

Grundisburgh & Culpho Parish Council
Minutes of the Annual Meeting of the Council held on Monday 8th May, 2017
in the Parish Rooms, Grundisburgh.

NOTICES had been posted according with regulations.

Present: - Messrs.G.Caryer, S.Barnett, C.Burch, J.Dunnett, D.Higgins, P.Kendall, J.Lapsley, R.Youngman, Miss.V.Barker, Mrs.J.Bignell, Mrs.S.Grahn, Mrs.A.Willetts District Councillor A.Fryatt, County Councillor R.Vickery and 3 members of the public.

1. Election of Chairman Mr.Lapsley proposed seconded by Mrs.Willetts that Mr.S. Barnett be elected Chairman and, without further nominations, he was duly elected. Mr. Barnett signed the Declaration of Acceptance of Office. Mr.Higgins requested that his objection to the election of Mr.Barnett should be recorded.

The Chairman welcomed Mr. Charles Burch to his first meeting as a Parish Councillor.

2. Election of Vice Chairman Mr.Barnett proposed seconded by Mr.Caryer that Mrs.Willetts be elected Vice Chairman and, without further nominations, she was duly elected. Mr.Dunnett requested that his objection to the election of Mrs.Willetts should be recorded.

3. Apologies for absence Mrs.M.Bean, Mrs.P.Ross.

4. To receive member's declarations of interest No interests were declared.

5. Minutes The minutes of a Meeting of the Council held on the 13th March, 2017 had been circulated and were therefore taken as read. It was proposed by Mr.Dunnett seconded by Mr.Barnett, to unanimous approval, that these minutes be signed by the Chairman as a true record.

The minutes of an Extraordinary Meeting of the Council held on the 4th May, 2017 had been circulated and were therefore taken as read. It was proposed by Mr.Caryer, seconded by Mrs.Willetts, to unanimous approval that these minutes be signed by the Chairman as a true record.

6. Public Open Forum Mr.Barnett proposed seconded by Mr. Caryer, to unanimous approval, that the formal meeting be temporarily suspended and members of the public invited to address the meeting. The following issue were raised:

- Following a question about the unlocked box of the defibrillator the Chairman indicated that, following discussion of the alternatives, it was a policy decision of the Parish Council not to lock the defibrillator. It was felt that this would cause delay in administering treatment which could be fatal. The defibrillator will be added to the Parish Council's Insurance Policy.

7. District Councillor's Report District Councillor Tony Fryatt reported:

7.1 Local Plan Review The District Council will be holding a series of workshops specifically for town and parish council representatives. The purpose of the workshops is to introduce them to the local plan review process and what will be happening over the next couple of years, but more specifically, to get their thoughts and ideas on what they think makes a sustainable community and how planning policies might be used to help with this. The feedback from these workshops will be used to help inform the content of the issues and options consultation document which will be subject to formal consultation in the summer. It is hoped that as many towns and parishes will send representatives as possible

The District Council will be offering 1:1 meetings with towns and parishes during the actual Issues and Options consultation period.

District Councillor's Report cont...

Workshops

	Date	Time	Venue
W1	19 th May 2017	10am – Midday	Deben Conference Room, East Suffolk House Riduna Park, Melton IP12 1RT
W2	22 nd May 2017	3pm – 5pm	Kirton Recreation Ground, Grand Pavilion, Back Road, Kirton IP10 0QQ
W3	25 th May 2017	3pm – 5pm	Market Hall, 29 High Street Saxmundham IP17 1AF
W4	30 th May 2017	10am – Midday	Dennington Village Hall, Dennington Road Dennington IP13 8BD
W5	2 nd June 2017	10am – Midday	Kesgrave Community Centre (Orwell Room), Twelve Acre Approach, Kesgrave IP5 1JF

7.2 New 'one stop shop' officially opened at Woodbridge Library The new shared customer services facility in Woodbridge Library was officially opened in May and allows the District Council to provide better customer services to local people by dealing with more things at the first point of contact. By creating this 'one stop shop' for Suffolk Coastal services at Woodbridge Library the Customer Services Team can deal with a wide range of enquiries, including council tax, housing benefits, tourism and much more. People can also be able to make appointments to see staff from other Council services, such as Planning.

