

**Grundisburgh & Culpho Parish Council**  
**Minutes of a Meeting of the Council held on the 11<sup>th</sup> March, 2024**  
**in Grundisburgh Parish Rooms**

NOTICES had been posted according with regulations.

Present: - Messrs. G.Caryer, C. Dow, A. Dunnett, J.Dunnett, M. Harris, I. Rawson, M. Rankin, Mrs J. Bignell, Mrs.A.Willetts (in the chair), District Councillor C. Hedgley, and 8 members of the public.

1. **Apologies for absence** County Councillor E Bryce, Mrs. P. Coomber, Messrs. B. Cook & R. Youngman

2. **To receive member's declarations of interest** No declarations were made.

3. **Minutes** The minutes of a Meeting of the Council held on the 8<sup>th</sup> January 2024 and an Extraordinary Council Meeting held on the 19<sup>th</sup> February 2024 had been circulated and were therefore taken as read. It was proposed by Mr. Caryer seconded by Mrs. Bignell, to the unanimous approval of members present at these meetings,, that they be signed by the Chairman as true records.

4. **District Councillor's Report** District Councillor Hedgley's full report is published on the Parish Council's Web Site Home Page - Important Documents <https://grundisburgh.suffolk.cloud/>

Budget Agreed At the February meeting of the full Council Financial Plans for the next year were presented and debated. The increase in Council Tax was set at 3%.

Domestic Loft Insulation Help with loft insulation is now available. Residents will receive a 50% discount off their purchase (up to £200), with free delivery.

Model Council Meeting More than 50 young delegates from seven East Suffolk schools took over the Council Chamber as youth 'councillors' for the day. Pupils from schools from across the district were invited to take their seats for a first-ever simulation of East Suffolk Council, and to debate a motion on intergenerational political equality in East Suffolk.

Lowestoft Flooding Scheme Following the emergence of a budget gap totalling more than £100 million, and with no immediate prospect of additional funding being secured, the decision has been taken to halt work on the project to construct a tidal flood barrier in Lowestoft.

Tuddenham St. Martin Planning Application An application to build 25 houses had been submitted which Mr. Hedgley suggested bore all the hallmarks of the Chapel Field development in Grundisburgh. He had opposed the application which had received wide spread opposition in the village.

5. **County Councillor's Report** No report.

6. **Public Open Forum** It was proposed by Mrs. Willetts seconded by Mr.Caryer, to unanimous approval, that the formal meeting be suspended, and members of the public invited to address the meeting. The following issues were raised

Flooding The Clerk reported that following the report that Mr. Paul Franklin gave at the previous meeting of the survey he had conducted on the River Lark Mr. Franklin delivered a letter from the Parish Council to 26 residents who were flooded, or came very close to being flooded, explaining that he would like to visit them to talk about their experiences to add to the knowledge he had already gathered. He hopes that his research will provide the evidence which will lead to actions to minimise the effects that future storms might have on the village.

### **Public Open Forum – Flooding cont.**

Mr. Franklin reported...

- He had delivered 25 letters (not Basts) and had visited 14 residents.
- He had cleared Weir Pond drainpipe and ditch. Several residents had suggested that the Weir Pond should be reinstated.
- Little Bealings had held a meeting and had carried out some dredging.
- Multiple pipes enter the Gull/River Lark and it is uncertain from where.
- A map is required showing all the drainage routes. Rose Hill to the B1079 and Park Road to B1079.
- He asked, does road surface water go into the river Lark or into sewage drains ?
- Is the Highways Authority and/or Anglian /Water responsibility ?
- Where does surface water eventually go from new developments ?

Other comments on flooding..

- Permission had to be given by the Environment Agency for water courses banks or bottoms to be altered.
- Flooding issues should be reported to the Environment Agency using their on-line reporting tool/
- The Village Green was listed as having a high risk of flooding.

On return to the formal meeting it was agreed that a working group should be formed to produce a drainage map of Grundisburgh.

**7. Chapel Field development** Mrs. Willetts had no further progress to report on Footpath 20

### **8. Old Forge Stores Forecourt restoration**

Mrs. Willetts reported on the progress made since the previous meeting.

