

Grundisburgh & Culpho Parish Council
Minutes of a meeting of the Council held on Monday 11th March, 2019
in the Parish Rooms, Grundisburgh.

NOTICES had been posted according with regulations.

Present: - Messrs.W.Barber, S.Barnett (in the chair), J.Dunnett, P.Franklin, G.Caryer, D.Higgins, P.Kendall, J.Lapsley, R.Youngman, Mrs.J.Bignell, Mrs.A.Willetts, County Councillor Mr R Vickery and 18 members of the public.

1. Apologies for absence Mr C.Burch, Mrs.M.Bean, District Councillor Tony Fryatt

2. Declarations of interest

Village Hall – Messrs D.Higgins, P.Kendall, Mrs.J.Bignell, Mrs.A.Willetts

3. Minutes The minutes of a Meeting of the Council held on the 14th January, 2019 had been circulated and were therefore taken as read.

Mrs.Dee Hibble wrote to the Clerk on the 30th January, 2019 pointing out that during the first Public Open Forum at the above meeting, she raised a question, that Mr Brian Laxton provided an answer to, but that the minutes did not record either the question or answer.

It was agreed to insert the following text in section 4

Mrs D Hibble noted that the Village Hall Management Committee were planning to ask Suffolk Coastal District Council to remove the planning condition that prevents demolition of the old village hall before a new hall is built. She felt that demolition could act as a way to pressurise residents into approving a loan from the Public Works Loan Board. Mr Laxton confirmed that no demolition would take place until all sources of funding, for the new hall, have been identified.

Mr Higgins requested, in section 7.2, that the sentence commencing “Mr Higgins was criticised” be deleted from the minutes as he had provided each councillor a copy by email or post and therefore, he had not communicated with the Parish Council anonymously. He conceded that he had later published the same document anonymously but remained of the view that in the circumstances this was justifiable. It was agreed to delete the sentence.

Mr Higgins noted that the Minutes of the January meeting did not record any statement by the Chairman (Mr Barnett) on behalf of the Parish Council, condemning as entirely unacceptable the practice of sending threatening/abusive letters to any councillor and in his view, the Chairman should be ashamed of himself for this failure of moral leadership.

Mr Higgins also requested that his reports of the meetings of the Village Hall Management Committee, previously distributed to all councillors, be appended to the Minutes as a routine practice to ensure that it was customarily available to the public.

It was proposed by Mrs A Willetts seconded by Mr P Kendall, to unanimous approval, that these minutes, after amendment, be signed by the Chairman as a true record.

4. Public Open Forum It was proposed by Mr S Barnett seconded by Mrs A Willetts, to unanimous approval, that the formal meeting be suspended, and members of the public invited to address the meeting.

The following issues were raised:

- Land in Front of Old forge Stores – no progress has been achieved
- Speeding – a request for information on progress was requested, this is contained in section 15 of these minutes
- Tone of Debate in Parish Council – it was suggested that the bickering between the members of the Parish Council is demeaning.
- Proposal to make an application to add the old Village Hall to the list of buildings of special interest – It was suggested that the old Village Hall had no redeeming features, was not of architectural merit and should not be listed. It was also stated that if, as a result of listing, it was not possible to sell the old village hall site £250,000 would be lost from the new village hall budget
- New Village Hall – The report of the Annual General Meeting is available on the Village Hall Website. Thanks to the efforts of Mr Smith to publicise the meeting 80 to 100 people attended. The consensus was that people are pleased with the current progress and direction. No changes in hall design will be considered until funding is clarified

5. Appointment of a new Clerk to the Council Staff Committee Messrs.J.Lapsley, S.Barnett and Mrs.A.Willetts. Mrs.Willetts will be in New Zealand 12 March – 14 April. Mrs Bignell agreed to join the committee.

Mr Ager has agreed to continue to help the parish council in the run up to the next meeting in May.

A target date for receiving applications for the post was agreed as 11th April.

6. County Councillor's Report County Councillor R.Vickery reported that funding for a Speed Indicator Device (SID) for SAVID to purchase a SID was going through.

The County Council will increase its proportion of Council Tax by 2.9% plus 1% (3.9% increase). Adult social care and children's care costs £519 million and represents 75% of the budget.