7.3 Implementation of Civil Parking Enforcement (CPE) in East Suffolk. The District Council had a key decision to make on whether it should take over the responsibility for parking enforcement. Suffolk is one of the few counties in England where district councils do not have this responsibility, and parking enforcement is still carried out by the police.

The lack of enforcement action is seen in communities across the district, with mounting discontent over 'unpoliced' illegal parking – in particular at pinch points around schools. There are significant safety issues associated with this and, under current arrangements, District Councils are powerless to enforce a solution. CPE would provide those powers. The law permits the responsibility for parking enforcement to be transferred from the police to local authorities and income from tickets stays with the authority, potentially enabling self-funding.

7.4 Exemplar Grant programme Suffolk Coastal District Council announced the launch of a [new grant programme](#) in October. The Enabling Communities Exemplar Programme aims to assist community initiatives with grant funding to deliver new 'flagship' projects that will have a significant impact on communities and tackle need in a sustainable way. Voluntary and community organisations can apply for grant assistance between £1,000 and £10,000 to help a specific project or activity across our communities at a ward or across multiple wards that need more funding than is available through the Enabling Communities Budgets. To be eligible for funding, the project must be supported by the relevant Ward Councillor or the relevant Cabinet Member(s). The Exemplar Programme has no set deadlines, so applications can be made at any time and a decision will be made within 8 weeks of Council Officers receiving the complete application. £132,000 of funding has been set aside to fund projects through this programme, which can be spent on costs to fund a new community project or help fund new community capital projects, please check grant criteria before applying.

8. Planning Report Mrs.Willetts reported:

8.1 Applications Approved by Suffolk Coastal District Council since the last Parish Council meeting

DC/17/0242/FUL 41 Stoney Road Construction of a two-storey rear extension.

DC/17/0227/LBC Stanaway Farmhouse Charity Lane Grundisburgh Suffolk Listed Building Consent - Internal re-ordering scheme and repair works. Including the conversion of the existing outbuilding to a single-storey structure with new residential accommodation, a new glazed link to the outbuilding and demolition of an existing garage, which is to be replaced with a 2-bay cart lodge. No comments sent

DC/16/1389/OUT Grundisburgh Village Hall. Ipswich Road, Grundisburgh. Demolition of Existing Village Hall and erection of 2 chalet style bungalows.

DC/17/0562/FUL 10 Thompson Close, Grundisburgh. Garage conversion- not linked to house.

8.2 Applications withdrawn since the last Parish Council Meeting

DC/17/0209/PN3 The Barn, Rookery Farm Otley Road. Conversion of existing agricultural barn to a new dwelling.

DC/17/0460/LBC & DC/0459/FUL The Granary, Rookery Farm Otley Road Grundisburgh Conversion and Extension of existing Granary Building to form 1 new dwelling. (this building formed part of a previously approved application 16/0845/FUL

Removal of single story side and rear extensions to be replaced with single a two storey extensions and alterations to Rookery Farmhouse. Conversion of Rookery Farm Barn into two dwellings. Conversion of Granary building into a holiday let unit.

8.3 Applications refused by Suffolk Coastal District Council since the last Parish Council Meeting

DC/16/4617/FUL Olde Forge Stores, The Green, Grundisburgh. Proposed alterations and erection of first floor extension to provide one bedroom flat over shop. Resubmission of previously approved application C07/1476/FUL DC/16/4617/FUL Forge Stores, The Green Grundisburgh. Proposed Alterations and Erection of first floor extension to provide one bedroom flat over shop. The Parish Council objected to this application.

8.4 Applications received since last the Parish Council meeting

DC/17/1025/VOC Highbank, The Street, Grundisburgh. Variation of conditions 2,7,&8 of DC/14/3465/FUL referring to protection of trees.

DC/17/1356/FUL and DC/17/1357/LBC The Barn, Rookery Farm Otley Road. Conversion and extension of existing barn at Rookery Farm to form 2 new residential dwellings

DC/17/0919/FUL and DC/17/0920/LBC Grundisburgh House, Woodbridge Road. Change of use of land from grazing to equestrian use, knock a wall down between stable and bridge to reach the field and level the path for safe equestrian access to field. Resurface stable skirt and put a fence & gate around stable skirt for security.

Mr.Higgins was concerned that this development could destroy the meadow environment of the area by the erection of fences and jumps.