Comments from Joshua White, Suffolk County Council Community Liaison Engineer

“Having spoken to our legal team, an agreement would need to be made with the respective land owner to undertake the work here, alongside any future maintenance responsibility. We cannot make an agreement if no land owner has come forward, or if they cannot be identified. Therefore, if the Parish Council wish to pursue ownership of this piece of land, they would need to go through the necessary legal channels to do so. At once ownership has transferred, or assumed, then we can enter an agreement to deliver this improvement work.”

*AW “Could I please have clarification on that final sentence*

***At once ownership has transferred, or assumed, then we can enter an agreement to deliver this improvement work.***

*Does that mean that the Parish Council would be able to obtain a quote from you and assume ownership in the short term and then go to the Land Registry after the work had been carried out. We would have to sign contracts etc to pay for the work. We just want the work done at the time as the road resurfacing to ensure the drainage is complete and the same wash back does not occur.”*

JW “Principally, we can only enter into a legal agreement with the owner. Currently the Parish Council do not own this land, until this is altered (through whatever legal means the Parish need to do this through with their solicitors, we would be unable to progress.”

Eveline Camilla Lambert sold Willow Cottage to Mrs Smith on 23<sup>rd</sup> Mar1990

The plan attached to the Conveyance shows the forecourt coloured green with the statement “*with a right of way over the area shown coloured green*”. That right was also extended to the owners of Westholme and Forge Stores.

Miss Lambert made a Statutory Declaration in Sept 1988 stating “*possession of 3 properties Westholme, the Willows and Oakenfull Stores since 10<sup>th</sup> Feb 1955*”. Claiming the properties were conveyed to her father John Lambert on 10<sup>th</sup> June 1913. The included plan showed a red line around all the properties including the shop forecourt.

Pastor Colin Grimwood took Miss Lamberts funeral service at the Crematorium on 12<sup>th</sup> October 2001. He has no record of her date of death but he remembers she was well over 100. She had lived in a care home in Ipswich for some time ( shortly after her cottage was sold to KS) Miss Lambert never married. That date should help in finding any will she may have left.

**Old Forge Stores Forecourt restoration cont...**

On February 23<sup>rd</sup> Paul Whittingham was able to find on GOV UK probate search a record of the will of Miss Lambert who died on 2<sup>nd</sup> October 2001, granted probate 9<sup>th</sup> November 2001. (I paid £1:50 Order Receipt in relation to 20241000438909 ordered on 23/02/2024, A copy of the probated will should come through 30 days from ordering. This should help the Parish Council claim the land with the Land Registry.

**9. Planning Report** Mrs. Willetts reported.

**9.1 Applications approved since last Parish Council meeting.**

DC/24/0205/TCA Harrington Rose Hill, Grundisburgh. Lawson Cypress (T1 on plan) Fell

**9.2 Applications received since the last Parish Council meeting.**

DC/24/0031/FUL Elm Tree Farm, Wood Farm Road, Grundisburgh. Conversion of existing redundant agricultural buildings to provide four residential dwellings including the demolition of the large general-purpose barns, a silo and an additional covered storage building present on the site plus access and landscaping with associated private amenity space, parking and replacement cartlodges at the site

Minutes of an Extraordinary Meeting of the Council held on the 19<sup>th</sup> February, 2024

A lengthy discussion took place in which a majority of councillors proposed that the Parish Council should not oppose this application as they considered it a modest and reasonable development making good use of redundant farm buildings. They recommended that as part of the conditions of approval, passing places should be provided on the very narrow access roads.

Mrs. Willetts did not agree and considered that the Parish Council should oppose this application as the site was outside the village boundary and that there is no demonstrable need for more residential development of this type in Grundisburgh since approval was given for 70 houses on Chapel Field.

Elm Tree Farm is approximately 1 mile from the village centre and can only be accessed along narrow single-track lanes with no passing places and are designated Quiet Lanes to encourage dog walkers, riders and cyclists. They have no footways. This was given as a reason for the refusal of a planning application in 2003 for a change of use of these buildings to warehouse class B8 use. The buildings can't be designated as Non-Designated Heritage Assets as laid out in the 2020 Local Plan as they are of no Archaeological, Architectural, Artistic or Historic Interest. These are redundant obsolete farm buildings that have been allowed to fall into severe disrepair for over more than 35years. The site is known locally to have been a nesting area for Barn Owls and many other forms of wildlife. It would be a better use of the site to allow nature to continue its rewilding rather than try to create residential properties for which there is no local need.

