

Grundisburgh & Culpho Parish Council
Minutes of a Meeting of the Council held on the 8th September, 2025
in the Parish Rooms, Grundisburgh

NOTICES had been posted according with regulations.

Present: - Messrs. G.Caryer,, C. Dow, A. Dunnett, J.Dunnett, M. Harris, R. Youngman,
Mrs J. Bignell, Mrs.A.Willetts (in the chair), District Councillor C Hedgley, County Councillor E. Bryce
and 8 members of the public.

1. Apologies for absence Messrs. E. Dingman, B.Cook, M.Rankin

Dr. Mark Mason resigned from the Council on the 13th August. A Notice of Vacancy was published on the 15th August stating that a by election will be held if ten electors for the Parish give notice in writing claiming such an election not later than the 5th September. If such notice is not received the Council will have the power to co-opt.

2. To receive member's declarations of interest. No interests were declared.

3. Minutes The minutes of a Meeting of the Council held on the 14th July had been circulated. They were therefore taken as read. It was proposed by Mr. Caryer seconded by Mr. Dow that these minutes be signed by the Chairman as a true record. Approved 7 members voted for, one member abstained.

The minutes of an Extraordinary Meeting of the Council held on the 18th August had been circulated and were therefore taken as read. It was proposed by Mr. Harris. seconded by Mrs. Bignell that these minutes be signed by the Chairman as a true record. Approved 7 members voted for, one member abstained as not present at the meeting.

4. District Councillor's Report District Councillor Colin Hedgley addressed the meeting. "(My personal opinion) You are all aware of the major boundary changes that will affect us all in the next few years. I have always been slightly doubtful of the "one size fits all" proposal as I could not see how it would save money and pay for a mayor. I therefore gave my support to the idea of investigating a three unitary authorities plan, East Suffolk, West Suffolk and Central Suffolk (Ipswich). Now the final plan of the District Authorities has been published, I note that half of Carlford Ward has been hived off to Ipswich. (Great Bealings, Little Bealings, Playford,, Tuddenham Westerfield, Rushmere and Witnesham). I am extremely unhappy about that and will vote against it. No one has asked the voters if that is what they want. You can read about the plans for the one unitary Authority on the Suffolk County Council website "One Suffolk" and the plans for the three system unitary authorities on the relevant East Suffolk Council's website. <https://threecouncilsforsuffolk.org>) District Councillor Colin Hedgley's full report is published on the Parish Council's Web Site Home Page - Important Documents <https://grundisburgh.suffolk.cloud/>

5. County Councillor's Report County Councillor Elaine Bryce reported that Suffolk County Council has welcomed confirmation that the full road closure of Westerfield Road in Ipswich is to be slashed following a revised programme submitted by developers Bellway Homes. The works, which are required as part of Bellway's Westerfield Grove development, will now be reduced from 17 weeks to just eight weeks, having originally been scheduled as a 24 week full closure. Suffolk County Council officers worked with Bellway to reduce the 24 weeks to 17 weeks by combining phases of work, extending working hours, and aligning utility works with highway improvements. After further requests, Bellway has now revised its plans further, meaning the full road closure will only apply for eight weeks, with the remainder of the 17-week programme managed under temporary traffic lights.

County Councillor Bryce's August 2025 Parish Newsletter is published in full on the Parish Council's Web Site Home Page - Important Documents <https://grundisburgh.suffolk.cloud/>

6. Playing Field – The future Mr. Bryan Laxton Chairman Playing Field Management Committee

Mr Laxton gave a presentation on Playing Field Management committee's vision for the future of the playing field pavilion and took questions from the meeting.

7. Public Open Forum It was proposed by A. Willetts seconded by M. Harris to unanimous approval, that the formal meeting be suspended and members of the public invited to address the meeting.

The following issues were raised.

