

Grundisburgh & Culpho Parish Council
Minutes of a Meeting of the Council held on the 13th January, 2025
in the Parish Rooms, Grundisburgh

NOTICES had been posted according with regulations.

Present: - Councillors. G. Caryer, B.Cook, C. Dow, A. Dunnett, J.Dunnett, M.Harris, Dr.M.Mason, M. Rankin, R.Youngman, Mrs J. Bignell, Mrs.A.Willetts (in the chair), County Councillor E .Bryce, District Councillor C. Hedgley, and 10 members of the public.

The Chairman, Mrs. Ann Willetts proposed seconded by Mr.G.Caryer, to unanimous approval, that the Council should congratulate Mr John Dunnett on the awarding of the BEM (British Empire Medal) in the New Year Honours List for services to the Community in Grundisburgh. Mr Dunnett has been a Parish Councillor for 65 years.

1. Apologies for absence All councillors attended.

2. To receive member's declarations of interest No declarations were made,

3. Minutes The minutes of a Meeting of the Council held on the 11th November 2024 had been circulated and were therefore taken as read. It was proposed by Mrs. Willetts seconded by Mr. Dow, to the unanimous approval of those members who attended that meeting, that these minutes be signed by the Chairman as a true record.

4 . District Councillor's Report District Councillor Colin Hedgley's full report is published on the Parish Council's Web Site Home Page - Important Documents <https://grundisburgh.suffolk.cloud/>

Mr. Hedgley expressed his unhappiness with the Government's devolution proposals which would see the end of District Councils, the imposition of a unitary council and the election of a Mayor. He maintains that local government should be more "local" with more powers devolved to parish councils who should be given the necessary finance.

Grants are available to assist the vulnerable during the current cold spell.

5. County Councillor's Report County Councillor Elaine Bryce's December 2024 Newsletter is published on the Parish Council's website Home Page – Important Documents <https://grundisburgh.suffolk.cloud/>

Following an invitation from ministers, Suffolk County Council's Cabinet have agreed to recommend Suffolk for inclusion in the government's Devolution Priority Programme (DPP), which would see the creation of a directly elected Mayor (likely covering Suffolk and Norfolk) and the replacement of existing council structures with a streamlined unitary council being set up. The decision followed a debate and vote at a meeting of all county councillors. The County Council will know very soon whether they will be included in the Priority Programme.

Mrs. Willetts reminded the meeting that re-organisation plans had been introduced in the past planned to save money. None had been successful.

6. Public Open Forum It was proposed by Mrs. Willetts seconded by Mrs. Bignell, to unanimous approval, that the formal meeting be suspended and members of the public invited to address the meeting.

The following issues were raised

- Half Moon Lane Steps on both sides of the lane leading to Footpaths 23 & 24 need repair. Their condition has been reported to County Council PROW several times. They had been recently been inspected by a PROW Officer so their repair might be imminent. If not, a local builder will be asked to carry out the work.
- Town Lane Bridleway 7 County Council PROW have been informed that the bridge over the Gull needs repair.

Public Open Forum cont...

- **Basts** Mr. Franklin reported that he was clearing undergrowth working towards the ponds and was greatly helped by Scout volunteers. In response to a question from Mr. Franklin County Councillor Elaine Bryce said that a Section 19 Flood Investigation Report will be produced for Grundisburgh. Mrs. Willetts has written to the new owner of Basts concerning the tree trunks and root systems blocking the Gull which urgently need removal. She had requested a site meeting.

7. Chapel Field development Mrs. Willetts described a catalogue of errors during the resurfacing of Footpath 20 on the Playing Field which had left it in a deplorable condition. Hopkins Homes had run out of top surface material leaving a dangerous mixture of soil and rubbish which included broken crockery. Dog walkers complained that their pets paws had been cut.

8. Flooding Mr. Caryer reported that he had been advised by the Environment Agency that in addition to planning permission from East Suffolk Council for tree work in a conservation area, any remedial work will need to be approved by Suffolk County Council as they are the lead local flood authority for this channel. Mr. Caryer has contacted the County Council for guidance.

