

**Grundisburgh & Culpho Parish Council**  
**Minutes of the Annual Meeting of the Council held on Monday 14th May, 2018**  
**in the Parish Rooms, Grundisburgh.**

NOTICES had been posted according with regulations.

Present: - Messrs.G.Caryer, S.Barnett, J.Dunnett, D.Higgins, P.Kendall, J.Lapsley, R.Youngman, Mrs.M.Bean, Mrs.J.Bignell, Mrs.S.Grahn, Mrs.A.Willetts District Councillor A.Fryatt, County Councillor R.Vickery and 12 members of the public.

Before taking the chair for the Election of a Chairman Mrs.Willetts, Vice Chair, announced that Vanessa Barker had resigned from the Council on the 25<sup>th</sup> April. The District Council were notified. A by-election will be held to fill the vacancy if ten electors for the parish give notice in writing by the 21<sup>st</sup> May, 2018 claiming such an election. If no such notice is given the Parish Council will fill the vacancy by co-option. Posters have been placed in the Parish Notice Boards and posted on the What's on in Grundisburgh News Group.

Mrs.Willetts went on to say that at the beginning of the council's new year could she remind all councillors of the need to be respectful-: respectful of each other and each other's opinions and the right they have to hold differing opinions.

Vanessa, our youngest councillor, resigned because of the aggressive behaviour at the Annual Parish Meeting on the 24<sup>th</sup> April, but this was the final straw for her after sitting through several council meetings where bullying tactics had taken place. Mrs.Willetts appealed no more point scoring please and for councillors to pull together, so the Villages can be the winner.

Mr.Lapsley spoke in support of Mrs.Willetts's statement and agreed with her that the way Councillors behave at Council meetings had deteriorated and on some occasions varied from passive-aggressive to unnecessarily confrontational. In his opinion, this behaviour was unacceptable and furthermore, was likely to deter people from volunteering for the Council, particularly younger people who we really need on board.

**1. Election of Chairman** Mrs.Willetts proposed seconded by Mr.Kendall that Mr.S.Barnett be elected Chairman and, without further nominations, he was duly elected. Mr. Barnett signed the Declaration of Acceptance of Office. Mr.Higgins and Mr.Dunnett requested that their objections to the election of Mr.Barnett should be recorded.

**2. Election of Vice Chairman** Mr.Barnett proposed seconded by Mrs.Bean that Mrs.Willetts be elected Vice Chairman and, without further nominations, she was duly elected.

**3. Apologies for absence** Mr.C.Burch

**4. To receive member's declarations of interest** Mrs.Bignell and Mr.Kendall declared a Local Non-Pecuniary Interest in Village Hall matters.

**5. Minutes** The minutes of a Meeting of the Council held on the 12<sup>th</sup> March, 2018 had been circulated and were therefore taken as read. It was proposed by Mr.Kendall seconded by Mrs.Bean, to unanimous approval, that these minutes be signed by the Chairman as a true record. There were no matters arising.

**6. Public Open Forum** It was proposed by Mr. Barnett seconded by Mrs.Willetts, to unanimous approval, that the formal meeting be suspended, and members of the public invited to address the meeting.

The following issues were raised:

- It was claimed that a promise was made at the Annual Parish Meeting to hold a ballot to determine the electorates view of an application from the Village Hall Management Committee for the Parish Council to apply for a Public Works Loan Board £450,000 loan but was not recorded in the minutes. The Chairman disagreed and said that the decision was for the council to take and that was the purpose of the Extraordinary Council Meeting to be held on the 22<sup>nd</sup> May. The Annual Parish Meeting was not empowered to make such decisions.
- The Annual Parish Meeting was not recorded. The Parish Council does not record meetings. Members of the public or councillors can record meetings for their own use. They can make them available to others if they so wish.
- The Extraordinary Meeting on the 22<sup>nd</sup> May will use a sound amplification system and will be audio recorded.

### ***Public Open Forum cont...***

- It was complained that the information made available to residents at the Public Meeting on the 21<sup>st</sup> May 2016 to authorise the selling of the present Village Hall had now completely changed.