- **Old School** Mrs. Dennis asked about the future of the Old School building. Mrs Willetts reported that three flats in the Old School are empty and have been identified by the owners, Newtide Housing Association, for disposal because of structural defects and will not be re-let. Residents in other flats have been offered inducements to vacate their homes. All have declined. District Councillor Colin Herries is supporting Newtide's plans for the future of the listed Old School buildings. When he receives answers the Parish Council will call a meeting inviting all interested parties.
- **Flooding** Mr. Crouch queried why flooding was not on the Agenda. Flooding will now be addressed at regular meetings of the Footpaths and Conservation subcommittee who will make recommendations to the Parish Council. It was noted that the Section 19 Flood Investigation Report had now been issued and would be considered at the next meeting of the Subcommittee on Monday 20th October..
- **Land in Meeting Lane** Mr. Herries commented on the hedge partially blocking the pavement and the lack of response from the Landowner. It was agreed that Mr. Ager will write again to Mr Isbell and that the overgrown hedge should be reported to Suffolk Highways.

8. Planning Report

8.1 Resolutions

To approve the minutes of a meeting of the Planning Sub Committee held on the 21st July by those members who attended that meeting. Proposed by Mr. Dow seconded by Mrs. Willetts. Approved by those present.
To approve the amendments proposed by the Planning Sub Committee to the Guide Lines for dealing with Planning Applications. Proposed by Mr. Dow seconded by Mrs. Willetts. Unanimously approved.

Mrs. Willetts reported.

8.2 Applications refused by East Suffolk Council since the last Parish Council meeting.

DC/25/0319/FUL Hill Farm, Hill Farm Road, Grundisburgh Conversion and alteration of barn to form self-build dwelling

DC/25/0320/LBC Hill Farm Hill Farm Road Listed Building Consent - Conversion and alteration of barn to form self-build dwelling

DC/25/0324/FUL Hill Farm, Hill Farm Road, Grundisburgh Conversion and alteration of barn to form self-build dwelling

DC/25/0325/LBC Hill Farm, Hill Farm Road Listed Building Consent Conversion and alteration of barn to form self-build dwelling

The reason for the decision to refuse permission is: 1. The proposal works would harm the character of the curtilage listed building, through the loss of historic fabric and the alteration of the internal and external appearance of the building. The structural survey submitted does not contain sufficient detail to accurately assess the full impact of the proposed changes and interventions proposed/required, however, it is clear that the historic internal layout of the buildings would not be preserved, as existing divisions are to be removed and new divisions introduced. The introduction of a first floor would significantly alter the internal character of the barns, and result in the breaking up/loss of the historic brick floor to insert foundations for the proposed steel frame. External changes including to the fenestration and poorly considered extensions would also result in an erosion of the existing historic and ancillary character of the barns.

These Applications have been resubmitted see below

Planning Report cont...

8.3 Applications approved by East Suffolk Council since last Parish Council meeting.

DC/25/2197/VOC Fen Bungalow Variation of Condition 2 of DC/24/4569/FUL Lower Road - Revised location and design for the garage. Amended roof design and windows for the east end of the bungalow, matching the approved new roof configuration for the west end.

DC/25/2235/FUL Basketmakers Cottage Proposed Cart Lodge Woodbridge Road Grundisburgh

DC/25/1680/FUL 35 Stoney Road Demolition of existing single-storey living room and porch. Single and two storey extensions and alterations inclusive of additional solar panels, additional hard-standing/car parking, and replacement garden store structure.

DC/25/1780/ADN Field Adjacent B1079 Opposite Junction With Lower Road Woodbridge Road, Non-Illuminated Advertisement Consent - Constructed from oak planking Field Adjacent B1079 1.8m x 0.7m . To be mounted on wooden posts. The top of the sign will be 2.1m high

8.4 Applications received since the last Parish Council meeting.

DC/25/2814/OUT The Gables, The Green Grundisburgh Construction of up to 2 no. dwellings (Access to be considered, all other matters reserved)

Comments sent 23rd August, 2025

DC/25/2814/OUT

Outline Application (Some Matters Reserved) - Construction of up to 2 no. dwellings (Access to be considered, all other matters reserved)

The Gables The Green Grundisburgh Suffolk IP13 6TA

Grundisburgh and Culpho Parish Council object to the above application.

The site is outside the recognised village Settlement Boundary according to every Local Plan published since 1972, the latest being adopted 23rd September 2020.

Policy SCLP3.3 Land which is outside of Settlement Boundaries and which isn't allocated for development in the Local Plan and Neighbourhood Plans is defined as Countryside. New residential development will not be permitted in the Countryside, except where specific policies in this Local Plan indicate otherwise.