Lowestoft Record office will close with services being transferred to the new "Hold" building on Ipswich waterfront. This facility is being funded by a combination of lottery funds and County Council funding. The current Bury, Ipswich and Lowestoft record office buildings not being up to standard.

The home to school transport strategy will be introduced over a 7 year period.

Mr Youngman raised the issue of the time taken by Openreach to complete work once road closures were in place and the difficulty of contacting anyone from Openreach to obtain information. It was suggested that even Suffolk highways were unable to contact Openreach.

The issue of the temporary traffic lights on the railway bridge on the Tuddenham Road was raised and clarification of the reason and duration was requested.

7. District Councillor's Report

In Councillor Fryatt's absence the Chairman read his report.

Local Plan

My main activities have been around the first draft Local Plan and the Representations submitted by Town and Parish Councils and the public. The deadline was 25th February.

This stage has generated in excess of 1,315 Representations from 543 respondents. These are being analysed and sorted and made ready for submission to the Inspector by 29th March. 147 people have expressed their wish to participate at the hearings later this year.

Of the Representations submitted, by far the greatest number has come from Grundisburgh (121)

The next highest numbers were from

North Felixstowe (62)

Innocence Farm (60) and

Saxmundham (47)

District Councillor's Report cont...

Upcoming Elections.

The elections for East Suffolk will take place at the same time as the elections for Town and Parish Councils i.e. 2nd May.

The Pre-Election Period (PEP) starts on Friday 15th March when the Notice of Election is published. For the District council it is business as usual during the PEP, but there are restrictions on the activities of the Ward members during this period.

Suffolk Coastal and Waveney District Council's will cease to exist on 31st March. Business will be managed by the Shadow East Suffolk Council until the election has been held.

8. Resolution: Mr.J.Dunnett proposes that Grundisburgh & Culpho Parish Council make an application that Grundisburgh Village Hall be placed on the Statutory List of Buildings of Special Architectural or Historic Interest.

Mr J Dunnett stated that he wanted to retain the old village hall. Mr Franklin suggested that the current building be converted into 3 houses.

Mrs Willetts suggested that Mr Dunnett could apply for listing as a member of the public, but that the Parish Council, should not support this proposal. Mr Youngman proposed that the resolution be rejected, this was seconded by Mrs Bignell and supported 9 councillors.

The resolution was rejected.

9. New Village Hall

Custodian Trustee - Mr Dunnett and Mr Higgins expressed their frustration with the lack of progress and stated that clear legal advice was required. Mr Franklin restated his view that the custodian trustee should hold all capital and land.

The chairman pointed out that verbal advice had been sought and reported at the last meeting and that written advice had been requested but was taking a long time.

It was agreed that if there was no progress by the next meeting proposals for further actions should be on the agenda.

10. Elections 2 May 2019

All councillors wishing to stand for election need to return their forms to John Ager by 25th March.

11. Annual Parish Meeting 28th May, 2019

Mr Lapsley reported that the event will include; an exhibition of pictures and drawings on Grundisburgh and Culpho, including pictures from Reg Snook, and presentations from 3 organisations on what they do and how they do it. He has approached the Grundisburgh Art Club to see if they will agree to curate the exhibition.

Judith Bignell has agreed to co-ordinate the catering.

A draft agenda and identification of the featured organisations will be circulated in a week.

12. Financial Matters

12.1 Application for donation

Fresh start A local charity offering therapeutic service for children and young people who have disclosed that they have been sexually abused

12.2 Payments received since the previous meeting

NS & I £151.58 Interest

12.3 Emergency payments made prior to the meeting under Section 5.7 of Financial Standing Orders

Grundisburgh Village Hall £25.00 Hall Hire Extraordinary Meeting 24 January

SALC £62.40 2 delegates Village Hall & Playing Field Briefing

Financial Matters cont...