### **7. District Councillor's Report** District Councillor Tony Fryatt reported:

- The 2018 Suffolk Walking Festival, with over 120 walks and events, promises to be the biggest and most ambitious festival to date. <http://www.discoveruffolk.org.uk/home/suffolk-walking-festival/>
- Better use of the Great Blakenham Recycling Centre could save £500,000 every year. Mr. Fryatt reminded that food waste and electrical equipment is not accepted at the centre neither textiles which could be placed in the Scouts recycling bin on Grundisburgh's Playing Field.
- The Phone Number for Electricity problems is 105.
- When eating out customers should look for the Food Hygiene notices

Mr. Fryatt was asked if Planning Policies could allow residents in villages such as Tuddenham and Coddanham access to the rear of their properties to park vehicles instead of on the road. Currently vehicles are parked on the roadside all day causing obstruction.

### **8. County Councillor's Report** County Councillor Robin Vickery reported:

- The Peter Bellfield Memorial Bench has been constructed by Peter Voller and Alan Dunnett and the inscription agreed and will be carved by Alan Billings.
- Matthew Hicks has been elected Leader of the Conservative Group and is expected to take over from Colin Noble as Leader of the Council after a full Council Annual Meeting on the 24<sup>th</sup> May.
- More than 94% of Suffolk's children offered first choice of Primary School.
- Over 6,500 potholes repaired in Suffolk since January. Additional gangs have been brought in to undertake pothole and road repairs across the county, different materials are being used and existing recourses are being used to deal with the backlog of reports.
- 100% funding is available to install first time central heating systems in Suffolk resident's homes. Residents must own their own property or be privately renting (i.e. not a council house or housing association property) and must not have an existing central heating system (a boiler and radiators) Eligibility criteria apply and may be linked to income. For more information see [www.greensuffolk.org/whf](http://www.greensuffolk.org/whf) Complete the online enquiry form at [www.greensuffolk.org/seaenquiry](http://www.greensuffolk.org/seaenquiry)
- On the 24<sup>th</sup> April Suffolk Fire and Rescue Service celebrated the launch of the new Light Rescue Pump (LRP) at Wrentham Fire Station. The LRP is a new-look fire and rescue vehicle and was developed following feedback from residents through the Integrated Risk Management Plan 2015-2018 consultation.
- The Police and Crime Commissioner has now confirmed dates for his 2018 series of Public Meetings and on-tour events to be held in each of the seven district/boroughs across the County. Dates and times can be viewed on the PCC's website: <http://www.suffolk-pcc.gov.uk>

Mr. Vickery said that his Locality Budget for the year was unknown but had to be spent amongst his 26 parishes. He regretted that the damaged verge in Meeting Lane had not been repaired and that no money had been allocated. There were limited resources and these had to be directed to areas of public safety. It was pointed out that the damaged verge now extended almost to the footpath.

Mr. Dunnett asked for the Peter Bellfield Memorial Bench which is to be placed on Lyttleton Meadow should be placed 3 – 4 feet away from the existing benches position to avoid damage by skateboarders.

### **9 Review of Annual Parish Meeting 24<sup>th</sup> April, 2018**

- Complaints had been received that villagers could not hear. A sound amplification system should be used at the 2019 meeting.
- Catering, Year in Pictures and presentation of recipients of the John Batchelor bequests were excellent.
- Mr. Lapsley volunteered to lead a group to organise next year's meeting. It was noted that it was previously agreed that Councillors should organise the 2018 meeting but no Councillors volunteered to join it.
- Councillors should sit together at the front.
- Villagers should be encouraged to take part and councillors "hold back".
- The minutes will be put to the 2019 meeting for approval. Draft minutes have been posted on the Parish Council Web Site and a hard copy placed in Williams Store.

