

**Grundisburgh & Culpho Parish Council**  
**Minutes of a meeting of the Footpaths & Environment Sub Committee held at**  
**The Chestnuts, Grundisburgh on the 8<sup>th</sup> October, 2018**

**Present:** Mr. J.Dunnett, Mr. P Franklin and Mr. G.Caryer

**Apologies for absence:** Mr. W Barber

**1. Election of Chairman:** Geoff Caryer agreed to take the role of chairman until May 2019.

**2. Asset maintenance**

**2.1 Benches:**

**Action Point:** John Dunnett to pursue bench maintenance and repair

**Action Point:** John Dunnett to replace the rustic bench in Lyttleton Meadow.

It was agreed to urge the Parish Council to seek a Village Handyman to continue maintenance of village resources including benches.

**2.2 Defibrillator**

**Action Point:** Geoff Caryer to check that maintenance (including regular battery checks) are being carried out.

**3. Lyttleton Meadow**

**Action Point:** Paul Franklin to clear tree branches obscuring footpath sign

**Action Point:** Paul Franklin to cut and stack willow branches lying on meadow.

**Action Point:** John Dunnett to check Greenways recommendation for the wildlife area.

**4. Millennium Meadow**

Noting the 20 year anniversary of the meadow is due in 2020, it was agreed to organise an event to celebrate the fact. (Possibly a BBQ)

Maintenance continues with monthly working parties (2<sup>nd</sup> Saturday in Month 10 – 12.30 all volunteers welcome) and an annual cut from Greenways.

Further tree removal will be required to maintain the open nature of the meadow.

A picnic table has been added to the meadow

**Action Point:** John Dunnett to check if damaged bench is recoverable or needs to be removed.

**8. Allotments**

Some plots still showing signs of neglect.

**Action Point:** Paul Franklin to contact Mrs Goode to see if she would be willing to act as a liaison point with allotment holders and to be co-opted to the subcommittee.

It was agreed that it would be useful if there was some form of written agreement between the PC and new allotment holders.

The possibility of splitting some plots into ½ plots was discussed.

## **9. Maintenance of Verges and New village hall site**

Maintenance of verges adjacent to Felgate Way. It is not clear from response from Suffolk Highways how much of the verge they will cut (i.e. how far from the entrance to Felgate Way the cut will extend).

It was noted that the verge adjacent to the new village hall site had been left with a large number of flints, pieces of concrete and pipes on the surface which may make mowing difficult.

The New village hall site seems to have been left with a layer of clay covering the topsoil which suppresses grasses and encourages deep rooted weeds

It was agreed to request that the Parish Council should write to the VHMC to suggest they take advice on the management of the field.

## **9. Organised walks**

Sally Gran has offered to continue organising the monthly walks.

It was agreed to request continued funding from the PC for the annual Christmas Walk.

## **10. Welcome Packs**

Mary Bean has agreed to take over this role

## **11. Next meeting**

It was agreed to hold a minimum of 2 meetings per year. Next meeting 8<sup>th</sup> April 2019

### **Action Points**

**Action Point 1:** John Dunnett to pursue bench maintenance and repair

**Action Point 2:** John Dunnett to replace the rustic bench in Lyttleton Meadow.

**Action Point 3:** Geoff Caryer to check that maintenance (including regular battery checks) are being carried out.

**Action Point 4:** Paul Franklin to clear tree branches obscuring footpath sign

**Action Point 5:** Paul Franklin to cut and stack willow branches lying on meadow.

**Action Point 6:** John Dunnett to check Greenways recommendation for the wildlife area.

**Action Point 7:** John Dunnett to check if damaged bench is recoverable or needs to be removed.

**Action Point 8:** Paul Franklin to contact Mrs Goode to see if she would be willing to act as a liaison point with allotment holders and to be co-opted to the subcommittee.