The site is also within The Grundisburgh Conservation Area where Policy SCLP11.5 applies. It states Development should be of particularly high standard of design and high quality of materials in order to preserve or enhance the character or appearance of the area.

The proposed access and parking is within the curtilage of the listed building, The Gables, being part of the garden. A comment from the Design and Heritage Team East Suffolk Council "The Gables is a Grade II listed building that falls within the Grundisburgh Conservation Area. The proposals here for development have the potential to affect the setting of The Gables and also other listed buildings at Rose Cottage off Stoney Road, the adjacent Folly Cottage and also Grundisburgh Primary School opposite."

A further quote from the same document "It is of note that our adopted Conservation Area appraisal (2020, supplemented 2018) identifies the proposed garden development site as making a positive contribution to the character and appearance of the Conservation Area as a green/tree/open space in its current undeveloped form. The proposal, therefore, would detract from this identified positive contribution and cause harm to the significance of the Conservation Area, a designated heritage asset. It is worth emphasising that the garden space to The Gables is one

of the very few such gardens to be identified in this way in our appraisal and thus highlights its importance in its undeveloped form. It should not be considered available for severing and developing, in principle.

Parishioners attending the Extra Ordinary meeting of Grundisburgh and Culpho Parish Council on August 18th were critical of the proposals for access, and the proposed destruction of important wild life habitats. They felt that The Settlement Boundary and Conservation Area gave protection to this very valuable historic centre, in fact the heart of the village community .and that the proposed new access would add yet another traffic hazard to the manoeuvring vehicles around the Village Green.

Planning Report cont...

On the proposed layout within the application there are 2 existing accesses marked. Looking from the Village Green the access to the left of the Listed property has recently been widened, a hedge has been cut back to allow vehicular access to a garden area which has now been shingled over to form an area where cars are parked. This vehicular access has been completed without planning permission and a substantial part of the hedge removed, in the Conservation Area.

There is regular on street parking in the area of road directly outside The Gables. To have a vehicular access at either end of parked vehicles is a hazard particularly for sight lines for drivers and pedestrians.

History of the site.

In 1993 C/93/0246: Use of land for the erection of one dwelling and construction of new vehicular access was refused by Suffolk Coastal District Council (SCDC) and subsequently dismissed at a hearing into the Appeal on 18th January 1994.

In dismissing the appeal the inspector stated ' The appeal site was originally part of a larger parcel of land for which planning permission for 3 dwellings was granted in 1960 (Ref E/6235).

However, while 2 bungalows were subsequently built on that land, the third plot - the appeal site - has remained undeveloped and is currently dominated by trees and scrub. In my view, when viewed from the countryside to the west, this planting provides a valuable soft edge to the village.

Also, it acts as an attractive 'natural' boundary between the built-up part of the village and the meadow land of the River Fynn valley. I consider that, in its present form it contributes significantly to the character of this village fringe area and to the setting of Grundisburgh.

In 1996 Application No: C96/0198 submitted by Mrs G MacGowen was refused by SCDC on the following grounds

The application site lies outside the Physical Limits Boundary of the village of Grundisburgh defined in the Suffolk Coastal Local Plan (1994) and is within the designated Grundisburgh Conservation Area

The proposed development is contrary to policies LP29, LP1 and LP12 of the Local Plan. These policies provide that new residential development shall be integrated into the existing village and imposes severe restrictions on development outside the Physical Limits Boundary in the interests of road safety, agriculture, rural amenity and the economy of services.

Development of this site would also lead to the loss of the general character of the area and its landscape and natural features which would neither preserve nor enhance the Conservation Area

The applicant's appeal was dismissed on 9th January 1997.

The above reasons are as valid today as they were when issued.

The major difference in conditions since 1997 is the volume and weight of the traffic traveling through the village and trying to park in the village centre. The cross roads in the centre has no sight lines as traffic egresses Meeting Lane, the only really safe time to cross is in the dark when headlights signal on coming vehicles.

Traffic wanting to turn right in front of The Gables into the Old School and the church have little time to see oncoming traffic because of the bend in Stoney Road. There are always cars parked along Stoney Road, in the front of the Old School wall and along the Driftway, the access to both the church and the car park at the Old School and Old School Houses.