Mr. Frankin made a tremendous start with his Survey carried out immediately after Storm Babot. The considerable work he has carried out with Basts gardener in clearing much of the undergrowth has vastly improved the water flow during normal rainfall. He felt that this solved only part of the problem and needs to be followed by the cleaning and widening of the Gull further down stream and that the owners needed to be contacted.

9. Westerfield Quarry The Parsh Council has objected in the strongest possible terms to this proposal which is to extract and process sand and gravel on site over a 16 year period and import more material to be processed. This use on a site so close to residential properties is not only totally inappropriate it is downright dangerous due to pollution and extreme noise. The proposed industrial use will have significant adverse impact on the residential properties in the surrounding villages by way of noise, vibration, air pollution, ground pollution, and contamination of the water table. The surrounding roads B1077,1078 and 1079 are unsuitable to take the increase in heavy HGV traffic this industrial use would create. In addition to these local objections Historic England, as they have shown in their consultee comments, have very obvious concerns about this proposal.

County Councillor Elaine Bryce said she also strongly objects to this proposal and felt that its effects would blight the area. She encouraged surrounding villages to work together and to be alert to the Planning process. A Public Meeting, at which the applicant will stage an exhibition, will be held on the 21st February. She urged members to attend. In answering a question she said that although the Railway Authority were statutory consultees the possible use of the railways to transport the extracted material had not been raised.

Mrs. Willetts proposed, seconded by Mr. Dow, that the Parish Council should donate £1,000 to the Stop the Quarry Campaign. Approved: 9 members voting for – 1 member voted against and 1 member abstained.:

10. Planning Report Mrs. Willetts reported.

10.1 Applications approved by East Suffolk Council since the last Parish Council meeting.
DC/24/1471/FUL 2 Apple Tree Cottages Otley Road, Grundisburgh
Construction of a new detached double garage

10.2 Applications received since the last Parish Council meeting.

DC/24/4038/FUL The Brambles Woodbridge Road Grundisburgh Partial garage conversion.

DC/24/3920/LBC Poplar Farmhouse Bonds Corner Grundisburgh. Formation of new hipped roof porch to listed Poplar House.

Planning Report cont...

10.3 Applications still outstanding.

DC/24/2113/TPO 5 Thomas Walls Close Grundisburgh. A1 of TPO No. 29 / 1987 1no. Hawthorn (T1 on plan) - Fell 1no. Sycamore (T2 on plan) - Crown lift by removing six lowest branches back to trunk, and prune back upper side branches by 2 metres over neighbours property

DC/24/0031/FUL Elm Tree Farm, Wood Farm Road, Grundisburgh. Conversion of existing redundant agricultural buildings to provide four residential dwellings including the demolition of the large general-purpose barns, a silo and an additional covered storage building present on the site plus access and landscaping with associated private amenity space, parking and replacement cartlidges at the site.

C/24/1237/FUL Grundisburgh Baptist Chapel, Chapel Lane, Grundisburgh. Change of Use of redundant building (class F1 (f) to create three dwellings (class C3) and associated landscaping.
Comments sent 16th June, 2024

DC/24/3217/LBC DC/24/3216/FUL Purbrook House The Green Grundisburgh Listed Building Consent
Conversion of the existing butcher's shop to residential annexe. Conversion of the existing rear utility room, wc, hall and butcher's store room to create an open plan kitchen and dining room, including repositioning of wc. Formation of snug and boot room. Alterations to existing ensuite bathroom and wardrobes. Replacement of existing sliding sash windows to front elevation, including the butcher's shop window, and side window to first floor hideaway. Slightly amended scheme to previously approved. Purbrook House, The Green, Grundisburgh, Woodbridge, Suffolk IP13 6TA

DC/24/2708/FUL Land off Stoney Road Grundisburgh Change of use of the land for the proposed erection of a scout hall and use of the land for scouting activities.