## **10. Extraordinary Council Meeting 22 May, 2018**

The proposal to be discussed at this meeting:

*4. To discuss a proposal from the Trustees of Grundisburgh Village Hall that the Parish Council should apply to the Public Works Loan Board for a loan of £450,000 to partially fund the building of a new village hall and to agree the Parish Council's response.*

The Chairman explained that the Council needs to decide if to progress the request and if so it is the electorate who will determine whether an application will or will not be made. The purpose of the meeting will then be to determine how their view will be made known. The Chairman will give the available options prior to the meeting.

In answering a question concerning the Parish Council's responsibilities the Clerk said the Council had as Custodian Trustee no role in the management of the Village Hall. He will send copies of the 1962 Conveyance which contains the Governing Document and notes of the role of a Custodian Trustee.

## **11. Financial Matters**

**11.1 2017/2018 Accounts & Audit** The Clerk reported that the Accounts had been prepared on a Receipts & Payments basis with Balance Sheet, Earmarked Reserves, Supporting Statement and Asset Register. These had all been circulated to councillors, with copies of the Annual Return and Annual Governance Statement prior to the meeting.

**Annual Governance Statement** Mr. Barnett proposed seconded by Mr. Kendall that councillors as members of the Grundisburgh & Culpho Parish Council acknowledge their responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements and confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March, 2018 that:

- 1) We have put in place arrangements for effective financial management during the year and for the preparation of the accounting statements.
- 2) We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
- 3) We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or on its finances.
- 4) We provided proper opportunity during the year for the exercise of elector's rights in accordance with the requirements of the Accounts & Audit Regulations.
- 5) We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
- 6) We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems
- 7) We took appropriate action on all matters raised in reports from the internal and external auditor.
- 8) We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate have included them in the accounting statements.

**11.2 Approval of the Accounts** Mr. Kendall proposed seconded by Mrs. Bignell, to unanimous approval, that the 2017/2018 audited accounts be approved. The Clerk will write to Mr. Colin Grimwood and thank him for so thoroughly auditing the accounts.

**11.3 Remembrance Sunday** See Appendix "A" for a message received from Ingrid McIvor concerning this year's Remembrance Service. Mrs. Willetts agreed to consult the Rector Clare Sanders to seek her opinion and advice. Mrs. McIvor's request will be discussed at the 9<sup>th</sup> July meeting.

**11.4 Letter of thanks** Received from 1<sup>st</sup> Grundisburgh Scouts

### ***Financial Matters cont...***

#### **11.5 Ratification of payments made since the last meeting and approved at the time**

R.J.Isbell & Son (East Anglia) Ltd	£100.00	Allotment rental 2018
Mrs.J.Bignell	£9.37	Gift of wine to owners of Coach House who supplied electricity for the Village Green Christmas Tree
Vertas Group Ltd	£193.00	Playingfield grass cutting January – March 2018
Anglian Water Business Ltd (National)	£27.66	Allotment water charges
Mr.R.Fletcher	£181.17	Village Green posts repairs
Mr.J.Ager	£443.00	Clerk's Salary February/March 2018
	£577.00	Office Allowance 2017/2018
	£50.68	Clerk's Expenses 31/12/2017-06/03/2018
	£33.45	A4 paper, envelopes, labels
	£223.19	HP Colour Laserjet M281fdw printer
	£35.00	ICO registration (data protection)
Suffolk Coastal Norse	£64.00	Dog Waste bags
HM Revenue & Customs	£374.65	Income Tax/National Insurance

It was proposed by Mr.Barnett seconded by Mrs.Bignell, to unanimous approval, that these payments be ratified

#### **11.6 Payments received since the last meeting**

HM Revenue & Customs	£409.34	VAT re-payment
Suffolk Coastal District Council	£102.17	Neighbourhood Funding – Old House, Half Moon Lane
	£9,125.00	Precept – 1 <sup>st</sup> instalment
Suffolk County Council	£800.00	the late Peter Bellfield Memorial Seat – Locality Budget