Attached is a screen shot from the Site and Surrounding Area photograph included in the Planning, Design and Access Statement produced by Wilkinson Planning for the applicant. It shows clearly the parking along Stoney Road outside the Old School Wall and along the Driftway alongside the church and in front of The Gables on an average day. When there are special occasions in church the parking is much more problematic.

The same document also states that "There is no planning history relevant to the site in this application." Please see History of the site above.

There is one recognised long standing vehicular access to the listed building which is adjacent to the shop building. The proposed new access would not improve traffic movement in the confined area just add to the danger and confusion.

Planning Report cont...

DC/25/2815/FUL The Gables, The Green Grundisburgh Conversion of outbuilding to 1 no. dwelling and associated alterations

DC/25/3058/LBC The Gables The Green Grundisburgh Listed Building Consent Conversion of outbuilding to 1 no. dwelling and associated alterations Awaiting decision. Comments sent 4th Sept

DC/25/2815/FUL. The Gables The Green Grundisburgh Woodbridge Conversion of outbuilding to 1 no. dwelling and associated alterations.

DC/25/3058/LBC The Gables The Green Grundisburgh Woodbridge Conversion of outbuilding to 1 no. dwelling and associated alterations

Grundisburgh and Culpho Parish Council object to the proposal to create an additional access to the listed building The Gables.

The existing entrance provides an access to the curtilage of the listed building respecting the historic significance of The Gables and its out buildings to the area around the village centre.

The proposed new access is unnecessary and has the potential to affect the increasing traffic hazards experienced by vehicles and pedestrians around the Village Green the heart of the community.

DC/25/3128/FUL Hill Farm Barns, Hill Farm Road, Grundisburgh Conversion & alterations of barn to form self-build dwelling

DC/25/3129/LBC Hill Farm Barns Hill Farm Road Grundisburgh Listed Building Consent - Conversion & alterations of barn to form self-build dwelling

DC/25/3157/FUL Hill Farm Barns Hill Farm Road Grundisburgh Conversion & alterations of barn (including reconstruction of single storey element in North East corner) along with associated small extension on courtyard face of link to form self-build dwelling

DC/25/3158/LBC Hill Farm Barns Hill Farm Road Grundisburgh Listed Building Consent - Conversion & alterations of barn (including reconstruction of single storey element in North East corner) along with associated small extension on courtyard face of link to form self-build dwelling Awaiting decision

DC/25/3115/TCA Annex At, Basts Woodbridge Road Grundisburgh 1 no. Sycamore (marked on submitted plan) - Pollard to 4-5m from ground level Awaiting decision

DC/25/3150/TCA 2 Gurdon Road, Grundisburgh 1no. Ash (marked on plan) - Re-pollard Awaiting decision

DC/25/3173/TCA Meadowside Woodbridge Road Grundisburgh 3no. Plum and 1no. Horse chestnut (1, 2, 3 and 4 on plan) - Fell 1no. Group of Leylandii (5-11 on plan) - Fell 4no. Leylandii (12-15 on plan) - Fell 1no. Group of mixed species (16-27 on plan) - Awaiting decision

8.5 Applications still outstanding.

DC/24/2113/TPO 5 Thomas Walls Close Grundisburgh. A1 of TPO No. 29 / 1987 1no. Hawthorn (T1 on plan) - Fell 1no. Sycamore (T2 on plan) - Crown lift by removing six lowest branches back to trunk, and prune back upper side branches by 2 metres over neighbours property

DC/24/1237/FUL Grundisburgh Baptist Chapel, Chapel Lane, Grundisburgh. Change of Use of redundant building (class F1 (f) to create three dwellings (class C3) and associated landscaping. Comments sent 16th June, 2024. Latest layout plan submitted Aug 8th 25.

DC/24/2708/FUL Land off Stoney Road Grundisburgh Change of use of the land for the proposed erection of a scout hall and use of the land for scouting activities. Still outstanding issues

DC/24/3618/ARM Approval of Reserved Matters of DC/22/1609/OUT - Land Off Cranworth Close Grundisburgh.

DC/24/4253/FUL Otley College Of Agriculture And Horticulture Charity Lane Otley Suffolk HGV training facility for Otley College for HGV's up to 18.75m.