On the 12th November Highways sent this holding objection for further information

Notice is hereby given that Suffolk County Council, as Highway Authority, recommends that a Holding Objection be upheld until the information requested within this consultation response has been submitted for review. This is to ensure the provision of safe and suitable access to the site for all users, in accordance with Paragraph 115(b) of the National Planning Policy Framework (NPPF) 2023.

- *The highway boundary to be shown on the drawings*
- *A road safety audit for the proposed pedestrian path and crossing needs to be undertaken and submitted.*

Please note that the proposed visibility splays within the context of the site and the speed survey provided are acceptable

DC/24/3618/ARM Approval of Reserved Matters of DC/22/1609/OUT - Outline Application (Some Matters Reserved) Land off Cranworth Close Grundisburgh Construction of up to six dwellings (Class C3), provision of parking, hard and soft landscaping, access, open space and other associated works - Reserved matters application (appearance, landscaping, layout and scale) for the erection of six dwellings, with associated infrastructure including the discharge of conditions 2, 4, 8, 9, 20 and 21 of outline consent DC/22/1609/OUT. Land Off , Cranworth Close, Grundisburgh. Comments sent November 4th. Revised layout and landscape plan received 17thDecember.

No change in the number of dwellings still 6 and no more parking provision. Further comments sent 4th January 2025.

DC/24/3618/ARM Land Off Cranworth Close Grundisburgh.

Approval of Reserved Matters of DC/22/1609/OUT - Outline Application (Some Matters Reserved)
Construction of up to six dwellings (Class C3), provision of parking, hard and soft landscaping, access, open space and other associated works –

Reserved matters application (appearance, landscaping, layout and scale) for the erection of six dwellings, with associated infrastructure including the discharge of conditions 2, 4, 8, 9, 20 and 21 of outline consent DC/22/1609/OUT.

Grundisburgh & Culpho Parish Council object to the “Construction of up to six dwellings (Class C3), provision of parking, hard and soft landscaping, access, open space and other associated works” contained in the above application.

Planning Report - Applications still outstanding cont...

Objections were sent by Grundisburgh & Culpho Parish Council, after consultation with the residents of Cranworth Close, on the outline application, dated 31st May 2022. Those objections have not been addressed.

That Outline application was approved at officer level dated 17th Feb 2023.

An Extraordinary Meeting of Grundisburgh & Culpho Parish Council was held on the 28th October 2024 to discuss DC/24/3618/ARM Land Off Cranworth Close Grundisburgh. The objections raised at that meeting by residents and Parish Councillors were sent to the District Council on November 4th.

As a result of what he heard at the meeting on the 28th October, District Councillor Colin Hedgley, wrote the following on November 4th.

*DC/22/1609/OUT - Outline Application.
Land Off Cranworth Close Grundisburgh
and
DC/24/3618/ARM Approval of Reserved Matters.*

I have some serious concerns regarding these applications.

Reading DC/22/1609/OUT it contains the section 'Statement of Community Involvement.' This appears to give the impression that the residents of Cranworth Close were in favour of the plans as published.

The same Statement is published in DC/24/3618/ARM.

However, on the 28th October I attended a public meeting in Grundisburgh in which about twenty residents of Cranworth Close were present. They disputed the conclusions of the 'Statement of Community Involvement' saying the wrong questions were asked.

They were unanimously against some important parts of the published plans, most especially the plans for parking and the proposal to build 3 dwellings between Nos 7 and 9 Cranworth Close. The residents expressed their total dismay at the present lack of parking facilities and that the opportunity for an additional parking area had been missed when it was known to be a continuing subject of much unhappiness. The suggestion, at the meeting, that the present common open space should be converted to car park was very well received. The proposed dwellings between No 7 and No 9 were considered cramped and the centre dwelling lacked access to the rear garden except through the house, which was considered a 1920's design fault. I believe that SCLP 5.7 (b) may be infringed in both these cases.