#### **11.7 Emergency payments made prior to the meeting under Section 5.7 of Financial Standing Orders**

Mr.J.Dunnett	£15.99	Millennium Meadow – wild primrose clumps & wild flower seeds
1 <sup>st</sup> Grundisburgh Scouts	£300.00	Cleaning bus shelters and telephone kiosk 2017/2019
Grundisburgh Playingfield	£16.00	Pavilion Hire – Ex Council Meeting 19 <sup>th</sup> February, 2018
Ginkgo Tree Surgery Ltd	£350.00	The Green Willow Tree Pruning
Mr.R.Fletcher	£160.00	Village Greens Grass Cutting March 2018
Suffolk Cloud	£100.00	Web Site hosting & support 01/04/2018 – 31/03/2019
SALC	£27.00	Payroll Service 6 months to 31/03/2018
A.J.Pryke & Son	£180/00	Snow clearing 28/02/2018

#### **11.8 Other payments requiring approval**

Citizens Advice Bureau	£25.00	Donation
Disability Advice Service	£50.00	Donation
St.Botolph's PCC	£195.00	Grant towards cost of maintaining church yard
St.Mary's PCC	£640.00	Grant towards cost of maintaining church yard
Grundisburgh Baptist Church	£195.00	Grant towards cost of maintaining church yard
East Anglian Air Ambulance	£100.00	Donation
Lighthouse	£25.00	Donation
Suffolk Accident Rescue Service	£100.00	Donation
Fynn Lark News	£100.00	St.Botolph's Benefice Magazine
Suffolk Family Carers	£25.00	Donation
Suffolk Wildlife Trust	£60.00	Donation
Youth Club	£600.00	Grant
SALC	£524.33	Subscription for 2018/2019
Suffolk Coastal District Council	£94.30	Annual Parish Meeting – Printing
Mrs.J.Bignell	£7.29	Annual Parish Meeting – Banqueting Roll
Grange Farm Shop	£252.23	Annual Parish Meeting - catering
Mr.R.Fletcher	£240.00	Village Green Grass Cutting April 2018
Baileys of Norfolk Ltd	£480.00	Bowls Club Grant – top dressing
Mr.J.Ager	£515.20	Clerk's Salary April/May 2018
	£108.72	Clerk's Expenses April/May 2018
	£25.98	C5 envelopes & name badges
Ipswich Borough Council	£500.00	Greenways – Millennium & Lyttleton Meadows Grass Cutting

It was proposed by Mr.Barnett seconded by Mrs.Willetts, to unanimous approval, that these payments be made

### ***Financial Matters cont...***

#### **11.9 Account Balances as at 14<sup>th</sup> May, 2018**

Business Tracker Account	£62.37
Current Account	£13,342.09
Post Office Investment account	£20,901.70
VAT to claim	<u>£159.29</u>
TOTAL	£34,465.45

#### **11.10 Budget Report attached**

#### **11.11 Suffolk Coastal District Council Community Infrastructure Levy (CIL)**

The Clerk reported that CIL is the main way in which the District Council now collects contributions from developers for infrastructure provision to support development planned in the Council's Local Development Framework (the Local Plan). It largely replaces the old system of Section 106 planning obligations. However, Section 106 will still be used for some site-specific infrastructure and Affordable Housing.

The Parish Council has been asked to complete a project proposal form which can be used to provide details about a project within the parish that could receive CIL funding. The project proposal form also provides guidance about the types of projects that will be eligible for CIL funding. If the Parish Council wish to propose a project the form must be submitted by the 25<sup>th</sup> of May.

### **12. Highway Matters**

**12.1. C323 Culpho Manor Flooding** This was reported at the March meeting and asked to be an agenda item for this meeting by Mr.Dunnnett who requested flood warning signs Already reported to County Council Highways Dept on the 28<sup>th</sup> February Report No:199939.

**12.2 Grundisburgh Corner, Otley Road, Grundisburgh** It had been reported at the previous meeting that the signs and gates in the verge had been damaged. This was caused by the Foulger Dairy Van who reported the damage to County Council Highways Department and offered to pay for the restoration of the signs and gates. The Clerk had also reported the damage to the County Council and had supplied them with a photo extracted from Google Earth of the area before the damage was done. He had also provided the County Council with a Google Earth photo of the missing 30mph/duck sign on Weir Pond Green.

