

Grundisburgh & Culpho Parish Council
Minutes of a meeting of the Council held on Monday 10th September, 2018
in the Parish Rooms, Grundisburgh.

NOTICES had been posted according with regulations.

Present: - Messrs.W.Barber, G.Caryer, S.Barnett (in the chair), J.Dunnett, D.Higgins, P.Kendall, J.Lapsley, R.Youngman, Mrs.M.Bean, Mrs.J.Bignell and 14 members of the public.

The Chairman welcomed Mr.Barber to his first meeting as a member for Grundisburgh.

1. Apologies for absence Mr.A.Walters, Mrs.A.Willetts,

2. Declarations of interest Mrs.Bignell, and Mr.Kendall declared a Local Non-Pecuniary Interest in Village Hall matters.

3. Minutes The minutes of a Meeting of the Council held on the 9th July, 2018 had been circulated and were therefore taken as read. Mr.Higgins asked that the last line in matters arising should be amended to read *“It was agreed that in view of this latest development the arrangements for a parish poll/referendum should be deferred until the next Council Meeting in September with one abstention”*. It was proposed by Mr.Kendall seconded by Mr.Barnett, to unanimous approval, that after amendment, these minutes be signed by the Chairman as a true record. There were no matters arising.

The minutes of an Extraordinary Meeting of the Council held on the 9th August, 2018 had been circulated and were therefore taken as read. It was proposed by Mr.Kendall seconded by Mr.Barnett, to unanimous approval, that these minutes be signed by the Chairman as a true record. There were no matters arising.

4. Public Open Forum It was proposed by Mr. Barnett seconded by Mr.Caryer, to unanimous approval, that the formal meeting be suspended, and members of the public invited to address the meeting.

The following issues were raised

Speeding

- There was an urgent need to curb speeding in Grundisburgh and Culpho. The Parish Council were urged to install SIDs’ at appropriate locations.
- The Primary School had asked parents not to speed when bringing their children to school, Post Mill Gardens and Alice Driver Road were particularly affected.
- There was little or no police enforcement of speed limits.
- Overgrown hedges obscured 30mph signs invalidating them. County Council Highways are reluctant to require land owners to cut hedges overhanging the road.
- Could a local Speedwatch group be re-formed ?

New Village Hall

- The Chairman explained that the Parish Council held an Extraordinary Meeting on the 22nd May, 2018 to discuss a proposal from the Village Hall Management Committee (VHMC) that the Parish Council should apply to the Public Works Loan Board for a £450,000 Loan payable over 50 years to fund the building of a new village hall. The Parish Council agreed to seek resident’s opinion by way of a parish poll/referendum. The VHMC had subsequently asked the Council to put on hold the setting a date for the parish poll/referendum until they had completed a review of the project. He considered that it would have been a waste of council tax payers’ money and an unproductive gesture to disregard this request
- Members of the public expressed the view that the VHMC should withdraw their request for a PWBL Loan and submit a new request after their review had been completed. A Public Meeting should then be held to enable residents to express their views.

5. County Councillor’s Report No report.

6. District Councillor's Report District Councillor Tony Fryatt reported:

6.1 Draft Local Plan Consultation The main activity over the period has been the consultation on the Draft Local Plan. There has been considerable interest in the Plan and many public meetings have been held. As at the 4th September, 5,078 documents have been downloaded and interactive maps viewed. A total of 440 comments had been received but this is expected to increase dramatically as we approach the deadline on Friday.

6.2 Organisation of the Planning Committee Discussions have been taking place to decide how the Planning Committee structure should be adjusted when the two districts combine to form East Suffolk.

No firm decisions have been made but the proposal is for:

- Two Planning Committees –North and South, (Lowestoft and Melton)
- The boundaries between each Committee to be arranged to provide equal workload (where possible)
- Nine members on each committee,
- The Chair and Vice Chair of each meeting to attend all committee meetings to ensure consistency of approach,

6.3 Garden Waste Scheme Goes Hi Tech Suffolk Coastal's successful Garden Waste Scheme will shortly go hi tech. Special ID tags will be embedded in the new, bigger green bins, before they are delivered to scheme members that have opted in for the upgrade.

