period. It has been reported again to Debbie Adams Rights of Way Officer who has visited the site and agreed it was an obstruction but felt it was no worse than a stile. There are very few stiles in local fields so action is needed. Mrs.Adams has agreed to contact the landowner and to request easier access to the bridge exit and the removal of "bull" sign when the animal is not in the field beyond the bridge.t.b.c

**13.2 Walks** The Christmas Walk will take place on the 16th December from The Green 6.30pm. . As last year, to Hilary and Trevor Hills home near Hasketon. This will be advertised on the What's on in Grundisburgh News Group and on the "A" sign on The Green. There will be no monthly walk in December.

## **15.2 Appendix "D" Playing Field Report**

The Playing Fields Management Committee met on 12<sup>th</sup> October. The main issues are as follows:

**15.2.1 Entrance Road** Whilst the Playing Field has always had responsibility for maintaining the entrance road, it was owned by the garage. The developer of the 2 houses on the garage site has offered to transfer ownership of the entrance road to the playing field. The committee are still awaiting response from local solicitors and are querying the estimates of legal cost from Fields in Trust.

**15.2.2 Children's Play Equipment** The annual inspection identified no major issues, however a number of areas where identified where maintenance was required. Maintenance issues have been costed as follows:  
Parts to maintain the play equipment £304.92 + VAT. Kit to repair safety surface £165 + VAT. As there are a number of problems with the safety surface, therefore before purchasing further repair kits, the expected lifetime of the surface will be investigated along with the cost of alternative surfaces. The Parish Council are requested to purchase the parts to maintain the play equipment is £304.92 plus vat out of the playing field repair funds. The Parish Council has a £250 annual budget to fund play equipment repairs. .

**15.2.3 Additional Play Equipment** Requests have been received for a number of improvements including; bigger swings for older children, a table tennis table (concrete), equipment suitable for the disabled, all of which have problems associated with them. A meeting with an equipment supplier has been scheduled to investigate possible additions.

**15.2.4 District Council Play Pot** Grundisburgh £8,232.55. This fund is drawn from planning applications and is ring fenced for children's play spaces.