Mrs Grahn had concerns about the right of way and bridleway that crossed the site. Mrs Willetts said she would look into the concerns though the right of way officer had raised no objection when consulted by the District Council.

Applications received since last the Parish Council meeting cont...

DC/17/1583/FUL Builders Yard, Charles Avenue. Erection of 5 dwellings. Mr.Dunnett requested that his desire not to be associated with this application should be recorded in the minutes.

Following the Extraordinary Meeting to draft this response this Mrs.Willetts suggested that the following comments should be sent to the District Council which were approved by the meeting

The Parish Council objects to the type of dwelling proposed for this windfall site in a very prominent position on rising land close to the centre of the village. Charles Avenue is a private cul-de-sac of some 17 bungalows and a single storey Doctors Surgery. The latter building does have a car park adjacent but generates overflow onto the narrow road at peak times. The proposed site has single storey buildings to the south, east and west. The proposal would result in a cramped form of development out of character with the area and street scene. The proposed 5 two storey houses would cause overlooking particularly to the 4 bungalows fronting Rose Hill and loss of amenity to the properties surrounding the site. They would not meet any local need as Grundisburgh had a nil housing allocation 2010-2027 and already the village has extended by 45 properties beginning to stretch our local facilities, including the primary school which has now reached 179 pupils the highest it has ever been.

It was suggested by Mr Lapsley that point 3 on the minutes of the 4th May should be included ‘The design of the proposed houses was unimaginative and their height was out of keeping with the adjacent properties. The height of the houses will result in overlooking the bungalows at the rear of the proposed development’. This was agreed.

8.5 Applications refused by Suffolk Coastal District Council

Retrospective application DC/16/3282/FUL Laneside, Meeting Lane, Grundisburgh. Wood store/workshop, roof to accommodate photo-voltaic array.

This application is out of time for an appeal on that decision. Mrs Willetts reported that Cate Buck Suffolk Coastal District Council Enforcement Officer had served an Enforcement Notice on the site on the 13th April 2017 and it becomes effective on the 16th May 2017 with a two-month stipulation for removal of the outbuilding unless an appeal is submitted beforehand. It is not expected that the building will be removed much before the 16th July 2017. If an appeal is received it will be in situ until the appeal has been determined.

The District Council has been requested to investigate agricultural land taken into the domestic garden of Laneside without change of use permission and the erection of posts along Half Moon Lane restricting access to householders and landowners.

Mrs.Willetts understands that the Council will investigate this as an alleged change of use of agricultural land to domestic curtilage. If a highway is being obstructed this would either be a matter for the County Council or the Police. If a land owner cannot get access to his land then this would be a civil matter. The Parish Council will thank the District Council for taking enforcement action and request that they investigate the extension of the ‘garden’ into the newly purchased agricultural land.

Concerned was expressed at reports of anti-social behaviour in this part of the village and urged those affected to report such incidences to the police or to the anti-social behaviour team at Suffolk Coastal District Council where an on-line reporting tool can be used <http://www.eastsuffolk.gov.uk/community/anti-social-behaviour/>

8.6 DC/16/4854/FUL Land south of 24 Pound Cottages, Ipswich Road, Grundisburgh. Erection of a single detached dwelling and double carport.

Mrs.Willetts said she was greatly offended by personal remarks made about her by Mr.Dunnett in a letter of support of this application to the District Council which had been published on the Council’s Web Site. The letter mentioned his years of service as a parish councillor giving the impression that he was speaking on behalf of the council. The Parish Council had objected to this application and Councillor Dunnett had not supported the application when it was discussed at Parish Council meeting. She asked for an apology.

Mr.Dunnett, whilst not apologising, said that he had not intended to represent the council in his letter but to point out that his length of service validated his opinions. He was surprised that his letter had been circulated but was reminded that his letter was in the public domain. He would examine his letter again.

9 Review of Annual Parish Meeting 2nd May, 2017

The Clerk said that he had received complimentary comments from members of the public who enjoyed the evening. The speakers were excellent. Mr.Kendall's very entertaining slide review of the past year and the first-class refreshments supplied by Grange Farm Shop splendidly rounded off the meeting. The new village hall exhibition was well visited and the Clerk suggested that another exhibition be staged at next year's meeting. Mr.Dunnett said that members of the public's comments to him were quite different to the Clerk's assessment of the evening. They told him the meeting was ...