After further discussion the following response was approved and subsequently sent to East Suffolk Council. Grundisburgh and Culpho Parish Council have concerns about the access roads to the site which are narrow, single-track lanes with no passing places. The grass verges have as a consequence been damaged. They have been designated and signed Quiet Lanes to encourage dog walkers, riders and cyclists. There are no footways. If the local authority have a mind to approve this application the Parish Council would request a condition that at least 2 passing places should be created to allow existing and future expected traffic to pass each other more freely. The land to the south of Wood Farm Road is in the same ownership as the application site. The Parish Council would further suggest the removal of all permitted development rights to ensure that future owners respect the previous farming use of these buildings.

DC/24/0395/TCA The Laurels Rose Hill Grundisburgh Silver birch (located in front garden) - Crown reduce by 1.5 metres Group of Apple and Pear trees (located in rear garden) - Crown reduce by 1.5 metres.

### 9.3 Park Road Lower Road.

The Chairman was invited to a Teams meeting with Joshua White, Community Liaison Engineer at Suffolk County Council Highways. As a result of that meeting Joshua requested that a meeting be set up with the Parish Council on Teams to discuss the following options, and asked that this meeting be kept to the Parish Council only.

Options in RED will likely not be considered, and funding would be required in part for all options

1. Do nothing and monitor - We do not know the impact of motorists on Park Road / Lower Road until it happens. We monitor the situation and put in the correct mitigating measures should we need to. We could find all motorists turn left, or that only a small proportion do, as at peak times they are held up on Lower Road.
2. Signing only – we can install advisory signs on the exit of the new estate encouraging motorists to turn right. This is a low-cost option, with no legal connotations, and could encourage local engagement through letter drops etc.
3. Build out – we look to provide a small buildout on Park Road to the left as you exit (under the lighting column). This would make Park Road less appealing and force motorists to give way to westbound traffic. This buildout couldn't be significant in size, as farm vehicles and others would still be allowed legal access.
4. A TRO (Traffic Regulation Order) – we could look to ban the left turn out of the development. This would only impact the morning peak traffic, as motorists are forced westwards. The evening peak would not be impacted, as they would be able to still enter Lower Road heading towards the estate. It would make Lower Road almost one way, as the majority of flow would be westbound, with the odd car accessing Lower Road from Chapel Road and the southern leg of the crossroads. Making it effectively one-way for most motorists may result in an increase in speed by westbound traffic. This would not stop rat-running which occurred and will occur prior to the development. (I NEED TO DISCUSS WITH INTERNAL SCC TEAMS TO SEE IF APPROVED)
5. A TRO – we could make Lower Road a NO ENTRY as you turn left out of the development. This would prevent all vehicles accessing Lower Road from Park Road, including agricultural vehicles. I anticipate this would receive objections from local land owners, and the comments above regarding one way would apply to this option.
6. Bollards – this would require a TRO and would prevent all access. We would need to measure the impact on the local community, and it would likely receive many objections. At this stage, with no evidence of a problem, this would be extremely difficult to justify. Should there ever be a closure on Rose Hill / Woodbridge Road, the impact would be significant.
7. Gates – the same applies to point 6, with the addition that a gate can often be left open, locals may remove the locks, and it can become a problematic ongoing problem.

The Meeting was attended by the following councillors, Ann Willetts, Geoff Caryer, Mike Harris, Richard Youngman, Mrs Willetts had forwarded notes to Mr. White submitted to her from Councillors Allen Dunnett and Chris Dow who were unable to make the meeting.”

- It was agreed that Items 1 and 2 should be pursued but option 4 should remain “on the table” should an issue result from the development.
- A Speed Survey to be undertaken asap to be funded by County Councillor Elaine Bryce. This will give a “before” picture and if an issue arises, a separate survey can be taken for comparison purposes. On the 1<sup>st</sup> March a Traffic Monitoring Device was noticed at the entrance to Lower Road.
- Entrance signs at both junctions to be reviewed to give a stronger message to vehicle drivers. (Unsuitable for HGVS, narrow road etc).