### **13. Footpaths & Conservation Report** Mrs.Grahn reported:

The March Litter Pick Walk was rained off and postponed until the April Walk when nobody turned up. Nevertheless she was grateful to Mr.Kneebone who, on his walks around Grundisburgh, regularly picked up litter. Between 6 and 15 villagers join the monthly walks.

Mr.Dunnnett asked for the area near the telephone box to be re-turfed, Mr.Fletcher to be consulted, the remaining unfenced areas of the Village Green to be fenced and the Stream Banks to be restored.

### **14. Planning Report** Mrs.Willetts reported:

**14.1. Application approved by Suffolk Coastal District Council since the last Parish Council meeting**  
DC/18/0768/FUL The Coach House, The Green, Grundisburgh Demolition of UPVC conservatory and replaced with a slightly larger timber Orangery on the western side of the house.  
DC/18/0769/FUL Plovers Way, 38 Stoney Road, Grundisburgh. Garage conversion, single storey rear extension and partial roof extension.

**14.2 Application refused by Suffolk Coastal District Council since last Parish Council meeting**  
DC/18/0430/FUL Rookery Farm, Otley Road, Grundisburgh Construction of detached cartlodge and associated driveway/turning area  
DC/17/5460/PN3 Rookery Farm, Otley Road Conversion of existing agricultural barn to a new dwelling  
Refused previously 13.6.17 DC/17/2199/PN3

*The existing building is substantially open on two sides and constitutes little more than a steel frame with lightweight coverings to the roof and two walls. The existing structure, while potentially capable of handling the loading from the new external walls and roof, is so insubstantial that to transform it into a dwelling would amount to a re-build, rather than a conversion. Class Q conversions are predicated on the foundation that the building can actually be converted. As the building is not considered to meet this requirement, it does not benefit from the Class Q permitted development right for the change of use from an agricultural building to a dwelling house. Thus, the prior approval application should be refused.*

***Planning Report - applications refused by Suffolk Coastal District Council cont...***

DC/18/0317/FUL Olde Forge Stores, The Green, Grundisburgh. Proposed alterations and erection of first floor extension to provide studio flat over shop. Reasons for refusal should make another application unlikely. 1) *The proposed development would be significantly at odds with the modest character of the Old Forge Stores and would detract from a group of buildings that make a positive contribution to the Grundisburgh Conservation Area. Due to the Old Forge Stores prominence in the street scene, the proposed development would cause less than substantial harm to the Grundisburgh Conservation Area, with no clear public benefits outweighing the harm caused. The application is therefore contrary to Policy DM21 - Design: Aesthetics of the Core Strategy (DPD), Paragraphs 132 & 134 of the National Planning Policy Framework and Part 72 of The Planning (Listed Buildings and Conservation Areas) Act 1990.* 2) *By virtue of the roof lights to the north-eastern roof slope, the proposal would give rise to considerable overlooking of the property at Willow Cottage. Furthermore, Old Forge Stores is due south of this neighbouring property and the increase in height and bulk would have an adverse impact on their access to daylight/sunlight. The development proposal would therefore result in an unacceptable physical relationship between Old Forge Stores and the adjacent property at Willow Cottage that would be contrary to policy DM23 of the Core Strategy (DPD).*

3) *The proposed first floor flat would be a poor quality habitable space by virtue of the low roof heights resulting in a cramped internal living space; poor fenestration arrangement resulting in limited outlook, light and ventilation; and unacceptable access coming only from an external staircase. The proposal would therefore fail to achieve the necessary level of occupier amenity to accord with policies DM23 and DM22 of the Core Strategy (DPD).*

**14.3 Applications received since last the Parish Council meeting**

DC/18/1156/FUL Mill Lodge Post Mill Gardens Grundisburgh  
Proposed new outbuilding at bottom of garden. No comments sent

DC/18/1371/FUL 17 Stoney Road Clad external rendered walls with hardie plank cement board. Colour light mist. No comments sent

DC/18/1729/FUL, DC/18/1730/LBC Stanaway Farmhouse Charity Lane IP6 9NA  
Repair works, re-ordering and extension.