- dire
- more excitement in the Doctor's Surgery waiting room
- only came for the refreshments
- could not hear anything

Mr.Dunnett felt the Parish Council had let parishioners down.

He advocated at next year's meeting

- welcome at the door – a list of attendees
- speakers should identify themselves
- sound amplifications should be used
- be controversial
- an entertaining speaker

It was pointed out that speakers had identified themselves. Nobody had complained about not hearing at the meeting. Entertaining speakers had been used in the past e.g. Charlie Haylock but the council had decided to cease this practice to shorten the meeting. The public were given many opportunities to ask questions throughout the evening but, as in previous years, did not do so preferring to speak to councillors when the meeting had closed when enjoying the refreshments. It was pointed out that Mr. Dunnett had already left before this point of the meeting. It was agreed that the 2018 Annual Parish Meeting should be organised by a subcommittee and that suggestions like sound systems and door welcomes would be actively pursued.

10. Financial Matters

10.1 2016/2017 Accounts & Audit The Clerk reported that the Accounts had been prepared on a Receipts & Payments basis with Balance Sheet, Earmarked Reserves, Supporting Statement and Asset Register. These had all been circulated to councillors, with copies of the Annual Return and Annual Governance Statement prior to the meeting.

Statement of Assurance Mr.Barnett proposed seconded by Mr.Lapsley that councillors as members of the Grundisburgh & Culpho Parish Council acknowledge their responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March, 2017 that:

- 1) We have put in place arrangements for effective financial management during the year and for the preparation of the accounting statements.
- 2) We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
- 3) We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of the council to conduct its business or on its finances.
- 4) We provided proper opportunity during the year for the exercise of elector's rights in accordance with the requirements of the Accounts & Audit Regulations.
- 5) We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
- 6) We maintained throughout the year an adequate and effective system of internal audit of the council's accounting records and control systems
- 7) We took appropriate action on all matters raised in reports from the internal and external auditor.
- 8) We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.

Financial Matters cont...

10.2 Approval of the Accounts Mr.Barnett proposed seconded by Mrs.Willetts, to unanimous approval, that the 2016/2017 audited accounts be approved.

10.3 Letter of thanks Received from Grundisburgh Scouts

10.4 Payments received since the previous meeting

HM Revenue & Customs	£1,109.58	VAT repayment
Suffolk Coastal District Council	£8,750.00	Precept – 1 st instalment

10.5 Ratification of payments made since the last meeting and approved at the time

M Cavanagh	£65.00	Music Stands Grundisburgh Symphony Orchestra
Vertas Group Ltd	£255.80	Playingfield Grass Cutting 10/16 - 12/16
Mr.J.Ager	£344.66	Deacon Memorial Bench
	£18.22	Allotment Water Charges
Mrs.P.Finch	£180.74	Refurbish Benches
Mr.A.Billings	£120.00	Deacon Memorial Bench – wood treatment & carving Inscription
Mrs.S.Grahn	£36.00	Millennium Walk Markers
Mr.J.Ager	£443.00	Clerk's Salary February/March 2017
	£64.84	Clerk's Expenses February/March 2017
	£577.00	Office Allowance 2016/2017
	£13.98	Stationery
HM Revenue & Customs	£375.20	Income Tax (pay 1 st April)
1st Grundisburgh Scouts	£300.00	Bus Shelter & Phone Box Cleaning 2016/2017
Vertas Group Limited	£255.80	Playing Field Grass Cutting 01/17 – 03/17
Suffolk Coastal Norse Ltd	£63.98	Dog waste bags
Mrs.C.P.Hall	£268.00	Defibrillator Training

It was proposed by Mr.Kendall seconded by Mrs.Grahn, to unanimous approval, that these payments be ratified.