Mrs. Willets proposed, seconded by Mr. Caryer, to unanimous approval, that the TEAMS meetings recommendations should be approved.

#### **9.4 Grundisburgh Baptist Chapel** The Clerk reported.

Following an article published in the Spring 2024 edition of the Grundisburgh & District News the Clerk wrote to the new owner, Mr. Mark Wightman, asking for more information of his plans for the development of the Chapel into residential use and the transfer of ancient gravestones and memorials to a Garden of Remembrance

Mr. Wightman replied that the proposal is to sensitively adapt the now redundant building into a spacious two-bedroom bungalow and two open-plan three-bedroom homes. The front exterior elevation of the building would be preserved to be more in keeping with its original Georgian character. The only building work proposed in the grounds would be the careful demolition of the dilapidated shed to the rear, this would then be reconstructed using the reclaimed materials to create the bedroom accommodation for the bungalow. The corrugated tin roof would be replaced with tiles to match the existing building. The demolished upper section of the southern brick wall, would be reinstated to provide privacy for the residents of Chapel Cottages.

The whole building would be subject to a full schedule of renovation, with the pointing and brickwork repaired, the front railings refurbished and soft landscaping to add a bit of colour. The works to be undertaken would better reveal the building's significance and would protect the historic fabric and setting for the continued appreciation of the public. The public benefits of the retention and restoration of the building means saving a heritage asset, this will ensure that its contribution to the street scene is retained.

Conversations have been ongoing since April of last year with the members of the Baptist Church and the families of relatives buried in the graveyard. Concerns have been raised about the Hopkins Homes development and the loss of peace and privacy when visiting the graves. There are a further thirteen burials and cremations due to take place in the graveyard which is not consecrated. A proposal has been put forward that a quiet and secluded garden area be created to the east of the grounds, situated amongst the tranquillity and privacy of the fields. Pastor Colin Grimwood has spoken to the relatives of family members buried or to be buried in the grounds. It has been explained to the families that it is not proposed to remove any remains, they will be left in situ, unless the family wish otherwise. The graves and the markers in the new burial ground area to the east would be left in situ, they would not be moved. The grave stones and memorials on the north and east side of the Chapel, will be moved to the Garden of Remembrance.

The proposed Garden of Remembrance would be a respectful, and peaceful space for friends and family to pay respects to their loved ones. It is intended to deposit with the Grundisburgh Parish Council, East Suffolk Council and the local History Recorder, a record of the grave-markers with sufficient particulars to identify each one (location, photographic record and individual), with the date and new location in the Garden of Remembrance.

This information will be sent to the nearly 500 members of the What's on in Grundisburgh News Group.

#### **9.5 DC/22/3748 Land off Keightley Way, Tuddenham St. Martin. Residential development for 25no new dwellings**

Mrs. Willetts proposed seconded by Mr. Caryer that the Parish Council should object to this planning application. Approved: 8 members voting for 0 against. Mr.J.Dunnett abstained.

**10. East Suffolk Planning Alliance (ESPA) Report** Mrs. Willetts reported that ESPA held a very well supported Conference in Grundisburgh Village Hall on Saturday 17<sup>th</sup> February attended by representative of Parish/Town Councils, Action Groups, District and County Councillors. A very distinguished panel of expert in their fields took questions from the audience which gave rise to a spirited discussion.

#### **Panel**

Julian Cusack - District Councillor - ex Suffolk County Councillor

Chris Bally – East Suffolk Council CEO

Lord Deben - UK Independent Committee on Climate Change

Stephen Molyneux- Woodbridge Tide Mill and District Councillor

Eamonn O'Nolan - Deben Climate Centre, Mayor of Woodbridge

Peter Hobson - Professor Biodiversity, Conservation & Sustainability

Michael Cole - Journalist - Advocate for Suffolk

50 Parish/Town Councils and Action Groups had affiliated to ESPA since its formation 12 months ago.

### **11. Fynn Valley Community Partnership - Kesgrave, Rushmere St Andrew, Martlesham, Carlford**

Mr. Caryer reported. He had attended the following meetings.