12.4 Ratification of payments made since the last meeting and approved at the time

Lunch Club	£200.00	Grant – Autumn Outing
HM Revenue & Customs	£130.03	Income Tax
Anglia Water Business Ltd (National)	£30.77	Allotment water charges
Society of Local Council Clerks	£89.00	2019 Membership renewal
M.P.Stephenson & Sons	£120.00	Christmas Tree
Mrs.S.Grahn	£41.49	Christmas Walk refreshments
Mr.J.Ager	£515.20	Clerk's Salary December 2018/January 2019
	£54.38	Clerk's Expenses December 2018/January 2019
Suffolk Coastal Norse	£64.00	Dog Waste bags
Mr.C.Doyle	£52.72	Christmas Tree batteries & charger
Vertas Group Ltd	£79.72	Playing Field Grass Cutting January-March 2019

It was proposed by Mrs A Willetts seconded by Mr S Barnett, to unanimous approval, that these payments be ratified.

12.5 Other payments requiring approval

Mr.J.Ager	£51.13	Clerk's Expenses February/March 2019
	£443.00	Clerk's Salary February/March 2019
	£577.00	Clerk's Office Allowance 2018/2019
	£19.97	A4 Paper, C5 envelopes
	£40.00	Data Protection Renewal Fee
	£66.50	2 Black Compatible Printer Toner Cartridges
HM Revenue & Customs	£329.80	Income Tax
	£41.81	Employer National Insurance
The Ipswich Survivorship Fund No:20568	£300.00	At the request of Paul Garwood & Lucy Nightingale who cleaned the bus shelters during the past 12 months
Grundisburgh Guides & Brownies	£400.00	Grant
Mr.R.Fletcher	£120.00	Village Green Grass Cutting February

It was proposed by Mr S Barnett seconded by Mr R Youngman, to unanimous approval, that these payments be made.

12.6 Balances as at 11th March, 2019

Business Tracker Account	£62.46
Current Account	£12,424.88
Post Office Investment account	£21,053.28
VAT to claim	£539.72
TOTAL	£34,080.34

12.7 Budget Report attached

13. Planning Report Report from Mrs.Willetts

13.1 Application approved by Suffolk Coastal District Council since last Parish Council meeting

DC/18/4859/FUL Gabledene Rose Hill Grundisburgh IP13 6TG

Proposal the construction of a rear extension with additional alterations to the existing side extension and associated internal alterations, and the demolition and construction of a new porch to the front elevation.
(DC/17/FUL application approved much larger extension than current)

DC/18/5152/VOC Land to the rear of Highbank and off Alice Driver Road

Variation of condition 2,4 on DC/14/3465/FUL – Erection of 3 detached dwellings + associated garages land rear of Highbank (revised scheme DC/13/2609) (*yet another delaying tactic slight change in elevation window removed and suntube inserted into roof, feature panel changed, bi-fold doors slight variation all to keep permission extant*)

13.2 Applications received since last the Parish Council meeting awaiting a decision

DC/18/5127/FUL Orchardside Meeting Lane Grundisburgh Suffolk IP13 6UB

Proposed single storey rear extension (Orangery)

13.3 Application withdrawn

DC/18/3162/FUL Larks Rise Ipswich Road Grundisburgh Suffolk IP13 6TJ

Construction of two storey extension to the rear of the property to provide extra kitchen space on ground floor and an extra bedroom on the first floor (objections sent poor design with flat roofed extension, over use of site on an already extended bungalow)

13.4 Suffolk Coastal Final Draft Local Plan (FDLP)

The plan shows land to the east of Chapel Road previously site 351 Chapel Field as the preferred site now SCLP12.52 with 70+ houses proposed for the site.

On January 24th the Parish Council held a very well attended Extraordinary Meeting where it was agreed that the surrounding vehicular and pedestrian links to the site were inadequate to support any development.

Meeting Lane, Chapel Road, Park Road and Lower Road are narrow single-track roads with no pedestrian footways. It was suggested at that meeting the Parish Council may need to take professional legal advice as to how to fight the FDLP. It was agreed that following the Drop Ins, arranged by the District Council at Woodbridge on 30th Jan and Felixstowe on 4th Feb :

Grundisburgh & Culpho Parish Council will:

- (a) Seek advice at the Suffolk Coastal District Council event on our best means of making our responses to the plan;
- (b) Depending on the above seek professional advice as required;
- (c) Draft our response and publicise it within the village;
- (d) Encourage response from the village.