The hi-tech tags - radio-frequency identification (RFID) tags, to give them their official name - work in a similar way to barcodes and smart labels. A unique identifier is encoded in each tag which can be "read" by a special device that the bin lorry crews will have. They will record which bin has been delivered to which property using the unique identifier.

Staff will also be going around to fit the ID tags to the smaller brown bins where people have not opted for the upgrade and want to stick with their existing bin.

The first paid-for collections of garden waste began in May, after Suffolk Coastal District Council introduced a £43 a year charge for collecting garden waste.

One of the benefits of joining the Suffolk Coastal Garden Waste Scheme is that subscribers can get a free upgrade - receiving a larger (240 litre) green bin for their garden waste (240 litres is the most common wheeled bin size, but the current brown organic waste bins in Suffolk Coastal are 140 litres).

About 32,600 households (or about 56% of homes) have now signed up for the Garden Waste Scheme. Of these, 80% have opted to get the new, larger green bins.

The main delivery of the new larger green bins will start in October and will be carried out area by area, to households that have subscribed to the garden waste scheme and opted for the upgrade. These bins will already have had the tags fitted and an address/bar code sticker fixed to them.

The Council will also be carrying out a phased 'retro-fit' of the tags to the brown bins, where people have joined the garden waste scheme but have not opted to have one of the new larger green bins.

Detailed rollout plans for the delivery of the new bins and retro-fitting of ID tags to brown bins will be publicised in September. So, people do not have to do anything at this time the District Council will publicise the plans on their website once they have been finalised.

7. New Village Hall

7.1 To formally suspend the ballot process for the PWLB loan as the Parish Council has received written confirmation that the Village Hall Management Committee (VHMC) wish to reassess their project and associated costs

The Chairman reported that the following message had been received received from the Chairman of the Village Hall Management Committee *"Following discussions, the VHMC has implemented a detailed review of the new village hall project, taking into account concerns about the funding, and would, therefore, request that the Parish Council puts on hold the setting of a date for the ballot for the time being. When the results of the review are to hand, the committee will make them available to the Council and a future date for the ballot can then be arranged."*

Mr.Kendall, Chairman of the New Village Hall Steering Group, said the reviews aim was to examine all aspects of the project with the aim of reducing the overall cost.

After discussion Mr.Kendall proposed seconded by Mr.Barnett, to unanimous approval, that the VHMC should be asked to withdraw their request that the Parish Council should apply to the PWLB for a 50-year Loan of £450,000. A new application could be submitted in the future when the review of the project is completed.

It was further agreed that the VHMC should be asked to inform the Parish Council of the review's conclusions by the 1st November so that these can be discussed at the scheduled Council Meeting to be held on the 12th November,2018.

New Village Hall cont...

Mr.Dunnett asked whether the VHMC owned the one-acre plot of land to build a new village hall, whether there was a covenant on the land to build a hall and asked for the land to be better managed – at the present time it was infested with weeds. Mrs.Bignell assured him that the VHMC owned the land and the Committee were doing their best to maintain it.

7.2 To appoint a Parish Council representative to the Village Hall Management Committee Mr.Dunnett proposed, seconded by Mr.Lapsley that Mr.D.Higgins be appointed to be the Parish Council's representative on the Village Hall Management Committee. Approved 8 members voting for and 2 against.

8. Financial Matters

8.1 To appoint a cheque signatory Mr.Barnett proposed, seconded by Mr.Caryer, to unanimous approval the Mr.W.Barber be appointed a cheque signatory to replace Mrs.Sally Grahn.

8.2 Ratification of payments made since the last meeting and approved at the time

Suffolk Coastal Norse Limited	£45.76	St.Mary's Church - Trade Waste	01/04/2018-31/03/2019
Voller & Dunnett	£750.00	Peter Bellfield Memorial Bench	
Vertas Group Ltd	£269.57	Playing Field Grass Cutting	April – June 2018
Mr.J.Dunnett	£13.69	Millennium Meadow – Petrol for mowing & tree felling	
	£9.50	Millennium Meadow – new wheelbarrow tyre & tube	
Mr.R.Fletcher	£320.00	Village Greens Grass Cutting	May 2018
	£28.00	War Memorial – Algae cleaner	
Anglia Water Business Ltd	£30.26	Allotment Water Charges	
Royal British Legion	£80.00	Donation	
Mr.R.Fletcher	£240.00	Village Greens Grass Cutting	June 2018
Grundisburgh Village Hall	£50.00	Hire Annual Parish & Extraordinary Meeting	
Grundisburgh Football Club	£420.00	Grant – spraying of patch weed & feed Football Pitch	
Mr.J.Ager	£515.20	Clerk's Salary	June/July 2018
	£60.09	Clerk's Expenses	June/July 2018
	£66.50	2 black toner cartridges	
	£19.97	A4 Paper, C5 Envelopes	