12<sup>th</sup> February Road Safety Forum

26<sup>th</sup> February Environmental Impact Workshop

9<sup>th</sup> March Full Meeting

Proposals for allocation of remaining 2023/4 Funding has been agreed and suggestions requested for 2024/5 Funding. Input required for the 10<sup>th</sup> June meeting.

ISSUE: Does Grundisburgh and Culpho Parish Council wish to make bids?

Suggested projects so far, 20 is plenty, cycle ways, computer assistance to residents, garden areas on playing fields. It was suggested that the Parish Council should seek funding from the Community Partnership to reinstate Weir Pond.

**12. Annual Parish Meeting** The Village Hall has been hired for Monday 20<sup>th</sup> May.

### **13. Community Infrastructure Levy (CIL)**

Mr.J.Dunnett proposed that CIL funding should be used to install street name plates for Wood Farm Road, Elm Tree Farm Lane and Gull Lane. In his letter to East Suffolk Council in support of Planning Application DC/24/0031/FUL Elm Tree Farm Conversion of existing redundant agricultural buildings to provide four residential dwellings he has repeated his request that street name plates be installed as part of the conditions.

Mr. Caryer said that before agreeing to install street name plates on the road between Ipswich Road and Elm Tree Farm there is a need to resolve the following issue:

Currently the Electoral Register hold differing names for this section of road. Wood Farm Road and Elm Tree Farm Lane. .

Therefore, before installing a potentially misleading and inaccurate street name sign which could cause problems for fire and ambulance services responding to an emergency call, the name of the road must be resolved.

As a first step residents along this section need to agree on a name. We then need to ascertain if this name can be adopted by all parties. Only after that should a name plate be erected. As he had no support Mr J Dunnett withdrew his proposal.

### **14. Financial Matters**

**14.1 Application for grant from Grundisburgh Primary School** The Parish Council paid for the external box from its CIL allocation for the school's defibrillator. There is an electrician cost of £165 for which the school requests an addition grant.

Mrs. Willetts proposed seconded by Mrs. Bignell, to unanimous approval, that the Parish Council awards a grant of £165.

### **14.2 Ratification of payments made since the last meeting and approved at the time**

Mr.R.Fletcher	£240.00	Village Green Grass Cutting October/November
	£165.00	War Memorial Hedge Cutting
Anglian Water Business (National) Ltd	£42.40	Allotment Water Charges
Williams Stores	£24.00	Dog bags
Society of Local Council Clerks	£105.00	Clerk's Membership 2024
M.P.Stephenson & Sons	£156.00	Christmas Tree
Grundisburgh Primary School	£604.00	CIL Grant to purchase Defibrillator Box
Mr.G.Caryer	£28.93	Torchlit Walk Refreshments
M.P.Stephenson & Sons	£31.20	Christmas Tree VAT
Mr.J.Ager	£513.05	Clerk's Salary December 2023/January 2024
	£46.59	Clerk's Expenses December 2023/January 2024
HM Revenue & Customs	£128.40	Income Tax
Mr. B. Garrod	£200.00	Clearing Allotment Plot 9 and cutting top hedge
Information Commissioner	£40.00	Data Protection Fee
East Suffolk Services Ltd	£129.60	Emptying St.Mary's Wheeled Bin 4

It was proposed by Mrs. Willetts seconded by Mr. Caryer, to unanimous approval, that these payments be ratified.

***Financial Matters cont...***

**14.3 Emergency payments made prior to the meeting under Section 5.7 of Financial Standing Orders**

Mr.G.Caryer	£49.14	Cover for A Frame Notice Board
Mrs.J.Bignell	£37.50	Christmas Tree – Gratuities
Playingfield Management Committee	£30.00	Pavilion Hire 8 January – Council Meeting
R.J.Isbell & Son (East Anglia) Ltd	£100.00	Allotment Rent 2024
Soundsorba Limited	£3,238.92	Grant for Acoustic improvement
Valencia Communities Fund	£2,721.90	Initial payment of 3 <sup>rd</sup> party grant for courts refurbishment
Playingfield Management Committee	£30.00	Pavilion Hire 12 January – ESPA Meeting
Vertas Group Limited	£271.69	Playing Field grass cutting 01/01/2024-31/03/2024
Williams Stores	£62.40	Dog bags
Anglian Water Business (National) Ltd	£12.48	Allotment Water Charges
Playingfield Management Committee	£30.00	Pavilion Hire 19 February