Mrs.Willetts spoke to a Planning Consultant and the charge would have been £1,600 to write the document and a further £400 to appear for the Parish Council at the inquiry. After consulting with the Chairman and Clerk Mrs.Willetts felt that having met, at the Drop-in sessions, with Craig Plant (CP), who lives on Meeting Lane we would be able to test the legal compliance and the soundness of the Final Draft Local Plan. CP produced a web site chapelfieldaction.home.blog which gave information and document addresses that could be accessed by the public. He also produced a leaflet which, with the help of the very keen group that had grown out of the Parish Council meeting 24th January, went through the majority of letter boxes in the village. 50 Representation bundles were put into church for people without computers to access if they wanted to make representation; all the bundles went very quickly. Mrs.Willetts helped 1 or 2 people to work out the form on line it was not straight forward.

Lots of people did put in those forms so we now just have to wait and see.

The time table as far as we know is:- Feb 25th was end of representation period.

March Submission of plan for examination by expectorate. June Examination hearings.

October Inspectors report published. December Adoption of Local Plan.

Mr D Higgins pointed out that, during the extraordinary meeting of the Parish Council on the Local Plan following suggestions from a member of the public, it had been agreed to seek professional advice to assist the Parish Council in making its case. Mrs Willetts replied that, at the public sessions organised by the District Council it had become clear that legal advice was not relevant and advice from a planning consultant, at the cost of approximately £2,000 would not improve the case being made by the Parish Council. Mr Higgins stated that he would have expected this decision to have been publicised.

14. Roads & Transport Report

Thank you for logging a report with Suffolk Highways.

Your report reference number is: 00233822

FELGATE WAY, GRUNDISBURGH

Date reported: 14/02/2019

Description: The road has recently been resurfaced and white lines restored at road junctions. The junction with Felgate Way has never had lines installed and as it is the entrance to an estate with 24 dwellings it is quite an active junction. Can white lines please be installed

From: No Reply <NoReply@suffolk.gov.uk>

Sent: 19 February 2019 14:34

To: johnager1936@gmail.com

Subject: Report - 233822.

Thank you for contacting us regarding Felgate Way, Grundisburgh reported under reference number 233822. We can now provide you with the following update: "Primarily on roads with a low volume of traffic such as residential streets the junctions are left unmarked in order to encourage drivers to reduce their speeds to negotiate the junction, also in residential areas such as this it is expected that the majority of highway users are residents therefore they are familiar with the road layout removing the requirement for road markings."

Comments from John Ager

I had asked for road markings to be installed at the junction of Felgate Way and Ipswich Road. I had made this request some time ago but as Ipswich Road had been resurfaced and the markings on other road junctions had been repainted e.g. Post Mill Gardens, I thought it was worth asking again. The reason for doing nothing that time was that Felgate Way was not an adopted road. If road markings are unnecessary on residential streets why were the worn lines repainted ? .

Thank you for logging a report with Suffolk Highways.

Your report reference number is: 00231159

STONEY ROAD, GRUNDISBURGH

Date reported: 18/01/2019

Description: The road on this very tight bend consistently floods. Drivers, in avoiding the flood often swerve into the centre of the road creating a hazardous situation.

Following your recent report, we are pleased to confirm that work will be carried out to rectify the issue that you raised with us within approximately 20 working days.

It was noted that the gully under the road had recently been flushed.

See Outstanding Issues Feb 2019 file

Original message -----

From: Paul Gant <Paul.Gant@suffolkhighways.org>

Date: 08/02/2019 16:06 (GMT+00:00)

To: Robin Vickery <Robin.Vickery@suffolk.gov.uk>

Subject: FW: Grundisburgh & Culpho Parish Council

Hi Robin

Apologies for the delay in replying to your email – I have visited Grundisburgh and the majority of the items raised have already been dealt with and the customer reports closed.

I am on holiday for the next 2 weeks and when I get back, I will send you a comprehensive reply.

Regards

Paul Gant - Community Engineer

It was reported that, although the gully near Culpho Manor had been cleared to reducing flooding on the road, as a result of Lorries driving over the verge and churning up mud, it was now blocked again and flooding had returned.

15. Footpaths & Environment Report

15.1 Litter bin Missing from Pipes Corner Bus Shelter. Mr.Dunnett has offered to fix a new bin. Footpaths & Environment Committee informed and given information about possible replacements.