DC/18/1924/VOC The Granary Rookery Farm, Otley Road,  
Variation of Condition No.2 of DC/17/1755/FUL - Conversion of Existing Granary Building at Rookery Farm, Grundisburgh to form 1no. New Dwelling - Amendments to layout of proposed dwelling.  
New ground floor plan is more than doubled in size. This site has a long history. The District Council has in the past wanted to look at the site of the listed building as a whole. The Granary had permission originally for conversion to a holiday let, then a new dwelling and now new building on the ground floor to more than double the size of the listed Granary. Planning Committee to respond.

DC/18/1636/FUL

Land south of 24 Pound Cottages, Pound Corner, Ipswich Road / Park Road Grundisburgh.

Proposal: Erection of a detached dwelling and double carport.

The Parish Council objects to this proposal to construct a large 4 bedroomed house with 3 en-suite bathrooms and a family bathroom on this site outside the adopted physical limits boundary of Grundisburgh.

The site is in a visually prominent position on the corner of Ipswich Road and Park Road. The open aspect of this area, with a number of important trees, including the village Land Mark oak now covered by a TPO, makes a valuable contribution to this entrance to the village. It is a gentle buffer between the countryside and the built-up area. To have any residential development on this site would immediately put valuable trees at risk.

The previous application on this site DC/16/4854/FUL was withdrawn by the applicant when SCDC made it clear that the application was to be refused at officer level.

The PC have consistently and successfully opposed any extension to the physical limits boundary along Park Road, a narrow country lane unsuitable for many of the vehicles that try to use it. This area is not well related to the centre of the village. The site, as the name suggests, was used up until the mid-eighteenth century as the village pound where stray animals were driven and confined. The majority of the properties around the site were built to house estate workers, employed at Grundisburgh Hall on the opposite side of Park Road. Most properties are still owned by the estate and rented with the exception of 6 Park Road, the old police house and 24 Pound Cottages the owners of which have both objected to the proposal.

The PC are concerned that the location plan, site plan, proposed site plan and the street scene are all incorrect, as 24 Pound Cottages was extended some eleven years ago. The property is now situated close to the boundary with this site as can be seen from the aerial photo included with this application.

***Planning Report – applications received since the last meeting cont...***

The aerial photograph clearly shows that there is no cluster of properties adjacent to the adopted physical limits boundary of Grundisburgh along Park Road. The physical limits boundary runs along the garden of 24 Pound Cottages. The application site, which until recently was part of the garden of Pound House. is not an infill site within a continuous built up frontage. Beyond Pound House are the semi-detached cottages known as South View and Park View then the emergency access to the playing field. So the 3 properties cannot be considered to form a cluster a continuous built up frontage but a ribbon development, an historic group related to the Estate and Park land opposite. This proposal is therefore contrary to Suffolk Coastal Local Plan policy DM4. (a) The scale of development consists of infilling by one dwelling or a pair of semi-detached dwellings within a continuous built up frontage; (b) It would not cause undue harm to the character and appearance of the cluster or any harmful visual intrusion into the surrounding landscape; . A ‘cluster’ in this context: • Consists of a continuous line of existing dwellings; • Containing 5 or more dwellings; This single large dwelling cannot be justified in terms of meeting housing supply needs as Grundisburgh has a nil housing allocation 2010 – 2027, already the village has extended by 45 properties.

The proposed access to this site is very close to the junction with Ipswich Road. Vehicles turning into Park Road from the village would have no view of the access and valuable hedging would have to be lost to form an effective splay.

The Parish Council objects to this proposal and urges the District Council to preserve the valuable physical limits boundary of Grundisburgh.

Mrs.Willetts proposed seconded by Mrs.Bignell that this should be sent to the District Council objecting to this proposal. Approved 9 members voting for, 1 against and 1 member abstained.