**14.4 Other payments requiring approval**

Mr.J.Ager	£513.05	Clerk's Salary February/March 2024
	£52.59	Clerk's Expenses February/March 2024
	£577.00	Clerk's Office Allowance 2023/4
HM Revenue & Customs	£128.20	Income Tax
Premier Sports Surfaces Ltd	£20,733.72	Re-surfacing Tennis Courts
Mr.R.Fletcher	£135.00	Village Greens – Mowing February

It was proposed by Mr. Harris seconded by Mrs. Willetts, to unanimous approval, that these payments be made.

**14.5 Account Balances as at 11<sup>th</sup> March 2024**

Business Premium Account	£55,063.29
Current Account	£10,341.20
Post Office Investment account	£21,396.54
VAT to claim	£5,785.75
TOTAL	£92,586.78

**14.6 Budget Report attached**

**15. Roads & Transport Report** Constant Closure of the B1079 Woodbridge Road is causing considerable inconvenience to residents. It is understood that the laying of a new watermain is being delayed by repairs to the road surface.

**17. Footpaths & Conservation Report**

Mr.J.Dunnett proposed that the Parish Council approaches Grundisburgh Estates/Strutt & Parker to review the lease on Village Greens specifically to include the Dog Green to control its misuse and stop encroachment. To be investigated further.

Mr. A. Dunnett is arranging a working group to inspect village assets e.g. road signs, street signs, benches etc to ascertain what restorative work needs to be done.

Mr. Caryer had conducted a photographic survey of finger posts in Grundisburgh and Culpho which revealed their deplorable state. He used the County Council's Reporting Tool to report their condition, which included photographs, and received the following totally unsatisfactory response

*Thank you for contacting us about this issue. We have visited the location of your report and assessed against Suffolk County Council's Highway Maintenance Operational Plan (HMOP). Unfortunately, at this time we are unable to take further action as this does not meet our intervention criteria. We will, however, continue to monitor the location as part of our routine inspections*

Members suggested that the East Anglian Daily Times should be informed and speculated how bad road furniture had to be to meet the Highways Authority's "intervention criteria".

**Water Testing** In addition to the E, coli and nitrates testing water samples from The Gull and The Lark, samples are now being tested for phosphates and ammonia as part of the wider River Deben Sampling project. 50 or so samples were taken from the Deben Catchment at the beginning of March.

### ***Footpaths & Conservation Report cont...***

#### Thanks

Paul Garwood – for replacing missing glass panel in the Phone Box on the Green.

Paul Frankin – For clearing part of the ditch and drainage pipe on Weir Pond Green, offering to undertake a survey of flood risk along the Gull and Lark and leading working parties maintaining Millennium Meadow.

Bob Crouch for managing the Speed Indicator Device (SID)

Richard Watkinson – For collecting water samples from The Gull, The Lark and River Fynn.  
East Suffolk District Council for trimming the hedge between Lyttleton Meadow and Woodbridge Road (B.1079).

#### Upcoming Events

Litter Pick Sunday 17<sup>th</sup> March 14:00 on The Green.

**17. To receive reports from Council representatives to village organisations** Mr.Caryer reported that he had attended the following meetings

SAVID Meeting 15<sup>th</sup> February The meeting agreed to request funding from Fynn Valley Community Partnership for an additional SID. It was reported that the Police Officer co-ordinating Speedwatch activities in Norfolk and Suffolk had been transferred and not replaced.

#### Playing Field Management Committee Meeting 26<sup>th</sup> February.

A Bleed Kit had been installed on the outside of the pavilion close to the play area.

It was agreed that the possible installation of a defibrillator should be investigated.

The concreted area which was used historically in the 1970's as Cycle Speedway track is being removed to allow more space to carry out other activities. The Scouts have requested the slabs for their new HQ site.

Work has been undertaken to clear drain blockage serving home changing room toilet.