It was proposed by Mr.Barnett, seconded by Mr.Kendall, to unanimous approval, that these payments be ratified.

8.3 Payments received since the last meeting

Mrs.C.Sweet-Escott	£12.00	Allotment Rent
Mr.J.Crombie	£12.00	Allotment Rent
Mrs.Higgins	£12.00	Allotment Ren
Mr & Mrs.Webber	£12.00	Allotment Rent
Mr & Mrs.Wells	£12.00	Allotment Rent
Mr.D.Cole	£12.00	Allotment Rent
Mr.W.Cole	£12.00	Allotment Rent
Mr.R.Herries	£12.00	Allotment Rent

8.4 Emergency payments made prior to the meeting under Section 5.7 of Financial Standing Orders

Mr.R.Fletcher	£28.00	War Memorial – Algae cleaner
	£65.00	War Memorial – hedge cutting
	£192.00	Village Green posts painting
	£23.46	Cuprinol protector
Anglia Water Business Ltd	£28.19	Allotment water charges

Financial Matters cont...

8.5 Other payments requiring approval

St.Mary's Church PCC	£20.00	Contribution towards the purchase of 3 Silhouette Statues. Anonymous donation of £100 received reducing the £70 donation agreed at the previous meeting.
Mr.J.Ager	£515.20	Clerk's Salary August/September 2018
	£59.08	Clerk's Expenses August/September 2018
	£105.17	Three compatible toner cartridges
Grundisburgh Parish Rooms	£144.00	Room hire 06/08/2015 – 13/11/2017
Mr.R.Fletcher	£150.00	Village Green Grass Cutting
	£90.00	War Memorial Hedge

It was proposed by Mr.Barnett seconded by Mr.Barber, to unanimous approval, that these payments be made.

8.6 Account Balances as at 10th September, 2018

Business Tracker Account	£62.37
Current Account	£9,784.30
Post Office Investment account	£20,901.70
VAT to claim	£328.96
TOTAL	£31,077.33

8.7 Budget Report attached

8.8 Finance Sub Committee The next meeting will be held on Tuesday 6th November 2018

9. Planning Report

9.1 New applications

DC/18/2386/FUL Arters Barn, Rookery Farm, Otley Road, Grundisburgh. Extension and conversion of redundant barn to form a single dwelling with new access, double garage, driveway and residential curtilage.

DC/18/3264/FUL 43 Post Mill Gardens, Grundisburgh. Proposed extensions.

DC/18/3275/FUL "Cemaree", Meeting Lane, Grundisburgh. Proposed demolition of existing dwelling and proposed replacement dwelling.

DC/18/3275/FUL Grundisburgh Hall, Ipswich Road, Grundisburgh. Remove and replace failed render on Southern elevation of Grundisburgh Hall with a lime render onto oak lath. Remove impervious masonry paint to the West and East faces of the building and replace with a breathable paint.

DC/18/3319/LBC Bridge House, Woodbridge Road, Grundisburgh. Replacement of 12 Windows/Pair French Doors and two sidelight panels by doors.

9.2 Referred to District Council Planning Committee

DC/18/2286/FUL Builders Yard, Charles Avenue, Grundisburgh. Erection of 4 dwellings

9.3 First Draft Local Plan Consultation An Extraordinary Council Meeting was held on the 8th August, 2018 to discuss and formulate the Parish Council's response to this consultation which contains a proposal to enlarge the village envelope and allocate land for residential development south of Elm Tree Farm Lane.