10.6 Emergency payments made prior to the meeting under Section 5.7 of Financial Standing Orders

Mr.D.R.Martin	£116.64	Replace broken rails on Village Green Bridge
Mr.R.Fletcher	£160.00	Village Green Grass Cutting March
Marie Curie Cancer Care	£100.00	Donation
Mr.B.R.Quinton	£125.00	Concrete base for the Deacon Bench
SALC	£60.00	Local Council Award Scheme panel fee
Suffolkbiz (Suffolk.cloud)	£100.00	Support & hosting web site 01/04/17-31/03/18
Mr.B.R.Quinton	£30.00	Fixing Deacon bench
SALC	£27.00	Payroll Service
Mr.B.R.Quinton	£47.40	Village Green duck food
Suffolk Coastal Norse Ltd	£54.91	Trade refuse agreement 01/04/2017-31/03/2018
Mr.R.Fletcher	£240.00	Village Greens Grass Cutting March/April
Parish Rooms	£500.00	Grant Parish Rooms Bridge replacement

It was agreed that the Clerk should write to the Chairman of the Parish Rooms Trustees congratulating them on the quality of the new bridge.

Financial Matters cont...

10.7 Other payments requiring approval

Citizens Advice Bureau	£25.00	Donation
Community Action Suffolk	£36.00	Donation
St.Botolph's PCC	£195.00	Grant towards cost of maintaining church yard
St.Mary's PCC	£640.00	Grant towards cost of maintaining church yard
Grundisburgh Baptist Church	£195.00	Grant towards cost of maintaining church yard
Disability Advice Bureau	£50.00	Donation
East Anglian Air Ambulance	£100.00	Donation
Fresh Start	£25.00	Donation
Home Start	£25.00	Donation
Headway	£25.00	Donation
Marie Curie Cancer Support	£100.00	Donation
Suffolk Accident Rescue Service	£100.00	Donation
Little Bealings Parish Council	£100.00	St.Botolph's Benefice Magazine
Red Cross	£25.00	Donation
Starlight	£25.00	Donation
Suffolk Family Carers	£25.00	Donation
Suffolk Wildlife Trust	£60.00	Donation
Youth Club	£600.00	Grant
Grundisburgh Village Hall	£25.00	Hall Hire Annual Parish Meeting
SALC	£507.35	2017/2018 Subscription
	£26.00	2017/2018 Subscription Local Councillor
Mr.J.Ager	£515.20	Clerk's Salary April/May 2017
	£105.06	Clerk's Expenses April/May 2017
	£11.98	A4 paper & C5 envelopes
Suffolk Coastal Norse	£54.91	St Mary's wheeled bin 01/04/17 – 31/03/18
Grange Farm Shop	£229.32	Catering – Annual Parish Meeting

It was proposed by Mr.Barnett seconded by Mrs.Willetts, to unanimous approval, that these payments be made.

10.8 Account Balances as at 8th May, 2017

Business Tracker Account	£62.33
Current Account	£10,854.23
Post Office Investment account	£20,803.67
VAT to claim	<u>£125.49</u>
TOTAL	£31,845.72

10.9 Budget Report attached

11. Highway Matters

East Anglian One Offshore Wind Farm – Underground ducting for power transmission cables

Various stretches of the C323 between Grundisburgh and Culpho will be closed to vehicular traffic from the 1st June – 23rd June. Residents service vehicles and farm vehicles will be able to access properties during the road closures but there will be delays. Notices had been displayed in parish notice boards, published by the What's on in Grundisburgh News Group and mailed to Culpho residents.

12. Footpaths & Conservation Report Mrs. Grahn reported that the new Millennium Walk markers had been installed. Walkers on the monthly organised walk in March collected rubbish. This will be repeated in October. A £20 grant from the District Council will be used to purchase litter pickers.

13. County Councillor's Report County Councillor Robin Vickery expressed his thanks for his re-election as the member for the Carlford Division.

- He had attended as many parish Council Meetings as possible since being elected last July.
- He is in process of arranging a site meeting in Meeting Lane between representatives of the Parish Council and a Highways Office to discuss the restoration of the verge opposite The Spinney.
- Most of the problems he has been asked to help with have been Highways issues, and he has attended several meetings to try and resolve matters. Dirty road side signage is a county wide problem. Local communities are encouraged to clean local signs but no financial help can be given.
- Broadband has been an issue for those villages not yet connected.
- He had used his Locality and Highways Budgets in several different ways, which include helping SAVID, (Safer Village Driving), by allocating funding for a SID machine, (Speed Indicator Device), several Defibrillators, Play Equipment, Repairs to a bridge in Grundisburgh, 20mph sign in Tuddenham, and a mower and other gardening equipment for a community orchard project in Bredfield. Several other projects have been allocated funding but are on hold due to the election period.
- He has also attended meetings regarding the East Anglian Offshore Wind Farm Project, and the Sink Pits at Bealings. He was urged to make sure before trenching work commenced for the underground ducting that overgrown hedges on local roads were cut back.
- Last October he was appointed as the Suffolk County Council Armed Forces Community Covenant Champion, and has attended several meetings of the Army Reserve and Cadet Organisations meetings, for Suffolk and the Eastern Counties.