At the subsequent full Parish Council Meeting it was decided to oppose the application. It may be helpful to bring these concerns to the applicant.

Should there be no further changes to this application I would request that this application be brought directly to the full Planning Committee (south).

Regards Colin Hedgley

District Councillor Hedgley has perfectly reflected the views of both the residents and the Parish Councillors who attended the meeting, and the subsequent objections that have been submitted.

The Parish Council have outlined the only way that the site can be successfully developed.

A pair of semi-detached 3 bed houses with parking for 2 vehicles to the side of each of the properties on both the obsolete garage sites, would then be supported by Policy SCLP5.7: of the Local Plan adopted 2020 which states

- a) The scale, design and materials would not result in harm to the street scene or character of the area.
- b) The proposal is well related in scale and design to adjacent properties, including the design of curtilage areas, parking and access, and incorporates landscaping where appropriate to mitigate any potential impacts or to enhance the appearance of the site.

There would not be significant harm to residential amenity of occupants of either the existing or proposed dwellings.

- d) Existing and proposed dwellings have sufficient curtilage space.

Planning Report - Applications still outstanding cont...

As all the existing properties on Cranworth Close have private garden space the proposed landscaping area is unnecessary on this small site, so close to the Village Green. The existing, so called, landscape area and the end of the cul de sac must be redesigned to include

1. more off road parking spaces for existing residents
2. more off road parking for visitors
3. more manoeuvring space, which will be lost within the garage areas

The opportunity to improve the Cranworth Close area for existing residents must not be lost by trying to cram the site. Parking is difficult, with vehicles already flooding over onto Stoney Road. Please do not spread the existing problems further.

DC/24/3285/FUL Barn at Poplar Farm Charity Lane Grundisburgh. Conversion of agricultural barn to self-build dwellinghouse (following grant of planning permission under ref. DC/23/2452/P3Q).

10.4 DC/24/4253/FUL. Otley College Of Agriculture And Horticulture Charity Lane Otley Suffolk. HGV training facility for Otley College for HGV's up to 18.75m.

Mrs. Willetts apologised for not including her comments on this application in her notes sent to councillors prior to this meeting.

The Parish Council has objected to this proposal and has urged East Suffolk Council to refuse. Charity Lane is a narrow road with no purpose-built passing places over its total length and is signed officially as unsuitable for HGV's.

The proposal does not relate well to the existing concentrated use of this section of Charity Lane where the Lane divides the college from the staff car park, delivery and drop off area for buses and other vehicles.

It would compromise highway safety to the local road network and affect the free flow of traffic by way of manoeuvring of HGV vehicles

The proposal would have an unacceptable impact on highway safety, local roads and the living conditions of local residents along the whole of Charity Lane. Their lived experience on the lane is no longer one of countryside tranquillity but of a creeping increase in traffic.

The application gives very little information as to what will happen on site and which local roads are intended to be used for training purposes.

When combined with the existing use of the site, the cumulative impact of this proposal would severely impact the safety of all those living on and using Charity Lane.

11. East Suffolk Planning Alliance (ESPA) Report No Report

12. Annual Parish Meeting – 14th May 2025 The Clerk said that the Parish Council was unusual in that its Annual Parish Meeting was historically well attended - most villages held a very low key affair. He asked for ideas for this year's meeting. He felt that Grundisburgh had much to celebrate at the Meeting.

Success Stories

- Maintenance Group
- New Scout HQ
- ESPA
- Village Hall
- Tour of Britain Cycle Race
- Grundisburgh & District News
- Flooding Prevention
- Ablitts Meadow
- Old Forge Stores forecourt
- Grundisburgh Corner Signs

He hoped that Mr & Mrs. Youngman would continue to provide their excellent buffet supper.

13. Community Infrastructure Levy (CIL) The minutes of a Meeting of the CIL Sub Committee held on the 6th January, 2025 containing the Committee's recommendations had been circulated to all councillors prior to this meeting.