Mike Harris and Ann Willetts are going to speak to this application on Sept 23rd when it is taken to the Planning Committee South.

Planning Report cont...

Application Number. SCC/0093/25SC

Location: Land East of Westerfield/Witnesham Road (B1077), Westerfield, Ipswich, IP6 9AJ

Proposal: Extraction and processing of sand and gravel with restoration to original ground levels, erection of associated infrastructure, solar photovoltaics and access to the public highway.

The Parish Council objection was sent on August 30th and copies sent to each member of the Council.

8.6 Old School Three flats in the Old School are empty and have been identified by the owners, Newtide Housing Associations, for disposal because of structural defects and will not be re-let. Residents in other flats have been offered inducements to vacate their homes. All have declined.

District Councillor Colin Hedgley is investigating Newtide's plans for the future of the listed Old School buildings.

8.7 Next meeting of Planning Sub Committee Monday 13th October

9. Devolution This issue was addressed during the District and County Councillors reports.

10. East Suffolk Planning Alliance (ESPA) Report Mr. Herries reported

SPA REPORT East Suffolk Planning Alliance was formed to create a new direct route of communication between East Suffolk Council Planners, and the communities they represent.

The agreed formation between ESPA and East Suffolk Council (ESC) of the Community Engagement Group (CEG) has been a hugely important step in the right direction, but it continues to be difficult to motivate our 60 affiliates from around the county to get actively involved.

Our most recent CEG meeting was held at the ESC council offices in Melton last June. It was attended by our 12 strong steering committee members – planning officers and the ESC CEO Chris Bally who also chaired the meeting.

The issues raised and discussed were as follows- Retrospective Planning Applications - Planning officers acknowledged that retrospective applications is a 'hot topic' at the moment. However, there is nothing in planning law to prevent such applications being made and receiving retrospective applications is a legitimate route to resolve a planning enforcement or bureaucratic investigation. ESPA pointed out that in the recent Huntingfield -Wilderness Reserve case breaches had occurred – enforcement was not carried out and relations between the council and the community had been severely damaged.

Planning Officers confirmed that they always encourage developers to focus on community engagement but they cannot force them. This topic has not in our view been fully addressed and we intend to resubmit this to the next CEG in October.

We will also request further stats to be provided Planning Committees. - The meeting chairperson at a recent planning committee meeting announced that if a committee member leaves the room during outline planning application discussion, the vote will become invalid / null and void. ESPA response - In the case of Chapel Field there was no announced adjournment, a planning committee member who previously voted against the application was absent, the vote was 4 in favour - 4 against. The Chair left the room and returned to cast her vote in favour.

Communities are left with the decisions that the planning committee make. ESPA feels that future Councillors in these Committees must be far better educated / trained in order to be able to implement and actuate planning policy, that effectively reflects the concerns of communities.

The issue of Planning Committee members abstaining was discussed. The Planning officers confirmed that there will always be sufficient information available to members in order for them to make an informed decision.

Members who do not vote are effectively allowing the community voice to be lost

ESPA notes that Local Government Reorganisation (LGR) process is happening. Planning decisions will be taken even further away from our communities.

Neighbourhood Plans vs Local Plans - ESC planners confirmed that Neighbourhood Plans are treated the same as Local Plans in terms of planning policy – they are both part of the Development Plan ESPA response - The Neighbourhood plan was supposed to feed into the Local Plan. It is the logical first step in the formulation of a

East Suffolk Planning Alliance (ESPA) Report cont...

Local Plan and the accumulative needs analysis of the combined Neighbourhood Plans leading to the true housing demand numbers within a Local Authority.