14. To receive reports from Council representatives to village organisations

14.1 SAVID Mr.Kendall reported that he is standing down as the Parish Council's representative. Until a successor is appointed the Clerk will be the point of contact. Thanks to a very generous contribution from County Councillor Vickery's Locality Budget a Speed Indicator Device (SID) is being purchased for the use by member parishes. The device will have the capability of recording the speed of individual vehicles and the time and will be able to analyse the results. A recent development is that a Grundisburgh resident is exploring the possibility of funding the entire cost of a SID himself, on condition that it is sited on the verge near his house.

14.2 Playing Field Mr.Caryer reported that the Playing Field Annual General Meeting had been held. A working party had cleared undergrowth between the footpath and bungalows on the north edge of the field. The exterior of the pavilion had been surveyed and work to remedy the faults found will take place in the summer. Electrical problems identified in the electrical safety had been rectified.

15. Election of members to Committees It was proposed by Mr.Barnett, seconded by Mr.Dunnett, to unanimous approval that members should serve on the following committees

Planning	Messrs.G.Caryer, D.Higgins, J.Lapsley, Mrs.Willetts
Finance	Messrs.S.Barnett, D.Higgins, R.Youngman, Miss.V.Barker, Mrs.J.Bignell
Footpaths and the Environment	Messrs.J.Dunnett, G.Caryer, Mrs.Grahn
Roads & Transport	Messrs.C.Burch, P.Kendall, Miss.V.Barker, Mrs.J.Bignell,

16. Appointment of representatives to Village Organisations It was proposed by Mr.Barnett seconded by Mrs.Willetts, to unanimous approval, that these posts should be filled as follows

Village Hall	Mr.G.Caryer
Playing Field	Mr.G.Caryer, Mrs.Willetts
Grundisburgh Charities	Mrs.Bignell
SALC	Mr.S.Barnett
SAVID	Vacancy The Clerk will act as a contact point until an appointment is made

17. Parish Council appointments It was proposed by Mr.Barnett, seconded by Mrs.Willetts, to unanimous approval, that these appointments should be filled as follows

Internal Auditor	Mr.C.Grimwood
Councillor Internal Auditor	Mr.G.Caryer
Millennium Meadow Warden	Mr.J.Dunnett
Tree Warden	Vacancy

The Chairman will contact Mr.Kevin Muttitt, 24 Pound Corner who had enquired about the Tree Warden vacancy. The job description supplied by The Tree Council read: *The Warden Scheme is a national initiative to enable people to play an active role in conserving and enhancing their local trees and woods. The scheme was founded and is co-ordinated by The Tree Council.*

Tree Wardens are volunteers, appointed by parish councils or other community organisations, who gather information about their local trees, get involved in local tree matters and encourage local practical projects related to the trees and woods.

18. Public Open Forum Mr.Barnett proposed seconded by Mrs.Bignell, to unanimous approval, that the formal meeting be temporarily suspended and members of the public invited to address the meeting. The following issues were raised:

- Stronger signs were needed at the entrances to Park Road and Lower to deter lorries using these lanes as a short cut.
- The footpath on Rose Hill from the entrance to Alice Driver Road to the bus shelter on Pond Corner was badly worn and needed resurfacing.
- A pot hole in Ipswich Road opposite the entrance to No: 6 had been reported but had not been repaired.

19. Items for next meeting

- Cycling Tour of Britain visit to Grundisburgh & Culpho
- To fix a Maximum length of Council Meetings
- Parking

20. Any other business

Dates for 2017 Council Meetings 8, July 10, September 11, November 13. All meetings to be held in the Parish Rooms except for the July meeting which will be held in St. Botolph's Church, Culpho

Action Summary

- 7.1 Mrs.Willetts
- 17. Chairman
- 18. Clerk
- 19. Clerk