Mr. Dow proposed seconded by Mrs. Bignell, to the unanimous approval of those members present at that meeting, that these minutes be signed by the Chairman of the Committee as a true record.

The proposals and recommendations of the Committee were discussed.

13.1 Scout New HQ

An application has been received from the 1st Grundisburgh Scouts seeking CIL funding for a "Shopping List" of items relating to the New HQ.

Road Safety Audit for Planning Application	£925 + VAT
Public Footpath & Crossing on Stoney Road	£17,201 + VAT
Kitchen Furniture & Equipment	£15,000 + VAT
Windows & Doors	£39,000 + VAT
Security Roller Shutters	£31,924 + VAT

The CIL Sub Committee had unanimously agreed that it should recommend that the Council should award a CIL grant for the following elements as the project can not proceed until this work is completed.

<i>Road Safety Audit for Planning Application</i>	<i>£925 + VAT</i>
<i>Public Footpath & Crossing on Stoney Road</i>	<i>£17,201 + VAT</i>

Mrs. Willetts proposed, seconded by Mr. Dow, that the Parish Council should allocate £18,126 CIL funds to 1st Grundisburgh Scouts to fund a Road Safety Audit and the provision of a Footpath & Crossing on Stoney Road - elements of the building of a new HQ.

Approved: 9 members voting for – 1 member against - 1 member abstained.:

The cost of the footpath was considered excessive. Signage will be needed. The Clerk will ensure that the VAT is recoverable.

13.2 Culpho Speed Mitigation A Culpho resident is campaigning for a 30mph Speed Limit in Culpho. A face to face meeting is to be arranged with him to see what other speed reduction installations can be installed as County Council Highways have made it clear that a 30mph limit is not possible. Gates and white lining as at Grundisburgh Corner is the most likely outcome.

The CIL Sub Committee had unanimously agreed that Council should allocate £20,000 CIL funding for the provision of Gates for Culpho and at the same time Gates for Grundisburgh. Gates similar to that installed at Easton were recommended.

Mrs. Willetts proposed seconded by Mr. Dow that the Parish Council should allocate £20,000 CIL funds for the provision of Village Gate Signs for Culpho and Grundisburgh.

Approved: 10 members voting for – 1 member abstained.:

Community Infrastructure Levy (CIL) cont...

13.3 Basts – Tree work Mr. Caryer is in contact with Paul Franklin who with Nick of “Finest Gardens Ltd”, have cleared much of the undergrowth around the trees blocking the Gull which has improved the water flow. The tree problem was revealed to comprise more than just the 3 trees initially identified. For example, multiple willow tree trunks are growing from one complicated root system that criss crosses and blocks the much-reduced Gull. The Tree Surgeon was confident he could remove the tree trunks and JCB out all the root systems. The cost will be approximately £5,000.. Mrs. Willetts wrote to the owner, Mr. Lambert, to urge work to commence as soon as possible before the wet winter weather arrives but as he has just sold the property he declined.

Thanks to the work already carried out by Paul and Nick the gardener much of the undergrowth obstructing the flow of the Gull has been removed. We just need a Tree Surgeon to “finish the job”.

The new owners have moved in and a letter has been sent to them explaining the situation and seeking their financial support in paying for the Tree Surgeons work.

The CIL Sub Committee felt that as this work was critical to reducing the chances of flooding in the future the possibility of the Council contributing to the cost should be considered and £10,000 CIL funding should be allocated.

Mrs. Willetts proposed seconded by Mr. Dow that the Parish Council should allocate £10,000 CIL funds for Tree Surgery and stream cleaning on the Gull at Basts.

Approved: 9 members voting for – 2 member abstained. :

13.4 Grundisburgh Primary School Mrs. Willetts explained that the School planned to convert the area between the Play Group building and the School into an Outdoor Teaching Area at a cost of £28,000. The School is seeking funding for this project as the County Council have ceased funding capital projects. The CIL Sub Committee agreed that much more detailed information was needed and that if Parish Council considered financial support it should be match funded by FOGS fund raising.