DC/17/5459/FUL Land adjacent to 5 Post Mill Crescent. Proposed bungalow with garaging The Parish Council had objected to this application and requested that it should be decided by the District Council’s Planning Committee. This request was refused and the application was approved at officer level.

The applicant was a known developer, the semi-detached bungalow has been refurbished to sell. The roof was partly taken off at the rear and extended. The roof is now leaking at the front of the property and Mr Garwood, who lives at 7 Post Mill Close has been told by the developer he is partly responsible for any repairs to the roof. His deeds do not confirm this. 5 Post Mill Crescent is now for sale with parking for 2 cars.

Whilst the Ross family who live at 3 Post Mill Crescent were away on holiday work began on the new site in the garden of No: 5 The builders vehicles used their drive, as reported to him by neighbours, to access the site . Claydon Skip Hire delivered a skip to the site using and damaging the Ross's driveway. On their return from holiday Mr Ross erected a simple post and rail fence on the boundary of his drive with No5. Claydon Skip Hire tried to collect their skip but found it impossible to access the site without damaging Mr Ross's fence. Claydon skip hire sent a smaller lorry but still could not access the site using the driveway of No:5 so with the cooperation of the owners of 3 and 7 the skip was finally removed.

Mr Barry Wayne, who owned 5 PMC and the site with planning permission to build a bungalow and 2 garages, visited the site and when he realised the extent of the access difficulties he put not only 5 Post Mill Crescent on the market but placed the adjoining site up for auction, which took place on May 9th. Though the site did not reach its reserve it has now been sold.

Mrs.Willetts considered this to be a very poor decision made by the District Council and it is a case that if only the committee had looked at this application and listened to the comments made by the Parish Council then a very spacious bungalow could have been created with a reasonable garden area. We seem to be left with a tatty semi bungalow and a building site that does not have any usable access as it is not wide enough for any builder’s vehicles and is at present blocked by a treble garage, with one belonging to 3 Post Mill Crescent and the other two 5 Post Mill Crescent. District Councillor Tony Fryatt has been very helpful asking questions of the officer who dealt with the application. One of the conditions of the approval was that before commencement of development, a Construction Management Plan shall be submitted to the Local Planning Authority for approval, this has not been done. There has not been a party wall agreement either with Mr Ross as his garage is joined onto the double garage that needs to be demolished.

Mrs.Willetts considers that the Parish Council should write to the District Council deploring the decision they made on this site. So much unnecessary anxiety has been caused to the immediate neighbours. The District Council should have negotiated with the applicant as the Parish Council suggested, to allow 5 Post Mill Crescent to be extended to create a desirable single storey property on a very attractive plot in one of the most desirable villages in the area.

It was unanimously agreed that a letter expressing Mrs.Willetts concerns should be sent to the District Council

### **15 To receive reports from Council representatives to village organisations**

- Playing Field The Annual General Meeting decided that fees should remain unchanged for the next financial year.
- Village Hall No report

### **16. Election of members to Committees**

It was proposed by Mr.Barnett, seconded by Mrs.Bignell, to unanimous approval that members should serve on the following committees

Planning	Messrs.G.Caryer, D.Higgins, J.Lapsley, Mrs.Willetts
Finance	Messrs.S.Barnett, D.Higgins, R.Youngman, Mrs.J.Bignell.
Footpaths and the Environment	Mr.G.Caryer, Mrs.Grahn
Roads & Transport	Messrs.C.Burch, P.Kendall, Mrs.J.Bignell.

### **17. Appointment of representatives to Village Organisations**

It was proposed by Mr.Barnett seconded by Mrs.Willetts, to unanimous approval, that these posts should be filled as follows

Village Hall	Mr.G.Caryer
Playing Field	Mr.G.Caryer, Mrs.Willetts
Grundisburgh Charities	Mrs.Bignell
SALC	Mr.S.Barnett
SAVID	Mr.R.Crouch

### **18. Parish Council appointments**

It was proposed by Mr.Barnett, seconded by Mrs.Willetts, to unanimous approval, that these appointments should be filled as follows

Internal Auditor	Mr.C.Grimwood
Councillor Internal Auditor	Mr.G.Caryer
Tree Warden	Mr.K.Muttitt
Millennium Meadow Warden	Mr.J.Dunnett

### **19. Public Open Forum**

It was proposed by Mr. Barnett seconded by Mrs.Willetts, to unanimous approval, that the formal meeting be suspended, and members of the public invited to address the meeting.