This was deliberately neutered by Government to open the way for the tilted bias in favour of development and developers, thus removing the voice of local communities and unlocking prime grade agricultural land. In other words the expense and time involved for communities to prepare a NP is a waste of time? - thus concluded by several Parish Councils who have declined to produce one. Westerfield quarry - Planning officers confirmed that if sufficient weight is not given to the Neighbourhood Plan, then the decision can be vulnerable to challenge. Suffolk County Council will be making the decision in this case and ESC cannot comment on what influence they will give the Neighbourhood Plan. Neighbourhood Plans should not be preventing development from taking place but should be produced to be in conformity with Local Plans. The Neighbourhood Plan reflects local matters that should not be overlooked ESPA response - - There is evidence of the Local Plan superseding the Neighbourhood Plan Tuddenham appeal - Planners stated - Inspectors are totally impartial and independent and are an important part of the planning process. The process is rigorous and it is up to the Inspector how much time is dedicated to public input. Planning Officers feels the Planning Inspectorate is performing well and producing high quality, detailed reports. ESPA response - , do we ask what 'feels' equates to in a technical discussion on planning by concerned communities. We would point out that communities have 'feelings' as well? Experience in Grundisburgh, Tuddenham and Framlingham was that the inspectorate/public enquiry largely ignored strong robust and important objections/concerns raised by the community. Appeals with proposed development in a flood areas. - Planners - In recent cases the Environment Agency did not actively engage and so the Inspector had to assume they had no comment to make. This matter was also complicated by the original applications being made prior to the current NPPF. (Parham being an example) Solar Farms - Deferred to next CEG

Thanks to councillor Colin Hedgley who helped us to get some funding, which is enabling us to bring our affiliate meetings out further into the villages and towns of our region. We had one in this year and another is in Trimley St Martin later this month.

11. Community Infrastructure Levy (CIL) It was agreed to organise a meeting of the CIL subcommittee.

12. Financial Matters

12.1 Letters of thanks received from...

- Starlight
- Lighthouse Women's Aid

12.2 Ratification of payments made since the last meeting and approved at the time

Mr. C .Dow	£257.61	Decorating materials – Playing Field Pavilion project
CPRE	£72.00	Annual Subscription
Grundisburgh Village Hall	£60.00	Annual Parish Meeting – Hall hire
R.A. Youngman	£461.34	Annual Parish Meeting – Catering
Mr.C.Dow	£92.24	Decorating materials – Playing Field Pavilion project
Community Tech Hub CIC	£1,000.00	Grant
Anglian Water Business (National) Ltd	£75.74	Allotment Water Charges
D J Ruse Builders Ltd	£480.42	Bus Shelter Repairs
Mr.R.Fletcher	£120.00	Village Green Grass Cutting – May
SAVID	£50.00	Annual Subscription
HM Revenue & Customs	£128.20	Income Tax
Mr.B.Laxton	£406.48	Playing Field Pavilion - Decorating materials
	£580.00	Playing Field Pavilion - Ladies toilet new floor
	£223.53	Playing Field Pavilion - chairs
GADS	£908.12	Stage equipment CIL grant
Mr.R.Fletcher	£214.00	Village Green Grass Cutting – June

Financial Matters cont...

Mr.J.Ager	£513.05	Clerk's Salary June/July 2025
	£62.14	Clerk's Expenses
James Smith	£1,450.00	Playing Field Pavilion instal 2 new ladies toilets, wash basin, cold feed to washing machine, new waste.
Suffolk Co	£498.00	Traffic Survey – Lower Road
Vertas Group Limited	£333.23	Playing Field Grass Cutting 01/07/2025 – 30/09/2025
Wellfare Builders Ltd	£7,215.00	Playing Field Pavilion – replacement wooden fascias etc

It was proposed by Mr. Harris seconded by Mrs. Bignell, to unanimous approval, that these payments be ratified.

12.3 Emergency payments made prior to the meeting

Mr. C. Dow	£94.89	Decorating Materials Playing field Pavilion
East Suffolk Council	£123.00	Annual Parish Council Printing
East Suffolk Services	£65.52	St Mary's wheeled bin emptying
Mr. B. Laxton	£227.97	Playing Field Pavilion – 18 folding chairs
Doyle Electrical Services Ltd	£1,552.74	Playing Field Pavilion – Electrical Works
Mr. C. Dow	£41.00	Decorating Materials Playing field Pavilion
Mr.R.Fletcher	£245.00	Village Green Grass & War Memorial Hedge Cutting - July
HN Revenue & Customs	£128.20	Income Tax
Mr.G.Caryer	£148.58	Millennium Meadow Insurance
Anglian Water Business (National) Ltd	£223.12	Allotments water charges

