

Grundisburgh & Culpho Parish Council
Minutes of an Extraordinary Meeting of the Council held on the 29th July, 2024
in Grundisburgh Parish Rooms

NOTICES had been posted according with regulations.

Present: - Messrs. G.Caryer, B. Cook, A .Dunnett, J.Dunnett, M. Harris, R.Youngman, Mrs.J.Bignell, Mrs.A.Willetts (in the chair), and 5 members of the public

- 1. Apologies for absence** Messrs C. Dow, I. Rawson, Dr. M .Mason,
- 2. To receive member's declarations of interest** No interests were declared.
- 3. Public Open Forum relating to Item 4** The Chairman invited members of the public to address the meeting. The following comments were made.

- Lower Road A Traffic Survey has been conducted on Lower Road. Decisions on traffic management, including signage, will be made by County Council Highways when the development is completed and a second Traffic Survey has taken place. Concern was expressed that there may be insufficient CIL funds left after other grants had been distributed.
- Park Road /Access to Grundisburgh Vale A dropped kerb needed to be installed to enable disabled vehicle access.
- Regulations The Parish Council is required to adhere to CIL regulations and submits an Annual Report to East Suffolk Council.

4 To discuss and approve the allocation of Community Infrastructure Levy (CIL) funds

4.1 Restoration of the Old Forge Stores Forecourt

The Chairman's report had been circulated to Councillors prior to the meeting, published on the Parish Councils Web Site and is appended to the minutes as Appendix "A".

Concern was expressed that the 10mm surface was not robust enough to withstand heavy traffic, including delivery and waste collecting lorries which used the forecourt.

Mrs. Willetts proposed seconded by Mr. Youngman that the Parish Council accepts the quotation of £3,689.62 received from Highway Assurance Limited subject to assurance that the machine lay of 10mm SMA on The Forecourt will bring it up to the minimum standard required by highways. Approved 7 members voting for 1 member abstained.

4.2 Reconfiguration of the space created by the replacement of Grundisburgh Primary School's atrium roof.

A request from the Head Teacher had been circulated to Councillors prior to the meeting, published on the Parish Councils Web Site and is appended to the minutes as Appendix "B".

Mrs. Willetts proposed seconded by Mr. Cook, to unanimous approval, that the Parish Council approve a grant of £10,391.48 for the reconfiguration of the space created by the replacement of Grundisburgh Primary School's atrium roof as specified in the Head Teacher's application.

It was agreed that the School should be encouraged to use the Parish Council's support to seek funds from Suffolk County Council to install Solar Panels on an appropriate roof at the school to help reduce energy costs.

4.3 1st Grundisburgh Scouts New Headquarters – To instal Solar Panels

A request from the Chairperson of 1st Grundisburgh Scouts had been circulated to Councillors prior to the meeting, published on the Parish Councils Web Site and is appended to the minutes as Appendix “C”.

Solar Panels were included in the recently submitted Planning Application. A battery storage system was not included. The precise design of the Solar System had not been settled but it was felt that because of the expected use of the building to be mainly in the evening a battery system was desirable. Investigations were still ongoing

Mrs. Willetts proposed seconded by Mr. Cook, to unanimous approval, that the Parish Council should award a grant of £14,300 for the installation of a Solar System for the 1st Grundisburgh Scout’s new headquarters and that the Scouts should inform the Council when the system had been agreed.

An application for £609 for tree planting could not be considered as the money had already been spent.

4.4 Other outstanding allocations

Grundisburgh Corner Restoration	£5,000	Mr. Harris will submit quotations at the 9 September meeting
Sandboxes	£1,000	
Lower Road signage	£500	Awaiting results of the 2nd traffic survey when development is completed
Dog Poo bins	£2,000	A list had been compiled but needs reviewing following the completion of Grundisburgh Vale
Millennium Meadow Maintenance	£5,000	Work completed but yet to be Invoiced
Village Green Maintenance	£5,000	Restoration of paths should be carried out shortly. Some stream brick work may need replacing.