15.2 Speed Indicator Device (SID) Mr.G.Caryer reported:

Two new and 1 replacement post have been installed by Suffolk County Council, these coupled with existing posts give us 6 possible locations for a SID within Grundisburgh. The 2 new posts are on the B.1079 and the replaced post is in Ipswich Road outside Barn Farm (the existing post was leaning over).

We are now awaiting the funding promised by our County Councillor Robin Vickery to purchase a SID. Grundisburgh will purchase the SID, on behalf of the SAVID group of Parishes, and act as custodian.

A suitable SID manufacturer has been identified (Westcotec) who have provided detailed information on parts lists, prices and installation etc. Order lead time is approx. 6 weeks.

There will be a small cost to all parish councils to purchase mounting brackets, which fix semi-permanently to the mounting posts. These cost about £50 each. It is proposed that initially 3 brackets are purchased for Grundisburgh. Grundisburgh and Culpho Parish council is requested to approve the purchase of 3 SID mounting brackets at a maximum cost of £200.

Bob Crouch has volunteered to store and manage the SID on behalf of Grundisburgh and SAVID.

In the interim Mr.Caryer has requested access to the Vehicle Activated Signs (VAS) purchased some years ago by the 12PT group of Parishes (Grundisburgh and Culpho were part of this group). It seems there are 2 devices, one a tripod-based device that has to be put out and taken down daily and one semi-permanent for post mounting. Once Mr.Caryer has confirmed the availability of VAS/SIDs, he will organise a meeting of volunteers to agree a programme of actions.

15.3 Speedwatch Mr.G.Caryer reported

The Grundisburgh Community Speedwatch Team has been established. 8 Volunteers have applied for and received police approval to join the team

Mr.Caryer has been trying to set up a training session for the team in early March, volunteers have indicated their availability on a number of dates. He has communicated suggested dates, based on maximum availability, to Rod Curtis (Community Speedwatch Administrator). Unfortunately, Mr Curtis has been off work and we are awaiting his return to complete the process.

Further training courses will be needed for those who cannot make the proposed training session. These will be co-ordinated, where possible, with other parishes.

There are currently 7 approved Speedwatch locations within the village.

The Community Speedwatch Team have a speed gun which they will loan to us. Mr.Caryer now plans to contact nearby community Speedwatch teams to see if we can borrow/hire their speed gun. It seems very inefficient and costly to have an underused speed gun owned by every team.

Once training has been completed and Mr.Caryer has details of speed gun availability he will organise a meeting of volunteers to agree a programme of actions.

16. To receive reports from Council representatives to other organisations

16.1 Report for P C: re Summary of VHMC AGM dated 21st February 2019

Report from Mr.D.Higgins

Committee Members Present:

J Bignell, R Pepper, B Laxton, T Kearney, P Kendall, A Willetts, D Higgins

A large audience attended, estimated to be c80 (the previous AGM in 2018 had attracted an audience of 4 members of the public), as a consequence of an effective advertising campaign organised independently by a member of the public.

Summary of Discussions:

RP outlined some of the issues arising during the course of the previous 12mths referring to

- A rise in lettings fees (of 49% and a 9% reduction in costs) by comparison to the previous year (provided a surplus of £1183 vs a previous deficit of £1798) in part due to the regular bookings by the popular Café 66 charity, though subsequently it has relocated elsewhere.
- A litany of on-going maintenance issues with particular reference to the hazards arising from problems of condensation running down the wall at the rear of the stage
- Damage sustained by the maple flooring, apparently due to the worn thinness of the timber
- The continued inefficiency of the heating system
- RP appealed for more volunteers to join the committee and expressed the wish that the new village hall would be realised as soon as practicable

A limited number of copies of the VHMC's accounts were issued to the public (see attached) which showed the following (rounded figures) despite the oddly inaccessible style customarily favoured by the VHMC

OVH	2017 to 2018	2018 to 2019	Diff +/-	%
Inc/Dec				
Income	£4837	£7206	£2369	49
Expenditure	£6635	£6023	-£612	-9
Surplus/Deficit	-£1798	£1183	£2981	
NVH				
Income	£420	£8126	£7706	1835
Expenditure	£10584	£9173	-£1410	-13
Surplus/Deficit	-£10164	-£1048	£9116	89
Cash Held @31/1/18	£258,937	@31/1/19 £265661	£6724	2.6