12.4 Other payments requiring approval

Mr. J. Ager	£513.05	Clerk's Salary August/September 2025
	£65.54	Clerk's Expenses
	£83.00	Remembrance Wreaths
HM Revenue & Customs	£128.20	Income Tax
Business Services at CAS Ltd	£575.88	Insurance renewal from 01/10/2025
Mr.R.Fletcher	£115.00	Village Greens Grass Cutting – August

It was proposed by Mrs. Willetts seconded by Mrs. Bignell, to unanimous approval, that these payments be made

12.5 Account Balances as at 8th September 2025

Business Premium Account	£179,931.00
Current Account	£4,070.48
VAT to claim	£3,102.32
TOTAL	£187,103.80

12.6 Budget Report attached

13. Roads & Transport Report To approve the minutes of a meeting of the Roads & Transport Sub Committee held on the 28th July by those members who attended that meeting. Proposed by Mrs. Bignell seconded by Mr. Harris. . Approved by those present. Next meeting agreed Monday 22nd Sept

14. Footpaths & Conservation Report

To approve the minutes of a meeting of the Footpaths & Environment t Sub Committee held on the 11th August by those members who attended that meeting Proposed by G Caryer seconded by M Harris. Approved by those present. Next meeting Monday 20th October

Allotments A request from the owner of a property adjacent to the Allotments to place bee hives on the allotment was sent to plot holders who almost unanimously rejected the request.

Land off Meeting Lane The Parish Council had contacted the owner Mr. Phillip Isbell in January stating that the Parish Council are very interested in taking on the management of this site and would like to know the form and length of the agreement he would require. So far no response has been received.

15. Village Maintenance Report

Mr. Dow reported that the Grundforce team were nearing the end of their summer break and would be holding a BBQ to thank volunteers on 14th September. Next major project will be to provide a secure mains electric power supply on The Green.

16. 2026 Annual Parish Meeting

Proposal that the Council should discontinue delivering hard copies of the Annual Meeting Invitation and Annual Report to every dwelling in Grundisburgh. This takes a huge amount of councillors time and effort for such little result. Printing costs are not cheap. The Horticultural Society have already given up this practice, There are 424 contacts on the What's on in Grundisburgh News Group and it is understood that Facebook have considerably more. With posters on the Parish Notice board and the Village Green A board I is this sufficient coverage ?

It was agreed that, in addition, a ½ page advert in Grundisburgh News should also be purchased. Suggestions are needed for the format of the 2026 Meeting.

17. To receive reports from Council representatives to village organisations

None

19. Items for next meeting

None

20 Any other business

2025 Council Meetings 10 November

[illegible][illegible]

	<u>Allocated Funds</u>			
	Sandboxes	£1,000.00		
	Lower Road signage	£5,000.00		
	Dog Poo Bins	£2,000.00		
	Millennium Meadow Maintenance	£1,200.00		
	Village Green Maintenance	£5,000.00		
	<u>New Scout HQ</u>			
	Footpath & Crossing on Stoney Road	£17,201.00		
	Solar Panels & Storage System	£14,300.00		
	Village Gates	£20,000.00		
	Basts Flood Prevention	£10,000.00		
	Village Green Electricity Supply	£5,000.00		
	Village Maintenance	£7,931.94		
	GADS Stage equipment	£3,193.32		
	Pavilion - restoration	£5,287.32		
	Pavilion - drainage	£7,166.00		
	Guides - Gazebo	£600.00		
	Unallocated	£34,567.17		
	TOTAL	£139,446.75		

Budget 2025/2026

01/04/2025 Through 31/03/2026 Using Budget 2 (in Pound)