Mr John Dunnnett requested that the purchase of a Beacon and Street Signs for Wood Farm Road, Elm Tree Farm Lane and Gull Lane should be considered.

Appendix “A”

OLD FORGE STORES FORECOURT

Extract from the minutes of the Council Meeting held on the 8th January 2024

The way forward

Mrs. Willetts proposed seconded by Mrs. Bignell, to unanimous approval, that despite the fact that the ownership of the Old Stores forecourt is unknown, and unlikely to be determined, that the Parish Council should allocate CIL funds for its restoration and that this work should be carried out by the County Council’s contractor when the adjoining section of Woodbridge Road is resurfaced. A Highways Officer has agreed that it would be advisable and possible to repair and resurface the forecourt at the same time and would enable drainage issues to be resolved. The County Council’s new highway contractors would be able to give the Parish Council a price for resurfacing the resolved forecourt.

The state of the Old Forge Stores Forecourt was first brought to the Council’s attention in 2019. Quotations were received ranging from £5,035 to £13,210. The early quotes were for resurfacing and did not deal with drainage issues which had led to the forecourts deterioration. The last, and most expensive quotation, did.

A great deal of time has been spent trying to establish ownership of the area as no work could be carried out until this was confirmed and this greatly contributed to the delay. It was also clear that unless drainage issues emanating from the road were addressed at the same time as the road was resurfaced the resurfacing of the forecourt would be short lived.

Mrs. Willetts met with Andrew Beck, Civil Engineering Director of Highway Assurance Limited the Suffolk County Council Highways contractors for highways maintenance on the forecourt of the Old Forge Stores.

Suffolk County Highways have already accepted their responsibility for the highway in front of the shop to the back of the footpath,

Mrs. Willetts found, with the help of Paul Whittingham, the probate will of Miss. Eveline Camila Lambert. Only monies were mentioned in the will. All properties had been sold with a right of way over the forecourt.

Highways were willing to give the Parish Council a price for the forecourt so that the area in question could be surfaced at the same time as the road.

Charles Rogers, current owner of the Dog Inn has confirmed that he owned the area to the Green.

Mr. Beck advised that it would be better to resurface the area from the shop to the road and the area in front of the cottages to the Green. He thought that all the water damage that is occurring on that area now would be transferred to the Dog driveway and would very soon make that area impossibly rutted. Highways are rebuilding the footpath and kerb in front of the Green and tarmacking it as all the footpaths in the village as part of the contract for the road in the centre of the village.

Mr. Beck said this would be the best time to carry out this work as the Parish Council would only have to pay for the materials and labour as all the plant etc would be on site. A quotation has been received from Highways Assurance Ltd of £3689.62.

From: ann.willetts@uwclub.net <ann.willetts@uwclub.net>

Sent: Thursday, July 18, 2024 7:54 AM

To: Andrew Beck

Subject: RE: Forecourt Forge Stores Grundisburgh

Many thanks for your quotation Andrew

Could you please tell me if the 66m2 includes the section to the side of the forecourt of the shop which forms the access to the Pub. You did say at the site meeting that you thought it would be better to do the section to the Pub Green right across from the front of the shop otherwise that section could deteriorate and rut more quickly.

Regards

Ann

Hi Ann

Yes this includes the pub entrance side, if this is not done then this will create low spots which will lay with Water and this will lead to deterioration, rutting and finally potholes will form.

Kind Regards. Andrew Beck **Civil Engineering Director.** Highway Assurance Ltd

Appendix “B”

GRUNDISBURGH PRIMARY SCHOOL

Contextual Information

Grundisburgh Primary School serves most children and their families within the local community. It is recognised as a good school by OFSTED. It is an integral part of the community which not only provides education to pupils but also employment to residents as well as supporting numerous local events and businesses.