The following issues were raised:

- Planning Mrs.Ross thanked Mrs.Willetts for her help in a Planning matter
- Scouts Duck Race Tickets are for sale at Williams Store and from Mrs.Ross
- Archery The Scouts had a very successful National Archery Finals
- Speedwatch A group has operated in Grundisburgh in the past but closed because of a lack of volunteers.
- Extraordinary Council Meeting 22<sup>th</sup> May The word “GRANT” had been used on posters advertising this meeting also in a message posted on the What’s on in Grundisburgh News Group. This should have been “LOAN”. A sound amplification system will be used at this meeting.

### **20. Items for next meeting**

**20.1 Council Meetings** It was suggested that the Council should hold monthly instead of bi-monthly meetings.

**20.2 SID (Speed Indicator Device)** It was suggested that the Parish Council should purchase a SID – estimated cost £3,000. It was explained that the Parish Council should have access to a SID from SAVID and from Rushmere St,Andrew’s Parish Council or a SID could be rented. If a speeding problem was identified then the Parish Council should then consider purchasing a SID. The Roads & Transport Committee to investigate. It was pointed out that in certain circumstances 30mph was too fast in restricted areas and that the speeding culprits were too often Grundisburgh inhabitants.

## 21. Any other business

- Old Forge Stores Forecourt A report was awaited from Mr.Charles Burch concerning its repair. £1,500 has been set aside in the 2018/2019 Budget as a contribution towards the costs.
- The Driftway, Lower Road, Grundisburgh A large pot hole needed repair. The driftway is a private road and the ownership is unknown.
- Meeting Lane Verge It was suggested that the Parish Council should pay for its restoration
- Bus Shelters The Scouts are paid £300 annually to clean the Bus Shelters but the Pound Corner Shelter has not been cleaned
- Agenda Request that Correspondence should be an agenda item. It was pointed out that all correspondence was reported under other agenda headings.
- Dates for 2018 Council Meetings July 9, September 10, November 12. All meetings to be held in the Parish Rooms except for the July meeting which will be held in St. Botolph's Church, Culpho.

## Appendix "A"

Hello John

At our church flower arrangers meeting on Tuesday we were discussing what we would do for Remembrance this year. Clare Sanders had an idea of putting netting on the screen and putting lots of poppies on it. They all thought it was a great idea and Clare suggested that we ask the village to help out with knitting, crocheting etc poppies for it. To advertise this I am happy to do an article for the Grundisburgh News – we have an editorial meeting on 5<sup>th</sup> April when I will see if the editors agree.

I then had another idea! Courtesy of the Times..

There is a charity called There but not there (see below) and they have Perspex 'soldiers' in various sizes for various locations. As you know, I always have a board underneath the Roll of Honour and put a poppy arrangement on it. I am hoping to add a folder with information about the fallen on there from the Commonwealth War Graves Commission. The idea is to get 3 of the Perspex soldier outlines that fit on pews, ie if we distributed the 3 amongst the congregation – it would give the message of – that was my granddad, neighbour etc. – part of our community, someone who is missing.

Clare suggested asking the PCC if they could contribute to the cost of these 'soldiers' but what do you think about asking the Parish Council if they might like to contribute as the Grundisburgh village community as well? See shop below for what they look like

<https://www.therebutnotthere.org.uk/>

<https://shop.therebutnotthere.org.uk/collections/all>

Ingrid McIvor

## Action Summary

11.3 Mrs.Willetts

12 Clerk

13 Clerk

14.3 Clerk

19 Clerk

20.2 Roads & Transport Committee

21. Mr.Burch, Clerk