A design for the Disabled Toilet and refurbishment of the Ladies Toilet has been drawn up by the Architect Mr Ashton. He will now complete building specification drawings and 3 quotes for the work will be obtained. There is no news on the condition of the Pavilion roof.

#### Upcoming Meetings – Volunteers requested.

##### 20 is Plenty

Topic: to supports the 20's Plenty for Suffolk Campaign aims for 20mph and a change to Suffolk's speed limit policy

Zoom Meeting - Monday 18<sup>th</sup> March @ 19:30

##### Suffolk Enhanced Partnership Passenger Interest Group

Topic: A collaborative approach to improving passenger transport

Microsoft Teams Meeting - Tuesday 19<sup>th</sup> March at 1400. –

##### SALC Suffolk Association of Local Councils

Topic: Across Suffolk there are 372 town and parish councils and 56 parish meetings. SALC is a not-for-profit organisation and for over 70 years it had been the go to organisation supporting the interests of local councils across the County.

Next East Suffolk Meeting - 20<sup>th</sup> March 2024 7pm. Speaker: Cassandra Clements, Managing Director, East Suffolk Services , plus an Information exchange and an opportunity to share your ideas and challenges with others.



**18. Public Open Forum** It was proposed by Mrs. Willetts seconded by Mr. Caryer, to unanimous approval, that the formal meeting be suspended, and members of the public invited to address the meeting. The following issues were raised.

Dog Green A hole in the Green has caused residents to stumble. The Clerk will investigate.

Memorials A suggestion was made that as Grundisburgh was well supplied with benches residents might consider paying for other village assets e.g. road signs as memorials for their loved ones.

**19. Items for next meeting** This meeting, to be held on the 13th May, will be the Annual Meeting of the Council when the 2023/2034 Accounts will be presented and the Chairman, Vice Chairman and Sub Committees elected.

**20 Any other business**

2024 Council Meetings May 13, July 8, September 9, November 11. All meetings will start at 7.00pm  
2024 Annual Parish Meeting Monday 20<sup>th</sup> May

Mr & Mrs. Youngman will be asked to provide catering for the Annual Parish Meeting.

The Clerk will send a letter of condolence to Mrs. Christine Sim upon the death of her husband Steven. Who had served as a Parish Councillor for many years.

**21. Co-option of a member for Grundisburgh – closed session**

Mr. Mark Mason was unanimously elected to serve as a member for Grundisburgh.

# Budget 2023/2024

01/04/2023 Through 31/03/2024 Using Budget 2 (in Pound)

06/03/2024

Page 1

Category Description	01/04/2023 Actual	- Budget	31/03/2024 Difference
<b>INCOME</b>			
Allotment Rent	387.50	450.00	-62.50
Bank Interest	0.60	100.00	-99.40
CIL payment	1,963.09	0.00	1,963.09
Misc	792.00	0.00	792.00
Precept	21,000.10	21,000.00	0.10
<b>TOTAL INCOME</b>	<b>24,143.29</b>	<b>21,550.00</b>	<b>2,593.29</b>
<b>EXPENSES</b>			
<b>Administration</b>			
Audit Fee	315.00	250.00	-65.00
Clerk			
Expenses	379.12	500.00	120.88
Income Tax	769.60	0.00	-769.60
Office	577.00	577.00	0.00
Payroll Service	22.50	50.00	27.50
Salary	3,078.10	3,854.00	775.90
Soc.Clks	105.00	100.00	-5.00
Training	0.00	50.00	50.00
<b>TOTAL Clerk</b>	<b>4,931.32</b>	<b>5,131.00</b>	<b>199.68</b>
Cirs. Exp.Train	0.00	500.00	500.00
Conference calling	0.00	100.00	100.00
Data Protection	40.00	40.00	0.00
Elections	123.42	300.00	176.58
Hire of Rooms	240.00	400.00	160.00
Insurance	440.34	500.00	59.66
Laser Printer	113.82	100.00	-13.82
Misc	792.00	0.00	-792.00
Parish Meeting	515.25	500.00	-15.25
Photocopying	0.00	110.00	110.00
SALC	568.58	580.00	11.42
Stationery	0.00	200.00	200.00
Website	0.00	110.00	110.00
<b>TOTAL Administration</b>	<b>8,079.73</b>	<b>8,821.00</b>	<b>741.27</b>
<b>New Village Hall</b>			
Grant	2,699.10	0.00	-2,699.10
<b>TOTAL New Village Hall</b>	<b>2,699.10</b>	<b>0.00</b>	<b>-2,699.10</b>
<b>Run Costs</b>			
Bags of Food	500.00	500.00	0.00
Bus Shelters			
Cleaning	300.00	300.00	0.00
Repairs	0.00	500.00	500.00
<b>TOTAL Bus Shelters</b>	<b>300.00</b>	<b>800.00</b>	<b>500.00</b>
Coronation	990.00	1,000.00	10.00
Defibrillator	0.00	150.00	150.00
East Suffolk Planning Alliance	277.50	0.00	-277.50
GADS (Village Hall)	700.00	700.00	0.00
Highways			
SAVID	50.00	100.00	50.00
Snow Clearing	0.00	200.00	200.00
Speed Indicator Device	3,474.00	0.00	-3,474.00
Speedwatch	0.00	150.00	150.00
<b>TOTAL Highways</b>	<b>3,524.00</b>	<b>450.00</b>	<b>-3,074.00</b>
Local Fighting Fund	0.00	1,000.00	1,000.00