11/09/2025

Page 1

Category Description	01/04/2025 Actual	- Budget	31/03/2026 Difference
INCOME			
Allotment Rent	0.00	450.00	-450.00
Bank Interest	628.85	750.00	-121.15
Precept	10,500.05	21,000.00	-10,499.95
TOTAL INCOME	11,128.90	22,200.00	-11,071.10
EXPENSES			
Administration			
Audit Fee	0.00	350.00	350.00
Clerk			
Expenses	263.85	500.00	236.15
Income Tax	384.60	0.00	-384.60
Office	0.00	577.00	577.00
Payroll Service	22.50	50.00	27.50
Salary	1,539.15	3,854.00	2,314.85
Soc.Clks	0.00	110.00	110.00
Training	0.00	50.00	50.00
TOTAL Clerk	2,210.10	5,141.00	2,930.90
Cls. Exp.Train	0.00	500.00	500.00
Data Protection	0.00	40.00	40.00
Hire of Rooms	0.00	400.00	400.00
Insurance	575.88	550.00	-25.88
Laser Printer	0.00	100.00	100.00
Parish Meeting	567.45	500.00	-67.45
Photocopying	0.00	110.00	110.00
SALC	618.58	600.00	-18.58
Stationery	0.00	200.00	200.00
Website	0.00	110.00	110.00
TOTAL Administration	3,972.01	8,601.00	4,628.99
Run Costs			
Bags of Food	750.00	750.00	0.00
Bus Shelters			
Cleaning	0.00	300.00	300.00
Repairs	400.35	500.00	99.65
TOTAL Bus Shelters	400.35	800.00	399.65
Community Tech Hub CIC	1,000.00	1,000.00	0.00
Defibrillator	0.00	200.00	200.00
East Suffolk Planning Alliance	22.00	0.00	-22.00
GADS	756.68	0.00	-756.68
Highways			
SAVID	50.00	50.00	0.00
Snow Clearing	0.00	200.00	200.00
Speedwatch	0.00	150.00	150.00
Traffic Survey	415.00	0.00	-415.00
TOTAL Highways	465.00	400.00	-65.00
Local Fighting Fund	0.00	1,000.00	1,000.00
Lunch Club	300.00	300.00	0.00
Pks Open Spa			
Allotments	249.05	300.00	50.95
Benches	0.00	500.00	500.00

Budget 2025/2026

01/04/2025 Through 31/03/2026 Using Budget 2 (in Pound)

11/09/2025

Page 2

Category Description	01/04/2025 Actual	- Budget	31/03/2026 Difference
Dog Fido Bins	0.00	150.00	150.00
Footpaths & Environment	0.00	150.00	150.00
Lyttleton Meadow	202.92	0.00	-202.92
Millennium Meadow	148.58	1,100.00	951.42
Notice Boards	0.00	300.00	300.00
Playingfield	555.38	1,000.00	444.62
Playingfield Pavilion	9,712.68	0.00	-9,712.68
River Water Testing	110.32	100.00	-10.32
St.Bots	500.00	500.00	0.00
St.Mary	800.00	800.00	0.00
Village Greens			
Hedges	50.00	0.00	-50.00
Mowing	974.00	2,000.00	1,026.00
Posts & Rails	188.00	300.00	112.00
Stream	0.00	500.00	500.00
Trees	0.00	100.00	100.00
Xmas Tree	0.00	200.00	200.00
TOTAL Village Greens	1,212.00	3,100.00	1,888.00
Village Maintenance	2,144.29	1,000.00	-1,144.29
War Memorial	0.00	200.00	200.00
Wheeled Bin	109.20	800.00	690.80
TOTAL Pks Open Spa	15,744.42	10,000.00	-5,744.42
Youth Club	600.00	600.00	0.00
TOTAL Run Costs	20,038.45	15,050.00	-4,988.45
Section 137			
Brave Futures	50.00	50.00	0.00
British Legion	69.17	100.00	30.83
Citizens Advice	100.00	100.00	0.00
Communities Together East Anglia	50.00	50.00	0.00
CPRE (Suffolk Preservation Soc)	72.00	72.00	0.00
Disability Advice Service	100.00	100.00	0.00
East Anglian Air Ambulance	200.00	200.00	0.00
Headway	50.00	50.00	0.00
Lighthouse	100.00	100.00	0.00
Sflk Accid F	100.00	100.00	0.00
St Eliza	200.00	200.00	0.00
St.Botolp	100.00	100.00	0.00
Starlight	50.00	50.00	0.00
Suffolk Family Carers	100.00	100.00	0.00
SWLT	100.00	100.00	0.00
TOTAL Section 137	1,441.17	1,472.00	30.83
TOTAL EXPENSES	25,451.63	25,123.00	-328.63
OVERALL TOTAL	-14,322.73	-2,923.00	-11,399.73