The full Council agreed with the CIL Sub Committee’s recommendations .and agreed to consider this application again at its next meeting on the 10th March,

13.5 Lower Road/Park Road The CIL Sub Committee had unanimously agreed to recommend that £500 allocated for signage or other traffic mitigation measures should be increased to £5,000.

Mrs. Willetts proposed seconded by Mr. Dow that the Parish Council should increase its allocation of CIL funds for Lower road/Park Road traffic mitigation measures to £5,000..

Approved: 10 members voting for – 1 member abstained. :

13.6 Village Green Electricity Supply Supplying electricity to the Christmas Tree is problematic and a request has been received for a permanent supply to be installed. There are other events on the Green which it was felt would find this useful. This request has been forwarded to East Suffolk Council. The CIL Sub Committee considered that if this was possible it is most likely that the Parish /Council would have to fund the total cost. The CIL Sub Committee unanimously agreed to recommend allocating £5,000 CIL funding.

Mrs. Willetts proposed seconded by Mrs. Bignell, to unanimous approval, that the Parish Council should allocate £5,000 CIL funds for the provision of an electric supply on the Village Green..

13.7 Village Maintenance It was unanimously agreed by the CIL Sub Committee to recommend that £10,000 should be allocated to purchase items identified by the Spruce Up Grundisburgh Team e.g. benches, road and street signs, more planting etc. Mr. Dow estimated that this would cover approximately 10 years expenditure.

Mr. Dow proposed seconded by Mrs. Willetts that the Parish Council should allocate £10,000 CIL funds to purchase items identified by the Grundisburgh Spruce Up Team e.g. benches, road and street signs, more planting etc. .

Approved: 10 members voting for – 1 member abstained.

Community Infrastructure Levy (CIL) cont...

Summary

CIL funding

Scouts	£18,126
Village Gates	£20,000
Basts	£10,000
Lower Road/Park Road	£4,500
Village Green Electricity Supply	£5,000
Village Maintenance	<u>£10,000</u>
TOTAL	£67,626

Unallocated 6 January 2025	£129,837.34
Less recommended allocations	<u>£67,626.00</u>
	£62,211.34

14. Review Financial Standing Orders, Standing Orders & Risk Assessment

A Risk Assessment for Village Maintenance has been added and circulated to councillors.

Mrs. Willetts proposed seconded by Mr. Harris, that councillors have reviewed and approved these documents.

Approved: 10 members voting for – 1 member voted against.

15. Financial Matters

15.1 2025/2026 Budget/Precept The minutes of a Meeting of the Finance Sub Committee held on the 9th December, 2024 containing the Committee's 2025/2026 precept and budget recommendations had been circulated to all councillors prior to this meeting.

Mr. Youngman proposed seconded by Mrs. Willetts, to the unanimous approval of those members present at that meeting, that these minutes be signed by the Chairman of the Committee as a true record

15.2 Budget & Precept 2025/2026 Mr. Youngman proposed seconded by Mrs. Willetts, to unanimous approval, that the Finance Committees budget and precept recommendations, appended to these minutes, be approved.

Approved: 10 members voting for – 1 member abstained.

15.3 Chaps Chat An application has been received from Chaps Chat for a grant for the cost of room hire for their meetings. Mr. Youngman proposed seconded by Mrs. Bignell that the Parish Council should award a grant of £153.60 to cover the cost of room hire for 12 sessions (12 x £12.80)

Approved: 10 members voting for – 1 member against:

15.4 Payments received since the last meeting

Mr & Mrs. Swann	£25.00	Allotment Rent
East Suffolk Council	£1,000.00	Enabling Communities Budget – ESPA conferences
Bank Premium account Interest	£556.65	Interest 2 September – 1 December
Mrs.N.E.Trinder	£12.50	Allotment Rent

Financial Matters cont...