It was stated that the hall was well used and liked by those who used it; though energy costs were high and bookings often unpredictable. Underlying costs, in RP's opinion, were rising by between 10 to 15% pa which was a level of increase disproportionate to viable price increases to counter this level of inflation. [Previously BL had estimated 222 bookings in 2018 representing c21% annual occupancy]. RP expected the hall to inevitably close within 3 years since it was in his opinion not capable of economic repair; in effect, the process of change was inevitable and the trustees had no choice but to pursue a 'new hall solution' and that opposition to the principle of a loan and its potential scale of cost would only result in expensive delay.

There was some discussion about re-election which appeared to lead to a vote in which JG and RP were re-elected. Other user group nominated trustees were also identified.

Summary of VHMC AGM cont...

The remainder of the meeting was spent considering BL's latest report on progress on the NVH plan which is covered in some detail by the paper that he has subsequently issued to all PC members in advance of the PC meeting scheduled for 11th March. There seems no point in replicating here his report's content; however, there was discussion with various members of the public and I have summarised these below where the subjects are not already covered in the report:

- BL admitted that it was a difficult task to achieve a good understanding of the diverse opinions held about the various NVH issues within the village, at present he did not yet have a clear picture that amounted to a consensus
- There was discussion about the availability of grant funds from the Big Lottery, contacts had been on-going for a couple of months. It was clear that the fund was now much less focused on lending for the construction/repair of buildings and more on funding the provision of equipment and facilities for clubs and groups. BL emphasised that he had indicated to the Big Lottery an ambition to obtain a grant for £300k. Mr Parker an experienced authority on this subject made it clear that he thought £300k was unobtainable. (BL's 'ambition' now seems hubristic, since his updated paper to the PC now concedes that £100k is a more realistic expectation).
- BL also spent some time outlining the nature of further prospective funding including matched funding, the tax benefits accruing from Gift Aid, community fund raising, alternative sources of grants etc. These are all set out in some further detail in his aforementioned report to the PC.
- The issue of the 'misfortune' of the village having a post code that was deemed to be comparatively wealthy was referred to once more without further detail of how this was measured or referenced. Nevertheless, there was broad recognition that the pursuit of additional funding was both vital and highly time consuming. Volunteers to help with this work load would be very welcome.
- BL reviewed other options in terms of cost saving alternative designs, including the possibility of refurbishing/redeveloping the existing hall. He considered the latter was unlikely to be viable at a 'properly costed' level of in excess of £500k, in part because there would be no proceeds available from the prospective sale of the existing site and in part because of the imposition of VAT on rebuilds which did not arise with the construction of new premises. There were also issues arising from the nature of the S106 agreement which effectively applied considerable restraints on the use of the funds provided by the Foulger family, via SCDC and SCC, to the VHMC. In effect this meant that any NVH had to be built on the designated site adjacent to Felgate Way.
- However, BL was able to confirm, in answer to questions from the floor, that there was a) no 'statute of limitations' applying to the start of construction and b) no reversion clause which would require the return of the land to the Foulgers.
- BL confirmed that the development of a variety of different scale design options would continue over the coming weeks with an emphasis on full consultation with the community including seeking a clear understanding of how much would be considered an 'acceptable' sum of money to spend on the project. In answer to a further question from the public he confirmed that though there was currently no request from the VHMC to the PC for the latter to seek a loan from the PWLB and his intention was to avoid this requirement in principle, he could not remove this prospect from the 'mix' of solutions that might, in due course, be necessary to re-consider in the interests of delivering a successful outcome to the NVH project.
- Another member of the public suggested that the VHMC should consider erecting a pre-fabricated steel framed building of considerably larger scale and more cost effective alternative internal options for the use of a wider spectrum of the community than the current concept of a NVH catered for; in particular more opportunity for sport for younger people. AW expressed her concern that this sort of design should not assume the support of the PC Planning Cttee, nor the sanction of the SCDC planners. BL responded by assuring the audience that value engineering would be deployed consistently as a methodology when considering all alternative build options.
- BL expressed his appreciation to Mr A Smith for his independent efforts to encourage a larger than normal audience for the VHMC's annual public meeting and personally undertook to ensure that future public meetings would have a much higher profile in the interest of wider, more transparent communication and public consultation.
- The question of price increases would now be deferred to the next VHMC meeting

DMH

4/3/19

To receive reports from Council representatives to other organisations cont...