After many years of discussion, the local authority have funded the replacement of our leaking atrium roof. This has left us with a blank canvas and the opportunity to reconfigure a space for use of our pupils and the local community. This is a unique and once in a generation opportunity to start from scratch.

The Vision

We have the vision that the space could be something truly unique. Sadly, school funding has not kept pace with increased costs that all schools are facing. Our budget is given to use by the central government. We have been told to anticipate an increase of 1.5% in our budget for the financial year 2025 and 2026. Our costs for services have risen by an average of 10%, our staff salary costs, national insurance contributions and pension contributions are forecast to increase by a further 5% each year. It goes without saying that these two figures do not align.

Consequently, money to improve and develop our school space, which was previously available has been directed to cover the increased costs that we are facing. We will not receive any additional funding from the local authority to go towards reconfiguring our school environment.

We wish to access funding to support and create an atrium that provides additional opportunities for our pupils. Furthermore, we wish to create a small community room which can be accessed by members of the community. This will provide internet access and a quiet space for any meetings. In addition to this the additional storage room created would enable the school hall to become further decluttered. This would result in a larger space which could then be offered to the local community for bookings of events as required.

Anticipated Costings

- Reconfiguration of old library to create a new teaching space – shelves to be placed in girls changing room to repurpose the use of space - £2500
- New Carpet £450
- Blinds £200
- Commission of artist to work alongside pupils to decorate and personalise Atrium:

Total cost including all materials and labour: £2341.38

- 3 x new dividing boards to create working areas in the atrium for staff to deliver small group work in a sectioned space – £500 each = total £1500
- Soft Matting / seating for reading areas in atrium - £1200
- New seating for learning spaces in atrium £1200
- New tables in library space £800
- Decoration materials - £400
- New Book Stock £1000
- Skip hire £300

Total amount requested: £10391.48

Adam Wilson – Headteacher

Appendix “C”



Registered Charity No. 1033767
www.grundisburghscouts.org.uk
www.facebook.com/1stGrundisburghScoutGroup

25th July 2024

For the Attention of the Parish Council.

CIL Money Request

I am writing on behalf of 1st Grundisburgh Scout Group with regard to a request to be considered for an amount of the CIL money.

As you are aware we have now submitted our plans for a New Headquarters on the Land which we purchased in April 2023.

We would like for you to consider a sum of money from the CIL funds for hedging and solar panels.

Firstly last Winter we planted 100 trees in two locations on the land. We obtained these trees from the Claylands Free Tree Scheme. We planted a large majority of the trees to the North East of the land, to give privacy to the adjoining houses. We then planted 15 Oaks along the new boundary fence to the South West of the land, which adjoins the Waspes land where sheep are kept.

In June 2024 we submitted to the Woodland Trust and have been accepted for a subsidy for 250 metres of native hedging, to be planted in the bareroot season of 2024/2025 along the new boundary fence. We aim to have a planting session with the opportunity of the members of the Group helping to plant for the future. The remaining balance to us to pay is £609.00.

Secondly we have always intended to be ‘Green’ in our build and promote Green in future plans and activities. To such we positioned the New Headquarters with the main larger hall having a South West elevation, which is ideal for solar panels. We have only recently made enquiries to the cost of this just so we had a ‘ball part figure’ for this build element. We hope to be solar efficient in our running usage and hope to put some energy back into the national grid. We in the future will look at battery storage of surplus energy for later use.

Please see the initial quote we have for this build element which is currently £14,300.00. We will of course be VAT free as we are a charity, and for charity new builds the VAT is Zero.

We do hope that the Parish Council will look favourably at our request for CIL monies for these two projects, of one which hedging we have already committed to, due to the ideal planting season ie bareroot season soon approaching. Solar Panels we wish to invest in as we are committed to being a Green build and using Green energy.

Yours sincerely

Alison Banham
Chairperson of 1st Grundisburgh Scouts

attached - Invoice for Hedging
attached - Initial quote for Solar Panels