## Budget 2023/2024

01/04/2023 Through 31/03/2024 Using Budget 2 (in Pound)

06/03/2024

Page 2

Category Description	01/04/2023 Actual	- Budget	31/03/2024 Difference
Lunch Club	200.00	200.00	0.00
Pks Open Spa			
Allotments	435.28	300.00	-135.28
Benches	582.69	500.00	-82.69
Dog Fido Bins	150.24	150.00	-0.24
Footpaths & Environment	79.83	150.00	70.17
Grundisburgh Baptist Church	0.00	195.00	195.00
Millennium Meadow	645.01	1,100.00	454.99
Notice Boards	0.00	100.00	100.00
Playingfield	905.64	1,000.00	94.36
River Water Testing	82.11	100.00	17.89
St.Bots	350.00	350.00	0.00
St.Mary	640.00	640.00	0.00
Tennis Club	20,000.00	0.00	-20,000.00
Village Greens			
A Board	40.95	0.00	-40.95
Mowing	1,775.00	2,000.00	225.00
Posts & Rails	0.00	300.00	300.00
Stream	0.00	500.00	500.00
Trees	0.00	100.00	100.00
Xmas Tree	193.50	200.00	6.50
TOTAL Village Greens	2,009.45	3,100.00	1,090.55
War Memorial	165.00	120.00	-45.00
Wheeled Bin	414.48	800.00	385.52
TOTAL Pks Open Spa	26,459.73	8,605.00	-17,854.73
Primary School	503.33	0.00	-503.33
Scouts	160.00	160.00	0.00
Youth Club	600.00	600.00	0.00
TOTAL Run Costs	34,214.56	14,165.00	-20,049.56
Section 137			
British Legion	99.99	100.00	0.01
BSEVC	50.00	50.00	0.00
Citizens Advice	100.00	100.00	0.00
CPRE (Suffolk Preservation Soc)	48.00	36.00	-12.00
Disability Advice Service	100.00	100.00	0.00
East Anglian Air Ambulance	100.00	100.00	0.00
Freshstart	50.00	50.00	0.00
Headway	50.00	50.00	0.00
Lighthouse	100.00	100.00	0.00
Sflk Accid Resc	100.00	100.00	0.00
St Elizabeths Hospice	50.00	50.00	0.00
St.Botolphs Benefice Magazine	100.00	100.00	0.00
Starlight	50.00	50.00	0.00
Suffolk Family Carers	100.00	100.00	0.00
SWLT	100.00	100.00	0.00
TOTAL Section 137	1,197.99	1,186.00	-11.99
<b>TOTAL EXPENSES</b>	<b>46,191.38</b>	<b>24,172.00</b>	<b>-22,019.38</b>
<b>OVERALL TOTAL</b>	<b>-22,048.09</b>	<b>-2,622.00</b>	<b>-19,426.09</b>