16.2 Playing Field Management Committee. Mr.Caryer reported:

It was reported that incidents of dogs on the field had continued including dogs in the fenced off play area, and that owners had not responded well to suggestions that dogs are not allowed on the field.

Following investigations with the Playing Fields in Trust and the District Council it became clear that a Public Space Protection Order was required to enforce the no dogs on field policy. The meeting unanimously agreed to request the Clerk to apply for an order .

17. Items for next meeting The May 13 meeting will be the Annual Meeting of the Council.

18 Grundisburgh Horticultural Society

The Grundisburgh Horticultural Society recently held an Extraordinary General Meeting in order to update its constitution as the previous one was dated 1982.

Under the previous document, the Parish Council was named as ultimate “caretaker” of any Horticultural Society assets, if the Horticultural Society was to dissolve. The Horticultural Society has continued this responsibility of the Parish Council in the new document (*see final section “Dissolution” below*). It specifically refers to the Parish Council as holding assets, as opposed to being responsible for any liabilities. There is no incumbent liability on the Parish Council for any activities of the Horticultural Society nor any responsibility for any difficulty it may get itself into, merely a role of holding assets which are left if and when it is ever dissolved.

Dissolution

If no activity of the Horticultural Society has taken place for three years, unless there are extenuating circumstances, the society is to be wound up. If upon dissolution there remains, after satisfaction of all debts and liabilities, any assets these are to be passed to the Chairman of the Parish Council with a request that the Parish Council retain any non-cash assets (e.g. cups etc) as long as possible, but ultimately to be disposed of as the Council sees fit, if there appears to be no likelihood that the cups and other assets will be used in the future.

It was proposed by Mr R Youngman seconded by Mr P Kendall, to unanimous approval, that the Parish Council continue its responsibilities under the Dissolution Section of the Grundisburgh Horticultural Society’s revised 2018 Constitution with the proviso that the assets be passed to the Council not the Chair.

19. Public Open Forum It was proposed by Mr S Barnett seconded by Mr P Kendall, to unanimous approval, that the formal meeting be suspended, and members of the public invited to address the meeting. The following issues were raised:

- Bench on Meeting Lane – needs attention. This will be addressed at the meeting of the Footpaths and Environment Subcommittee in April
- Lack of progress on Old Forge Stores forecourt – It was agreed to put this be put on the agenda of the next parish council meeting
- Verge on meeting lane - It was reported that the verge is regularly driven over by vehicles destroying the verge and that the pavement was now in danger of damage. It was noted that nothing less than a kerb would be likely to reduce the problem.
- School Parking - It was also stated that parents were using the verge (above) as a drop off point for the school as well as Orchard End. School drop of parking in Orchard End had resulted in a refuse collection vehicle being unable to access Orchard End. It was agreed to seek clarification on who was responsible for policing parking (the police or the District Council).
- How will Village Hall Match Funding work – Mr Laxton clarified that this feature will be part of an improved new village hall website and that, to enable gift aid, the scheme will need to be registered with HMRC before launch on the website.
- Date of Annual Village Meeting It was noted that the proposed date was in half term week and that the scouts would be away at camp. Alternative dates will be investigated. Note the Annual Village Meeting will need to be held after the next Parish council Meeting on May 13th and before the end of May.

20. Any other business

2019 Council Meetings

May 13, July 8, September 9, November 11

All meetings to be held in the Parish Rooms except for the July meeting which will be held in St. Botolph's Church, Culpho

Annual Parish Meeting 28th May, 2019 Village Hall

The Chairman stated that, for personal reasons, although he may stand as a councillor, he will be unable to continue as chairman.

Action Summary

- 9** Clerk
- 11** Mr Lapsley
- 16.2** Clerk
- 19** Clerk (Lack of progress on Old Forge Stores forecourt)
- 19** Clerk (School Parking)