15.5 Ratification of payments made since the last meeting and approved at the time

Mrs. H. Langdon	£60.00	Tour of /Brittain Cycle Race - Cakes
Mrs. C. Garnham	£30.00	Tour of /Brittain Cycle Race - Cakes
Mrs. A. Willetts	£100.00	Tour of /Brittain Cycle Race - Catering equipment
	£70.68	Tour of /Brittain Cycle Race - Drinks & paper cups
Mrs.A.Banham	£105.35	Tour of /Brittain Cycle Race – Barbecue
Mrs.A.Willetts	£289.00	Planning application fee – New HQ
Brave Futures	£50.00	Replaces cancelled cheque for Fresh Start 103359
R.J.Isbell & Son (East Anglia) Limited	£100.00	Allotment Rent 2023
East Suffolk Council	£133.97	Tour of Brittain Cycle Race – grant underspend
Mr.C.Dow	£110.30	Village Maintenance
Mr.M.Harris	£160.00	Grundisburgh Corner Scheme License
Vertas Group Limited	£298.86	Playingfield Grass Cutting 01/10/2024 – 31/12/2024
East Suffolk Services Ltd	£86.40	Direct Debit St. Mays wheeled bin - emptying
Ipswich Borough Council	£4,560.00	BACS Millenium Meadow Supply and installation of Pond dipping platform, new oak bridge, handrails and Pond de-silting by Greenways.
East Suffolk Services Ltd	£62.40	Direct Debit St Marys wheeled bins Hire 1 Oct – 31 Dec
Mr. R. Fletcher	£65.00	Village Green Grass Cutting
	£165.00	War Memorial Yew Hedge
Mr.P. Franklin	£211.97	Millenium Meadow –Hedge Trimmer, Battery, Timber Oil
Mr.C.Dow	£38.55	Village Maintenance
Mr.J.Ager	£512.85	Clerk’s Salary October/November 2024
	£70.04	Clerk’s Expenses
HM Revenue & Customs	£128.40	Income Tax
SALC	£27.00	6 months Payroll Service period ending 30 Sept 2024
Ipswich Borough Council (Greenways)	£550.00	Millennium & Lyttleton Meadows Grass Cutting
Glasdon UK Limited	£3,478.08	Grundisburgh Corner Signs
Mr. R. Fletcher	£195.00	Village Greens grass cutting September

It was proposed by Mr.Caryer seconded by Mrs. Willetts, to unanimous approval, that these payments be ratified.

15.6 Emergency payments made prior to the meeting under Section 5.7 of Financial Standing Orders

East Suffolk Services	£43.20	Direct Debit St. Mays wheeled bin – emptying
Tree Frog	£900.00	Tree works on large tree on Playing Field
ALC Carpentry & Construction Ltd	£3,385.60	Install 3 doors on Playing /Field Pavilion
East Suffolk Services	£43.20	Direct Debit St. Mays wheeled bin – emptying
Mrs.J.Bignell	£7.25	Retirement Gift – Cavin Doyle
Society of Local Council Clerks	£110.00	2025 Annual Subscription
Charles Clarke & Son Builders Ltd	£3,734.40	Installing Grundisburgh Corner gates
Anglian Water Business (National) Ltd	£40.78	Allotment Water Charges
M.P. Stephenson & Sons		Christmas Tree
Welfare builders Ltd	£840.00	Basket Makers Corner Bus Shelter – Repairs
Mr. C. Dow	£135.00	Daffodil Bulbs
Mr.R.Fletcher	£220.00	Village Green Grass Cutting
Mr. G. Caryer	£17.65	Christmas Torchlit Walk refreshments
M.P. Stephenson & Sons	£199.20	Christmas Tree
Mr.C.Dow	£47.98	2 Garden Augers
R.J.Isbell & Son (East Anglia) Limited	£100.00	2025 Allotment Rent

15.7 Other payments requiring approval

Mr.J.Ager	£513.05	Clerk’s Salary December 2024/January 2025
	£56.49	Clerk’s Expenses
	£40.00	Data Protection Fee
	£45.48	Printer toners
HM Revenue & Customs	£128.20	Income Tax

It was proposed by Mr. Cayer seconded by Mrs. Willetts, to unanimous approval, that these payments be made.