10. Roads & Transport Report

10.1 Flooding – Both sides of the road opposite Culpho Manor. The Clerk reported that flooding on the C323 opposite Culpho Manor was reported to County Council Highways on the 13th August Report Ref: 218969 and 219075 - one even included a video Their web site reporting tool shows simply "Report Logged" and no action has been taken. After heavy rain the road floods. Drivers coming around the corner then see it too late and either brake or swerve. Pedestrians can only pass by walking in the middle of the road. Pedestrians would get totally soaked if they walked on the headland as a vehicle came through. An additional report was made on the 11th September Ref: 0022137 Mr.Dunnnett asked for warning signs to be installed, other members preferred the fixing of the drains. Mr Lapsley will visit the scene to ascertain why this area continues to flood. -

Roads & Transport Report cont...

10.2 Speed Limits (Grundisburgh Road / Unnamed Road / Ipswich Road). Mr.Lapsley reported that the section of road through the middle of Culpho has blind bends. Vehicles are travelling at speeds in excess of 45 mph (within the 60 limit) including HGVs from the EA ONE site. Elderly residents walk between the houses where there are high hedges and no verges with paths. Mr.Lapsley requested that County Council Highways should be asked to carry out a traffic survey with the intention of extending the limit from Tuddenham to Little Thatch. This request will be sent to County Councillor Robin Vickery.

10.3 Speeding Mr.Kendall reported that Mr.R.Crouch represented the Parish Council on the SAVID committee. Grundisburgh & District News had published an article on SAVID activities and actions taken by other villages to alleviate speeding problems in their communities. County Councillor R.Vickery has allocated £3,000 to SAVID to purchase a SID. Speedwatch was active in several villages. If one was to be launched in Grundisburgh & Culpho several volunteers would be needed. Mr.Kendall announced his retirement from the Roads & Transport Committee.

10.4 Road repairs. Mr.Dunnett reported that potholes opposite the Old School and St.Mary's Church needed repair. Also, a sinking trench opposite the Old Post Office in The Street. .

10.5 Rose Hill, Grundisburgh Mr.Dunnett asked for double yellow lines to be installed on sections of Rose Hill. It was pointed out the parked cars caused vehicles to slow down on their approach to the centre of the village.

10.6 Park Road/Chapel Road cross roads.

10.6 Park Road/Chapel Road cross roads. Mr.Dunnett highlighted the land ownership transfer to the County of the corners at the junction and asked for the visibility splay to be cut back.

11. Footpaths & Environment Report

To appoint new members to the Footpaths & Environment Committee Mr.J.Dunnett and Mr.W.Barber agreed to join the Committee.

12. To receive reports from Council representatives to other Organisations

12.1 Playing Field Mr.Caryer reported that considerable repairs and decorating work had been carried out on the pavilion.

12.2 SALC Mr.Barnett reported that he had forwarded to councillors the minutes of the last meeting of the Suffolk Coastal Area Meeting of SALC and the Agenda for its next meeting on 17th September. He asked councillors if they have anything to contribute based on the Agenda items to let him know.

13. To appoint a Staff Committee. It was agreed that Messrs.S.Barnett, J.Lapsley & Mrs.A.Willetts should continue to serve on this committee. Mr.D.Higgins said he had no confidence in its Chairman.

14. Items for next meeting Olde Forge Stores Forecourt maintenance

15. Public Open Forum It was proposed by Mr. Barnett seconded by Mr.Kendall, to unanimous approval, that the formal meeting be suspended, and members of the public invited to address the meeting.

The following issues were raised

- **Scouts** Grundisburgh Scouts are grateful to Paul Garwood and Lucy Nightingale for taking on the cleaning of bus shelters and telephone kiosk. Fireworks Display will be held on the Playing Field 3rd November.

16 Any other business

Dates for 2018 Council Meetings November 12 Parish Rooms, Grundisburgh.

17. To co-opt a new member for Grundisburgh (closed session)

The Chairman proposed seconded by Mr.Kendall, to unanimous approval, that Mr. Paul Franklin be co-opted to the Council to serve as a member for Grundisburgh

Action Summary

4. Roads & Transport Committee

7. Clerk

8.1 Clerk

10. Roads & Transport Committee/Clerk

10.4 Clerk Reported to County Council Highways 13 September 00221547 00221549

12.2 All

14 Clerk

17

Clerk