Financial Matters cont...

15.8 Account Balances as at 13th January, 2025

Business Premium Account	£188,634.95
Current Account	£11,386.15
VAT to claim	<u>£7,745.39</u>
TOTAL	£207,766.49

15.9 Budget Report attached

16. Roads & Transport Report Mr. Caryer reported

16.1 Culpho Speed Restrictions Following representations from a Culpho resident, it is planned to hold a meeting with Culpho residents.

As County Council Highways have indicated that they would not support a speed limit change (currently 60mph) the aim will be to investigate and agree other possible speed reduction measures.

16.2 SID Data East Suffolk Council (Andy Jolliffe) have requested that the Parish Council's SID data be shared with them. By combining SID data with cutting-edge artificial intelligence tools, they aim to:

- Identify speeding trends across different areas and time periods.
- Pinpoint high-risk locations requiring focused interventions.
- Provide actionable insights for road safety planning and resource allocation for the Police.

East Suffolk Council hope that this collaboration can lead to safer streets and stronger evidence for advocating speed control measures.

17. Footpaths & Conservation Report Mr.Caryer reported.

17.1 Burgh House Farm Bill Mayne, the owner, is applying together with the Saxon Ship Team to erect an oak sign to mark the planting of the woodland on his land alongside the B1079 opposite Lower Road which was planted last year. The sign will be hand crafted from oak and the purpose of the woodland is to replace the oak trees used to build the Saxon Ship currently under construction in Woodbridge. The pledge was to plant 20 oaks for every oak tree used and therefore there are 400 oaks planted in a mixed woodland setting supported by the Woodland Trust.

An application will be made to Suffolk County Council for permission to erect the sign which will stand above a new hedge still to be planted on Mr. Mayne's boundary.

17.2 Christmas Torch Lit Walk Thanks to Hillary and Trevor Hill for hosting the traditional Christmas torchlight walk to their Hasketon home on the 11th December.

17.3 Land at Meeting Lane The owner, Mr. Phillip Isbell will meet representatives of the Parish Council early February to discuss the possible Parish Council management of the site. .

18. Village Maintenance Report

18.1 Bus Shelters For many years Paul Garwood and Lucy Nightingale have cleaned Grundisburgh's three Bus Shelters and the Parish Council has donated £300 annually to a Charity of their choice. Because of illness they are having to cease carrying out this service.

18.2 Grund Force Mr. Dow reported that the group had enjoyed a "get together" before Christmas and are now having a break over the winter months. The next Spruce Up will be held on the 15th March at Lyttleton Meadow when one of the tasks will be, with the help of the Explorers, the building of a dead hedge with branches that were collected over Christmas. 750 daffodil bulbs have been planted in Grundisburgh. A big summer task will be to help clear obstructions along the Gull.

19. To receive reports from Council representatives to village organisations

Heat Loss Surveys A group of volunteers will be offering free thermal images of homes in the Grundisburgh area from Friday 14th to Monday 24th March

20. Public Open Forum It was proposed by Mrs. Willetts .seconded by Mr.Caryer, to unanimous approval, that the formal meeting be suspended and members of the public invited to address the meeting.

- Litter was an increasing problem in Grundisburgh. It was pointed out that an Annual Litter Pick was held and that the Spruce Up Team collected litter at their sessions. More litter picks could be arranged.

21. Items for next meeting Mr.J.Dunnett requested an agenda item for the next meeting should be a resolution calling for measures to be installed on Rose Hill to reduce parking which was hindering traffic flow.

22 Any other business

2025 Council Meetings March 10 May 19 July 14 September 8 November 10 Parish Rooms

2025 Annual Parish Meeting May 14 – Village Hall

23 Co-option of new members for Grundisburgh & Culpho – closed session.